

VILLAGE OF LYNDONVILLE
TRUSTEES MEETING

December 5, 2016
6:00 PM

Trustees

Ray Durocher, Chair
Doug Conly
Ron Aiken
Chris Hunter
Heather Bollman

Press

Amy Nixon

Public

Justin Smith
Bill Humphrey
Steve Gray
Clay Bailey

1. Ray Durocher called the meeting to order at 6:01 PM.
2. Minutes: Chris Hunter made a motion to approve the October 24, 2016 minutes. Ray Durocher seconded, and the motion carried 4-0-1.
3. Signing of the Orders: The members signed the orders for weeks 44-49.
4. Tree Plan Adoption: Justin Smith brought the Trustees up to speed on the changes that had been made to the Tree Plan, including both the changes Heather Bollman had requested previously, as well as removing Ray Durocher's information as he will be moving to Florida in a couple of weeks. Justin Smith explained that there are no required actions in the Tree Plan, it is a recommendation or guide that will help in future grant writing, tree selection, location, and removal. The plan provides a health assessment of the trees in the Village and also provides a list of suitable locations for future plantings. Due to the possibility that some trees will be removed based on recommendations of the plan, due to a tree's health, Ray Durocher was curious if the Village had a list which inventories the memorial trees which were planted for certain individuals. Mr. Smith said he would look into it, and provide the Trustees an answer. Since there were no mandates in the Tree Plan Ray Durocher made a motion to adopt the tree plan. Chris Hunter seconded, and the motion carried 5-0.
5. Resignations: (A.) Ray Durocher made a motion to accept Rob Ball's resignation notice from the Public Work's Crew with regret. Heather Bollman seconded, and the motion carried 5-0.
(B.) Chris Hunter made a motion to accept Ray Durocher's resignation notice from the Board of Trustees with regret. Heather Bollman seconded, and the motion carried 4-0-1 with Ray Durocher abstaining.

Ron Aiken announced that he recently accepted a position at Rural Edge, located here in the Village. He stated he was willing to stop in and sign the orders midweek since Ray Durocher would no longer be handling the task.

6. Chairperson: Ron Aiken is scheduled to be the chairperson for the Board of Trustees in FY 2017 as his term will be up. Ray Durocher made a motion for Ron Aiken to assume the role of Chair until Village Meeting. Heather Bollman seconded, and the motion carried 4-0-1 with Ron Aiken abstaining.
7. VLCT Work Strong Program: Justin Smith explained to the Trustees that VLCT had a strong desire to see the village of Lyndonville & town of Lyndon participate in their PACIF Work Strong Program. Due to our high workman's comp claims, on the Village side, VLCT is strongly pushing us to participate in

the program which strives to prevent injuries, promote a healthy workplace, and work on mobility. The Village's workman's comp claims are one full deviation higher than the average municipality. VLCT is providing financial incentives to participating municipalities who get 50% employee participation in the program. VLCT will reduce the Workman's comp premium by 10% on the flip side those municipalities with high workman's comp claims that are driving the price up for the entire pool will be penalized 10% if they do not participate in an attempt to lower their claims back down toward the average standard deviation or below. Ray Durocher asked if the program was optional for employees. Justin Smith responded that it was optional, but obviously financially driven. He continued by stating that if costs for insurance continue to spiral there is a point at which the municipality is going to have to tell the employees and that the Village can no longer take on the entire burden of insurance costs. Mr. Smith said since the municipality pays the entire cost of insurance he felt that in an effort to reduce those costs the municipality could require the employees to participate in the program on company time. Ray Durocher made a motion to have the employees participate in the Work Strong Program. Ron Aiken seconded, and the motion carried 5-0.

8. Broad Street Road Reconstruction: Justin Smith informed the Trustees that both Dan Daley and himself had met with VTRANS representatives to go over three options that VTRANS had come up with after hearing that both the Town and Village were concerned with the infrastructure costs associated with moving the water and sewer utilities as well as the electrical utilities. Bruce Martin and Shaun Corbett from VTRANS presented three options for the reconstructions project on Broad Street. Due to the concerns expressed by the Village and the Town VTRANS is going to conduct some "potholing" and imaging work to better determine the need for relocation of all of the water and sewer utilities the goal is to hopefully determine that there are less conflicts than thought based on the as built plans. This work will be done regardless of which option is chosen.

Option #1: Continue as currently planned, the potholing and imaging will be completed, based on this information the Town & Village will hire an engineering firm to design and construct changes to the water and sewer line. The municipalities would be responsible for all engineering and relocation of the utilities. VTRANS offered to cover the upfront cost of the engineering as part of their project, if we agree to use their engineering firm. The Municipalities would need to work out an arrangement to pay VTRANS back for those engineering service over time. Bruce Martin and Shaun Corbett had no idea what that payment plan would look like.

Option #2: The Municipalities could go to the Regional Planning Commission and explain the negative impacts on the municipalities as a result of having to relocate significant amounts of the water and sewer infrastructure. Justin Smith explained that the scope for VTRANS projects comes largely from the Regional Planning Commission (RPC). Mr. Smith informed the Trustees that Bruce Martin and Shaun Corbett both indicated to Mr. Smith during their meeting that a full depth reconstruction was necessary for the project to take place. Mr. Smith was informed that VTRANS was now intending to make some elevation changes to the road that previously were not being considered.

Option #3: The Town and Village could petition to the State to take ownership of this section of road and turn it into class 1 Town Highway. If this were to be done the Town would be responsible for all future maintenance such as, cold patch, striping, and plowing. The Town and Village would not be responsible for the paving or the utility relocation, but they would be responsible for 10% of the project cost, which at the moment is estimated at \$8 million dollars according to Bruce Martin. This means our share would be in the \$800,000 range split between the Town & Village. CDL Engineering did a rough estimate on what they think it would cost to move the necessary water and sewer infrastructure; their figure was estimated at \$1,600,000. Mr. Smith stated to the Trustees that VTRANS would like to know what our plans are by mid-February.

9. Executive Session: Personnel Ray Durocher made a motion to enter executive session with the Municipal Administrator at 6:55 PM to discuss the Village Public Works Department under the

provisions of Title 1, Section 313(a) (2) of the Vermont Statutes. Ron Aiken seconded, and the motion carried 5-0.

10. Ray Durocher made a motion to come out of executive session at 7:14 PM. Heather Bollman seconded, and the motion carried 5-0. No action was taken.
11. LED: The meeting was turned over to LED at 7:15 PM.

Approved by the Trustees: December 19, 2016