

VILLAGE OF LYNDONVILLE
TRUSTEES MINUTES

July 2nd, 2018

5:30 PM

Trustees

Heather Bollman
Chris Hunter
Doug Conly
Susan Mills
Karen Fortier

Press

Public

Steve Gray, Nate Pion, Annie
McLean, Otto McLean, Joe
Dauphin, Jeff Olesky, Joe
Joe Stumpo, John Alden

1. Chris Hunter called the meeting to order at 5:30 PM.
2. Adjustments to the Agenda: A. Water Connection Application B. Use of Village Crew
3. Minutes: Susan Mills made a motion to approve the minutes from June 18th, 2018 as presented. Chris Hunter seconded, and the motion carried 4-0.
4. Orders: The Board signed the orders for weeks 26-27.
5. Revenue Anticipation Note Paperwork: The Board signed the necessary paperwork for the Revenue Anticipation Note which the Board approved at the last meeting.
6. Tax Anticipation Note Paperwork: The Board signed the necessary paperwork for the Tax Anticipation Note which the Board approved at the last meeting.
7. North Country Federal Credit Union Site Easement Use Request: Jeff Olesky, project Engineer along with Joe Stumpo & John Alden from North Country Federal Credit Union were present with a new site plan with a diminished encroachment on to the Village's Property which is made up of the South Street Park. Mr. Olesky went over for the Board a number of changes which had been made to the site plan which was proposed a month ago. There was a significant increase in landscaping along the south side of Center Street in an effort to lessen concerns regarding customer's ability to park along Center Street. In addition, the east part of the parking lot in front of the building was reduced by 6' in order to save several trees and lessen the impact of encroachment on the park; curbing was also added so that vehicles cannot back into the park. The site plan relocates the sidewalk which angled through the park, to the east edge of the park along the west edge of South Street. The Trustees were pleased to see the changes, all in all the changes result in different areas of the Village property being utilized, but very little difference in the amount of square footage. The Board felt there were two issues that needed to be addressed with the site plan. The new sidewalk along the east side of the park could potentially require a tree to be removed the Trustees would rather see a crosswalk go to the sidewalk on the east side of South Street just South of the exit from the Credit Union on South Street. Lastly, the Board was still not sold on vegetation preventing customers from encroaching into the Park. They asked for granite curbing to be placed along the entire length of the Park along Center Street and also along the north and east sides of the parking lot on the front side of the building so that vehicles cannot drive or park in the park. The Trustees felt that the granite curbing would give the park a defined boundary. Jeff Olesky stated that should be fine as the difference in cost would be offset by removing the proposed sidewalk, which the Trustees did not seem to want. The last topic was how to approach this formally, Mr. Smith felt that due to the reduction in the area affected that the agreement could be done with an easement. Susan Mills made a motion to approve North Country Federal credit Union's easement request with the following conditions: A final site plan will be provided to the Trustees for review, the proposed sidewalk on the east side of the Park will be removed and replaced with a crosswalk just south of the

exit from the Credit Union onto South Street, granite curbing will be completed around the entire Park area, and the additional landscaping will be added as presented. Chris Hunter seconded, and the motion carried 5-0.

8. Waterline Project Discussion: A. Heather Bollman made a motion to approve the signing of the SRF loan application to pay the engineering cost for doing the preliminary planning on the water transmission line up College Road. Mr. Smith reminded the Trustees we had put this money away to pay for the engineering, but because there is a chance that the planning money can be forgiven if the project come to fruition it was worth applying for the loan and putting the budgeted money into savings to pay off the loan should it not be forgiven. Nate Pion from Aldrich & Elliott noted that the Village will have 5 years to pay off the loan at 0% interest. Doug Conly seconded the motion and the motion carried 5-0. B. Susan Mills made a motion for Justin Smith to sign the engineering agreement with Aldrich & Elliott for preliminary engineering work on the College Road water main transmission line. Doug Conly seconded, and the motion carried 5-0.

9. Food Truck Locations: Zeb Smith has a food truck and is interested in purchasing a year-long (2018) vending license. As part of the request he is requesting four locations within the Village that are in public parking spots along the street. The four location are Maple Street, Depot Street by the Cobleigh Library, Broad Street on the west side of Memorial Park, and Depot Street along the north side of Memorial Park. The Trustees asked for more information at the last meeting. The Municipal Administrator stated that Zeb Smith's request was to be allowed to locate in a variety of public parking spaces in the Village specifically around meal times. The length of time for any location would be 3 hours. The Municipal Administrator stated that the food truck had a window on the right side of the vehicle for serving, and that he was not at all comfortable with granting permission for the use of any angled parking spaces he felt that the vehicle needed to be parked in a parallel parking space with the food window to the side away from the street. Susan Mills made a motion to approve the use of public parallel parking spaces on Maple Street, the parallel spaces on Broad street along the west side of Memorial Park, and the parallel spots on Depot Street on the north side of Memorial Park. The following conditions were added to the approval: the window must face away from the Street, there will be a 3 hour time limit (unless a special request is made for an event), the space may not be utilized during the months the winter parking ban is in effect (regardless of time), the vendor must provide a receptacle for his trash, and finally the Trustees reserve the right to revisit the use of these public parking spaces should the use begin to cause issues. Doug Conly seconded, and the motion carried 5-0.

10. Water Connection Application: Chris Hunter made a motion to approve the water connection Application for Nicholas Newland on the Back Center Road. Joe Dauphin noted that the waterline on the Back Center Road is two inch in diameter and this would likely be it for water connections without some kind of an upgrade to the Municipal Line. Heather Bollman seconded, and the motion carried 5-0.
11. Village Crew and Trash: Mr. Smith asked if the Village Crew could be made available to pick up curbside trash to get it off the streets. Mr. Smith assured the Board that the Village would be reimbursed by the sanitation account. Chris Hunter made a motion to approve the Village Crew helping to pick up the trash that has been left curbside. Heather Bollman seconded and the motion carried 5-0.

With no other business on the agenda the meeting was turned over to LED at 7:00 PM.