



VILLAGE OF LYNDONVILLE
TRUSTEES MEETING

April 17, 2023

5:30 PM

Trustees: Doug Conly, Susan Mills, Heather McPhee, Christopher Hunter, Sean Cousino

Officials: Dawn Dwyer – Clerk & Treasurer, Justin Smith – Municipal Administrator, Nicole Gratton -
Planning Director

Press: Paul Hayes

Public: Steve Gray, Phoebe from the Farmers Market, Sandy from the Farmers Market, Annie McLean - NVDA
A Simard, S Farman, Shawn Enterline

1. Reorganize the Board:

Having two trustees not in attendance at the April 3rd meeting, the members attending the meeting wanted to wait until all members were available to nominate and vote for the chair position. Motion made by Chris Hunter, second by Doug Conley, to nominate Susan Mills as the chair for the ensuing year. Motion carried 5-0.

Susan Mills took over the meeting as Chair.

2. Adjustments to the Agenda:

- ❖ Route 122 water line discussion

3. Approval and signing of orders:

Justin Smith explained that the Selectboard approves their orders at each bi-weekly meeting, with the treasurer to sign on their behalf. Mr. Smith recommends the Trustees adopt the same process. Having already signed the orders for weeks 14 & 15, the Board will consider this process for future meetings.

4. Farmers Market Bandstand Park Discussion:

An arborist visited Bandstand Park last fall and declared that parking on the North End of the park was causing damage to the tree roots which was therefore damaging the trees. There is not any official parking area at the north end of the park, just where vehicles have been parking on their own. It was recommended that vehicles not park in the actual park for long periods. This would affect the Farmers market, stars and stripes, Burklyn Arts, and other events that are held in the park. After discussion and collaboration with members from the Farmers market and the trustees, it was decided that the Farmers market vendors that sell their products from their vehicles would park on the West side in the designated parking lot. All other vendors would be allowed to drive onto the park, unload their vehicles, and then move their vehicles to the parking area behind the Municipal Office Building. The designated parking lot on the West side of Bandstand Park will be blocked off starting at 12:00 PM every Friday. The Farmers market runs from June 2nd through October 6th.

5. Road and Bridge Standards Certification:

Annually the trustees of Lyndonville must certify that they have reviewed, understand, and comply with the Town Road and Bridge Standards. They further must certify that they have adopted the standards as well as that we have an up-to-date highway network inventory. Justin Smith, Municipal Administrator, acknowledged that the Village has have all the above. Motion made by Chris Hunter, seconded by Heather McPhee, to certify that the Village of Lyndonville meets all standards as indicated on the certification. Motion carried 5-0.

6. Highway Financial Plan Certification:

Annually the Trustees of Lyndonville must certify that funds raised by municipal taxes are equivalent to or greater than a sum of at least \$300 per mile for each mile of Class 1, 2 and 3 Town Highway in the Municipality. Both Classes are well above the \$300 threshold. Motion made by Chris Hunter, seconded

by Doug Conly, to certify that the Village of Lyndonville meets all standards as indicated on the Annual Financial Plan. Motion carried 5-0.

7. Discussion on Grant for Temporary Seating Feature on Depot Street:

Nicole Gratton, planning director, had applied and was awarded a 2023 grant for a temporary bulb out/curb extension for an existing crosswalk on Depot Street. The crosswalk is heavily utilized by community members and residents of the Darling Inn senior living facility. The route is a main pedestrian pathway to the downtown grocery store. The existing crosswalk spans 58 feet across Depot Street, with 18 feet of that distance passing through angled parking. The crosswalk does not have any protective buffers for pedestrians from vehicular traffic. This project will support Lyndon's Better Connections project by improving the walkability of the downtown area for those who utilize this space the most. This quick build project improves community health by encouraging people to walk to downtown amenities, provides them safer crossing, and slows traffic.

The bulb out would be temporary and would be removed for the winter to enable plowing. The grant is for \$6000 requiring no match other than Village crew labor. There are currently four jersey barriers available. The expenses would include creating seating and signage regarding the cost crosswalk. It would remove one existing parking space. Justin Smith, Municipal Administrator, has already been authorized by the Trustees to sign grant documentation. Those involved are looking for the Trustee's approval to move the project forward. The Board unanimously approved moving forward with this project. Mr. Smith will sign the Grant Agreement.

8. Route 122 Water Line Discussion:

VTrans is currently working on a culvert replacement on I-91 which would affect a Village water line. VTrans is proposing to place a valve on both sides of the water line where the culvert goes through, allowing them to turn the water off while replacing the culvert. This water line is an 1800's water line with lead joints. The concern is when the water line is turned off and then you turn on, it could create multiple leaks. Our engineer Aldrich and Elliot does not recommend shutting off the water main. One suggestion would be to expedite the replacement wells that have been planned for Route 122. Currently we are scheduled to do four replacement wells this year, and five next year. If we did all nine replacement wells in 2023 it would take it to the VTrans interchange removing the necessity of putting in the valves. Mr. Smith explained that we could be using water line savings in 2023 and replace those savings in 2024 with the budgeted amount that we would have put into the budget for the five replacement wells scheduled for next year. Another option would be to ask VTrans if they are willing to contribute towards the replacement wells to help speed up the project. Mr. Smith will reach out to VTrans and discuss the option of them contributing towards the replacement wells.

9. Other:

- a. Steve Gray asked about the coin drop results from the annual meeting Justin Smith explained that the coin dropped letters have been mailed and the schedule will be the same as last year with the two new recipients filling in the time slots of those not awarded a coin drop. Mr. Gray explained that organizations would like to start planning for the volunteers.

Meeting Adjourned at 6:17 PM with a motion from Christopher Hunter and a second from Heather McPhee.

Minutes taken by Dawn R. Dwyer