

VILLAGE OF LYNDONVILLE

TRUSTEES MINUTES

July 1, 2019

5:30 PM

Trustees

Chris Hunter
Susan Mills
Doug Conly
Heather Bollman
Karen York (5:38 PM)

Press

Public

Steve Gray
Nate Sicard
Justin Smith

1. Chris Hunter called the meeting to order at 5:31 PM.
2. Adjustments to the Agenda: None
3. Minutes: Heather Bollman made a motion to approve the minutes from June 20th, 2019. Chris Hunter seconded, and the motion carried 4-0.
4. Water Connection/State of Vermont Construction Permit Application Request: Nate Sicard from Ruggles Engineering was present to discuss two items that his client Kingdom Campground required from the Village of Lyndonville. The first item required was an allocation request for 12,279 gallons per day (GPD) for the Kingdom Campground to operate seasonally using the Village water supply. Chris Hunter made a motion to approve Kingdom Campgrounds' request for allocation of 12,279 GPD. Doug Conly seconded, and the motion carried 5-0. The second request was requesting that the Municipal Administrator be authorized to sign the State of Vermont construction permit on behalf of the Village, which needs to sign the permit as a co-applicant. The construction permit is to extend a new 8" waterline 450' and to add a hydrant at the end of that extension for the Campground. From that point on, a meter would be installed, and the line would be the property of the campground. The Public Works Supervisor will need to be on-site overseeing the installation of the water main extension. The water main will be ductile iron with a hydrant which satisfies the ordinance. The Village's Engineer, Wayne Elliott felt it was important to point out a couple of things per his discussion with the Municipal Administrator. First, he did not believe a 10% reduction could be used in the design flow for a campground because it would be difficult to say whether a camper would have low flow fixtures. Second, he felt a flow test should be done to confirm the flow prior to construction. Third, he could not find on the plan where it stated the brand of hydrant so he noted that it should be confirmed that the hydrant chosen conforms with the ordinances. Nate Sicard stated he did not use a 10% design flow reduction. He also felt that a pre-construction flow test seemed unnecessary since the flows were not remotely close to the minimum requirement. He felt a post construction flow test would be a good compromise. Mr. Sicard did agree that if the flows were somewhat close to the minimums it would be prudent to complete a pre-construction flow test as close to the location as possible. Chris Hunter made a motion for Justin Smith to sign the co-applicant section of the State Construction permit for the Kingdom Campground waterline extension, as required by the State of Vermont. In addition, the Municipal Administrator was authorized to sign any other documents requiring signature for the Kingdom Campground project that might be necessary. Susan Mills seconded, and the motion carried 5-0.
5. Broad Street Project: Justin Smith informed the Trustees that VTrans wished to receive some clarity on how the Town and Village wished to proceed regarding our municipal utilities that lie within the State Right-of-Way. It has been determined that the stormwater infrastructure required along Route 5 (Broad Street) from the re-construction project will require the Village to relocate some waterline infrastructure. As these are municipal utilities that fall within the State ROW, per state statute the cost associated with the construction and design would fall on the Village.

Mr. Smith said he had discussed with VTrans what the options were, and they provided a couple of alternatives. We could put out a request for proposal to multiple firms, use our own Engineer, or we could also reach out to Fuss & O'Neill, VTrans design consultant, for a cost associated to complete the utility relocation design.

Mr. Smith said it was possible that if Fuss & O'Neill is to be used, that the State and Town/Village could develop a Finance Agreement where the State would pay for Fuss & O'Neill's services (after an agreed upon price by all parties) while setting up a payment plan for the Town and Village to pay the State back the costs associated with the water and sewer relocation design. Mr. Smith said from a practicality and cost savings standpoint the Selectboard felt the best approach was to use the same engineer and ask the State about the financing option. He continued by adding that the Selectboard had voted to use Fuss and O'Neill at its last meeting. Despite not really wanting to spend the money they felt that this option made the most sense. Chris Hunter agreed with this assessment of the situation and he made a motion for the Village of Lyndonville to partner with the Town and State and use Fuss & O'Neill for design on the waterline relocations. Heather Bollman seconded, and the motion carried 5-0.

6. Other: Doug Conly asked about the potential to get some cold mix into the worst of the potholes on Skyline Drive. Chris Hunter followed up on whether the property owners that were leaving their trash barrels out had been contacted. Villagers were not following the trash ordinance and were either leaving their trash barrels out at the sidewalk permanently or were at the very minimum putting them out prior to 24 hours before pick-up.
7. Having no other business, the meeting was adjourned at 6:01 PM.