

VILLAGE OF LYNDONVILLE  
TRUSTEES MINUTES

August 27<sup>th</sup>, 2018

5:30 PM

Trustees

Heather Bollman

Chris Hunter

Doug Conly

Susan Mills

Karen Fortier (5:32 PM)

Press

Amy Nixon

Public

Steve Gray

1. Chris Hunter called the meeting to order at 5:30 PM.
2. Adjustments to the Agenda: 1. Parking space discussion 2. Water connection application 3. Bandstand Park terms and conditions.
3. Minutes: Heather Bollman made a motion to approve the minutes from July 30<sup>th</sup>, 2018 as presented. Chris Hunter seconded, and the motion carried 5-0.
4. Orders: The Board signed the orders for weeks 33-35.
5. Truck Loan Papers: Susan Mills made a motion to sign the loan documents from Community National Bank for the plow truck purchase. Chris Hunter seconded, and the motion carried 5-0.
6. Parking Space Request: Wendy Beattie was present to request that a handi-cap space be added in close proximity to Pure Envy Salon on Depot Street. She said the only handi-cap spaces are on Main Street at the Library and one in front of the Darling Inn. Mr. Smith stated that Amy Bean from Shear Sensations made a similar request as well for a space down near the corner of Broad & Depot Streets. Mr. Smith will discuss options for location with the Public Works Department to see what is feasible. No action was taken.
7. Village Tax Rate:
  - A. Sue Mills made a motion to set the Village 2018 General Fund Tax Rate at \$.7423. Chris Hunter seconded and the motion carried 5-0.
  - B. Chris Hunter made a motion to set the total Homestead Tax Rate for the Village at \$2.5764. Doug Conly seconded, and the motion carried 5-0.
  - C. Chris Hunter made a motion to set the total Non-Residential Tax Rate for the Village at \$2.6868. Sue Mills seconded, and the motion carried 5-0.
8. Water Well Agreements:
  - A. Sue Mills made a motion to execute and sign the well agreement with James Beotes on Cherry Lane. Doug Conly seconded, and the motion to sign the agreement carried 5-0.
  - B. Heather Bollman made a motion to execute and sign the well agreement with Bruce and Darcy Norcross on Cherry Lane. Doug Conly seconded, and the motion to sign the agreement carried 5-0.
9. Bandstand Park Request: Nurturing Tranquility, non-profit from Maine with an office in Newport, VT is proposing several events for the Bandstand Park starting with their first event on Saturday, October 20<sup>th</sup>, 2018 from 1-9PM with live music from 1 PM-8:30PM. Their mission is to provide information, prevention, and help with issues communities are facing such as suicides, addictions, bullying, loneliness, homelessness, and depression. These are free family events. They will provide trash cans

and will ensure the Park is clean when their event is done. They will need electricity, and they would like to have information available on referral tables, and invite a few local vendors with foods and products. They have no idea on the number of vendors or the number of attendees at the moment. They are proposing to hold an event the 3<sup>rd</sup> Saturday of the month during several months throughout the year. The following dates have been proposed for the time being: October 20<sup>th</sup> and December 15<sup>th</sup>, 2018, and February 16<sup>th</sup>, May 18<sup>th</sup>, October 19<sup>th</sup>, and December 20<sup>th</sup>, 2019. The Trustees did not find that they had enough information to make a decision on the request. The Trustees stated they would need to know the number of vendors, if the music was live or recorded, another town where they have held a similar event, and finally how big the events were in other towns? Mr. Smith stated that it might be worth considering a trial of one event before committing to 6 dates. Mr. Smith also stated that for the most part he tries to limit all scheduling to the current calendar year. This item was tabled until further information can be provided by the Applicant.

