

VILLAGE OF LYNDONVILLE  
TRUSTEES MEETING

October 10, 2016  
6:00 PM

Trustees

Ray Durocher, Chair  
Doug Conly  
Ron Aiken  
Chris Hunter  
Heather Bollman (6:05 PM)

Press

Amy Nixon  
News 7

Public

Justin Smith  
Bill Humphrey  
Clay Bailey  
Steve Gray

1. Ray Durocher called the meeting to order at 6:00 PM.
2. Minutes: Ron Aiken made a motion to approve the September 12, 2016 minutes. Doug Conly seconded, and the motion carried 4-0.
3. Quarterly Budget Report: Dawn Dwyer presented the quarterly Budget report. Everything appears to be in relatively good shape nothing is drastically out of line with where we should be at for this time of year. It was noted that hydrants will likely be a little over budget as they still need to be winterized. Justin Smith and Dawn are going to look at the Contract 1 Water Grant to see why that is not fully expended at this point.
4. Signature Cards for LED Accounts: Bill Humphrey signed two signature cards so that he can be authorized to sign on LED's checking account and security deposit account. Doug Conly and Heather Bollman were also added to the accounts to replace Randy Amadon who is no longer a Village Trustee.
5. Tree Plan Adoption: Zoning Administrator & Planning Director, Annie Geratowski was present to go over the Tree Plan with the Board. Justin Smith introduced Annie to the Board and then she proceeded to go over the tree plan with the help of Chris Hunter and Joe Dauphin who also sat on the Tree Committee. The Tree Plan was developed through a grant from the Vermont Urban & Community Forestry Program. The Tree Plan provides the Village of Lyndonville with a tree inventory, a maintenance component (trainings on trimming and mulching), help on how to maintain records, and a plan offering suggestions about the trees throughout the Village. In addition, the plan helps with grant opportunities, identifies potential planting locations, and lastly has no requirements or obligations. Heather Bollman asked if there was any rush to adopt the plan, as she had not had time to read it in its entirety. The Board agreed to revisit adoption of the Tree Plan at the next meeting.
6. Water Connection Application: Ray Durocher made a motion to approve a request from Doug Spates to connect his recently purchased apartment building at 31 Post Office Lane to the municipal water system. Joe Dauphin noted that the apartment is already on the Town's wastewater system so it makes sense for the building to be on the municipal water system as well. There is plenty of capacity in order to add them to the system. Joe Dauphin also noted that when the waterline was upgraded in Lyndon Corner a curb stop was put in on the property with the assumption that the property would likely want to connect to the water system in the future. Heather Bollman seconded, and the motion carried 5-0.

7. Bandstand Park Request: Ray Durocher made a motion to grant Burklyn Arts' request to hold their annual fair on Saturday July 1, 2017 from 10:00 AM – 4 PM. In addition, Burklyn Arts is requesting permission to set up tents on Friday June 30, 2017 from 9:00 Am until 5:00 PM and also to take down tents before 9:00 AM on Sunday July 2<sup>nd</sup>, 2017. The Trustees had two comments regarding the approval to use the Park. They wanted the Porta-toilets removed from the park in a more timely manner than last year. Secondly, the trash needs to be picked up at the end of the event on Saturday and taken off the premises on Saturday.
  
8. Other:
  - a. The Wastewater treatment facility will be conducting testing on the biofilter upgrade. Joe Dauphin wanted the Trustees to be aware that there could potentially be some smell during the switch to the new biofilter system.
  - b. Joe Dauphin had some questions about the powers park pool and how full the pool had been in the past to prevent the walls from caving in? Chris Hunter said his recollection was just below the pool skimmer so that the line could be winterized.
  - c. Justin Smith reported that the sidewalk on the south send of Park Avenue had been completed.
  - d. The Trustees discussed the dead Tree in front of Green Mountain Books, and asked Justin Smith where we stood with the owner in regard to her getting the soil tested and planting a new tree. Justin Smith said he would contact the Owner and get an update.
  - e. The topic of tree guards for the trees on Depot Street was re-visited. Mr. Smith said he would begin working on developing a plan for the winter.
  
9. LED: The meeting was turned over to LED at 6:40 PM.

Approved by Trustees: October 24, 2016