

VILLAGE OF LYNDONVILLE
TRUSTEES MEETING

July 29, 2019
5:30 PM

Trustees
Heather Bollman
Doug Conly
Susan Mills
Karen York

Press

Public
Dawn Dwyer, Steve Gray

1. Adjustments to the Agenda:

- ❖ Vail Water Transmission Bond Bank SRF Loan

2. Approval of Minutes:

Motion made by Susan Mills, seconded by Doug Conly to accept the July 1, 2019 meeting minutes as presented. Motion carried 4 to 0.

3. Approval and signing of orders:

The board approved and signed the orders drawn on the Treasurer for weeks 27-30.

4. Quarterly Report:

At 50% through the year, the General Fund is 40% expended and the Water Fund is 37% expended. The sidewalk project on Center Street will be starting soon. The existing sidewalk has been scored for removal. Paving on Depot Street, High Street and Skyline Drive will begin this week and the annual truck payment is not due until November. All of these items are big hits to the budgets.

5. Internal Financial Controls:

Village Treasurer Dawn Dwyer explained that Vermont League of Cities & Towns (VLCT) created the Internal Financial Controls to help municipalities apply government accounting principles to assess and improve the accuracy, transparency, and security of municipal finances and assets. Internal Financial Controls help to assure that public funds are administered and expended in compliance with applicable statutes and regulations; that funds are used for purposes for which they were authorized and intended; and that there is accurate reporting regarding the use of those funds. Dawn explained that the Village has a good division of duties in place. Motion made by Doug Conly, seconded by Susan Mills, to approve & receive the Internal Financial Controls Checklist for the Village of Lyndonville as presented. Motion carried 4-0.

6. Holiday Light Parade Request:

Brandy from Aces Towing has requested approval for their third annual Holiday Parade to be held on December 14, 2019 starting at 6:00 PM. The route starts in Tap & Die's parking lot, down Main Street, onto Depot Street, onto Broad Street, to Center Street and ending on Park Avenue where the vehicles will park on the north end of Bandstand Park where spectators can admire them.

Motion made by Susan Mills, seconded by Karen York to approve the 2019 Holiday Parade with the same conditions as last year. Motion carried 4 - 0. The conditions are as follows: 1. Coordinate with the Police Department or the Fire Department to have a flagger to stop traffic to get the parade participants started on their route. 2. There cannot be any tossing of candy during the parade. 3. Mud trucks and race cars decorated for the event are fine. The first report of anything foolish squealing tires, fish-tailing, etc. and the parade gets shut down. We recommend going over this with all participants, one bad apple spoils the bunch. 4. Any use of private property is your responsibility for obtaining permission to use.

7. Kingdom Challenge Request:

The Board received a request from Bethany Thompson on behalf of Good Shepherd Catholic School to hold the Kingdom Challenge Half Marathon on October 26, 2019 beginning at 8:30 AM. The route starts on Park Avenue in the Village and does a quick loop before heading north up Main Street, onto Stevens' Loop, through the Millers' Run Covered Bridge onto Center Street and up College Road. The same conditions will apply as previously set including flaggers through intersections. It is imperative that runners are out of the travel lanes for vehicles. Motion made by Susan Mills, seconded by Doug Conly, to grant the Kingdom Challenge Half Marathon as requested. Motion carried 4-0.

8. Sign Well Agreements:

Motion made by Susan Mills, seconded by Heather Bollman, to execute and sign the well agreement with Peter and Carolyn Poulos located at 2900 South Wheelock Road. Motion carried 4 to 0.

Motion made by Susan Mills, seconded by Doug Conly, to execute and sign the well agreement with Nancy Ruggles located at 731 Vermont Drive. Motion carried 4 to 0.

9. Vail Water Transmission Bond Bank SRF Loan Documents:

The Board unanimously agreed at their July 2, 2018 meeting to apply to the Vermont Municipal Bond Bank to cover the cost of doing the preliminary planning on the water transmission line up College Road. The money has been put into savings to pay for the engineering, but because there is a chance that the planning money can be forgiven if the project come to fruition it was worth applying for the loan. The Village will have 5 years to pay off the loan at 0% interest. Motion made by Susan Mills, seconded by Karen York, to sign the loan paperwork. The motion carried 4 to 0.

10. Other:

Steve Gray asked when the crosswalks were going to be painted by Depot Street in front of White's Market. They Town & Village are sharing a line stripping machine. The Village now has it and will continue stripping the crosswalks.

H.O.P.E. had their coin drop last weekend and raised over \$2,000 for their backpack program.

Meeting Adjourned at 5:53PM.

Minutes taken by Dawn R. Dwyer