

VILLAGE OF LYNDONVILLE
TRUSTEES MINUTES

October 9, 2017
6:00 PM

Trustees

Ron Aiken, Chair
Chris Hunter
Doug Conly
Heather Bollman
Susan Mills

Press

LSC, News 7

Public

Justin Smith
Steve Gray
Dawn Dwyer

1. Ron Aiken called the meeting to order at 6:00 PM.
2. Adjustments to the Agenda: Justin Smith stated that he had received an application for a water connection to consider.
3. Minutes: Heather Bollman made a motion to approve the minutes from September 25, 2017. Chris Hunter seconded, and the motion carried 4-0-1 with Ron Aiken abstaining.
4. Orders: The Board signed the orders for weeks 40-41.
5. Quarterly Report: Justin Smith and Dawn Dwyer presented the quarterly report. Mr. Smith pointed out that the payroll budgets on the general fund side were pretty well expended. A major role in that was the Park Avenue and Depot Street road projects. He noted that both the water and sewer were well below normal expenditures and that he had requested that the Public Works Supervisor do his best to get the Village crew onto some work relating to water and sewer over the last quarter. Dawn Dwyer noted the new equipment line read as being way over budget. She reminded the Board that they had decided to purchase a new vehicle, which was not in the original budget and that that expense would come out of equipment savings.
6. Review & Sign Municipal Internal Controls Document: Dawn Dwyer presented a Municipal Checklist for Internal Control for the Boards review and approval. As a part of the renewal of the Property & Casualty Insurance, VLCT asks if we have reviewed our Internal Control Function. Motion made by Susan Mills, seconded by Chris Hunter, to approve and sign the Municipal Checklist for Internal Control. Motion carried 5-0.
7. Bandstand Park Requests: Lyndon Institute made a request to use Bandstand Park on Friday, October 20, 2017 for their annual pep rally event for the St. J- LI game. They will need electricity and they have once again stated that Student Council will ensure that the Park is cleaned up. Chief Harris added a request that Maple Street once again be closed during the event. Chris Hunter made a motion to approve the request for the use of the Park and the travel route as presented. The motion includes Chief Harris' request to close Maple Street. Heather Bollman seconded, and the motion carried 5-0.
8. Water Connection Application: Susan Mills made a motion to approve Cheryl Cota's request to connect to the Village's waterline on Heath Road on property currently owned by Donald Beattie. Ron Aiken seconded, and the motion carried 5-0.
9. Other: Heather Bollman requested that the driveway aprons on Park Avenue be visited to determine what can be done to prevent puddling. Mr. Smith took the request under advisement and will have the Public Works Supervisor look at them.

10. Executive Session Personnel:

Chris Hunter made the motion finding that premature general public knowledge of discussions involving labor relations agreements regarding an employee would clearly place the Village of Lyndonville at a substantial disadvantage by disclosing its negotiation strategy.

Doug Conly seconded, and the motion carried 5-0.

Chris Hunter made a motion to enter executive session with the Municipal Administrator at 7:00 PM to discuss a personnel issue regarding an employee evaluation and labor agreement the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Doug Conly seconded, and the motion carried 4-0 (Susan Mills did not participate and left the meeting).

Ron Aiken made a motion to come out of Executive session at 7:34 PM. Doug Conly seconded, and the motion carried 4-0.

Chris Hunter made a motion and Heather Bollman seconded it to increase William Humphrey's salary at LED by \$2,500 as stated in his offer letter dated September 26, 2016. The motion passed 4-0.

Having no other business the meeting was adjourned at 7:36 PM.

Approved by the Lyndonville Trustees: October 23, 2017