10. Personnel Policy: The Board continued its review of the Personnel Policy. It was decided that most of the changes were done and that it really came down to whether or not the Non-union LED employees fell under this Policy or a separate LED Policy. Mr. Smith felt that if the LED Employees were going to fall under this policy it needed to be adhered to as there were currently some differences. Mr. Smith said he would speak with the LED Manager regarding the issue and get back to the Board with a suggestion for either removing the references to LED Employees or keeping them. No action was taken on the Personnel Policy at this time.
11. Village Health Insurance Policy: The Municipal Administrator presented the Board with a copy of the current health insurance buyout policy. A few months ago the Municipal Administrator presented the Board with a plan of updating the health insurance buyout policy so that the buyout was 20% of the Village's cost to cover the employee for the current year's health insurance premium. When the policy originally went into effect, the buyout paid the employee 21% of the Village's cost to provide the employee insurance, if they could provide proof and sign off that they had insurance through a spouse or other means. Currently, the buyout amount has fallen to 11% of the Village's cost to pay for an employee's health insurance premium. Sue Mills made a motion to update the Village's Health Insurance Buyout policy so that the buyout amount shall be 20% of the Village's cost to pay for an employee's health insurance premium. Doug Conly seconded and the motion carried 5-0.
12. Dangerous Buildings Nuisance Structures Ordinance: The Trustees were provided a draft copy of the Ordinance the Municipal Administrator was proposing to the Selectboard for the Town Ordinances. The Municipal Administrator stated the Village Trustees could stand silent on the issue and allow the Town's Ordinance to cover the Village because it falls within the Town or they could move forward with adopting their own Village Ordinance. Doug Conly stated that for clarity's sake it made sense to just follow the Town's Ordinance and not create confusion by having a second Village Ordinance. The Municipal Administrator said the only issue with that is if the Selectboard chose to do nothing. At that point the Trustees would want to re-visit whether or not the Village should have a Dangerous Buildings-Nuisance Structures Ordinance. No action was taken on this item.
13. Stormwater Line Issue: The Municipal Administrator explained that he had received a request from a resident to correct a perceived issue with a stormwater line that goes underneath the property owner's house. The owner is under the belief that the storm drain leaks and has caused his basement to settle. The Municipal Administrator explained that the line and house have been in place for over 100 years. The maps that the Village have do not show the stormwater line going under the house, but it has been confirmed through dye testing that the pipe does run under the property owner's house. The Public Works Supervisor would like permission to spend some money to explore where the line enters and exits the property so that elevations can be shot to determine what the Village's options are. Due to pitch of the pipe it may not be possible to relocate the pipe. Whether or not the pipe can be relocated or needs to be slip-lined it will still require two cuts in the line to slip-line it or to re-route the drain pipe. The Public Works Supervisor believes the digging is necessary as there is simply not enough information in

order to make a decision. Chris Hunter made a motion to approve the necessary digging to locate the Stormwater line. Sue Mills seconded and the motion carried 4-0-1 with Karen Fortier abstaining.

14. Water Connection Application: Heather Bollman made a motion to approve the water connection request for the Congregation of Jehovah's Witnesses on the South Wheelock Road. The work is not a new connection it is a replacement of the waterline so that it does not freeze. Chris Hunter seconded, and the motion carried 5-0.
15. Bandstand Park Terms and conditions changes: The Municipal Administrator noted two changes that had been made to the Terms and Conditions of use form for Bandstand Park. The last two items added to the form read: **All users will:**

A. Ensure any event which plans to have music, uses a microphone, or a mega phone for speaking will not start until after 9 AM or go beyond 9 PM without the explicit approval of the Village Trustees.

B. Shall call the Public Works Department @ 626-5468 not less than 72 hours prior to the scheduled setup date to schedule the utilities to be marked out for them for any event which requires stakes to be placed in the ground. Failure to do this will result in your inability to have anything driven into the ground. No exceptions.

Heather Bollman made a motion to accept the changes to the terms and conditions form. Sue Mills seconded, and the motion carried 5-0.

16. Executive Session Personnel: Chris Hunter made a motion to go into Executive Session for a personnel issue under 1 VSA§ 313 (a) (3) at 7:15 PM. Doug Conly seconded, and the motion carried 5-0.

Chris Hunter made a motion to come out of executive session at 7:53 PM. Heather Bollman seconded, and the motion carried 5-0.

No action was taken.

With no other business on the agenda, Chris Hunter made a motion to adjourn the meeting at 7:54 PM. Karen Fortier seconded, and the motion carried 5-0.