

VILLAGE OF LYNDONVILLE  
TRUSTEES MINUTES

April 23, 2018

6:00 PM

Trustees

Karen Fortier  
Chris Hunter  
Doug Conly  
Heather Bollman

Press

Public

Justin Smith, Lou Apgar, Steve Gray,  
Cheryl McMahon, Chris Thompson,  
Mary Marceau, Jack Harris, Clay Bailey,  
Bill Humphrey, Harold Nisun, Bill Keyser

1. Chris Hunter called the meeting to order at 5:30 PM.
2. Adjustments to the Agenda: None.
3. Minutes: Doug Conly made a motion to approve the minutes from April 9th, 2018. Chris Hunter seconded, and the motion carried 4-0.
4. Orders: The Board signed the orders for weeks 16-17.
5. Smoke-Free Parks Ordinance Presentation: Tennyson Marceau from NVRH came before the Board to discuss the possibility of adding a smoke-free public parks section to the Village Ordinances, as well as possibly a Smoke-Free Event Ordinance. The purpose of the Ordinance would be to limit the exposure of people (especially children) to unwanted second-hand smoke and the litter associated with it. The ordinance would cover tobacco, cannabis/marijuana products, vaping, clippings, e-cigarettes, and any other manner in which these products are made suitable for smoking. Mr. Marceau mentioned that NVRH's efforts have gained traction on private properties where public events are held, such as Powers Park and Fisher Field, he was in hopes of seeing the Smoke-Free areas extend to public parks where children spend a lot of time playing and crawling on the grass. Mr. Marceau had several others present who were in support of this proposal. Chief Harris offered one comment on a change he would need to see to each section of the proposed Ordinance from an enforcement perspective. Chief Harris stated he was in favor ordinance but in the enforcement sections "shall" would need to be changed to "may" in order to grant a level of flexibility to the police department. The Board thanked Mr. Marceau for presenting the Ordinance. Mr. Smith said he would take the Ordinance draft sections which were provided and format them and word them to match with the rest of the Village's Ordinances. Once completed he will provide them to the Trustees for consideration.
6. Bandstand Park Request from Farmer's Market: Chris Thompson was present from the Downtown Development Committee and speaking on behalf of the Farmer's Market with a request for bathroom facilities for their 20 week season. Mr. Thompson submitted a letter written by Phoebe Weisenfeld requesting bathroom facilities in Bandstand Park. Three potential options were presented. Option 1 would be to place a porta toilet in the park and having it secured to the ground and locked for 20 weeks. The second option would be to have a porta toilet delivered every Friday morning and removed every Saturday morning for 20 weeks. The third option would be to build permanent structure to house facilities year round. The Trustees were definitely not comfortable with option 3. The first option was also very difficult to consider due to vandalism, potential misuse, and the aesthetics of a porta toilet being left in the park for 20 weeks. Mr. Thompson stated the idea was to get families to stay longer for the farmer's market without putting a strain on the White Market and the Cobleigh Library for their facilities. The Trustees agreed to allow Option 2, but still felt other options such as the Cobleigh Library should be explored, if the whole purpose was to get more people downtown. They felt the library was a great way to introduce kids to books. Heather Bollman made a motion to allow option 2 as this option was similarly allowed for other uses. Chris Hunter seconded, and the motion carried 4-0.

7. Vendor License Requests: Mr. Smith stated that he had two vending license requests. Hoagies was requesting to have its pizza oven trailer at the H.O.P.E Color Run event on April 28<sup>th</sup>, 2018 in Bandstand Park. Mr. Smith stated his read of the Ordinance was that it was understood that big events would have vendors working in the park as part of the event. Mr. Smith felt that the H.O.P.E. Color Run request needed to be amended to include a food vendor, but that Hoagies did not need to have a vending license for the event. Chris Hunter made a motion to amend the Color Run Event to include a food Vendor. Karen Fortier seconded, and the motion carried 4-0.

The second request came from Cole Hunter and Taylor Peyton to operate a food truck for two evenings on property owned by Rural Edge located at 101 Main Street. The purpose of this two day license is to provide food for Stone Cutter Spirits' two-day pop bar event to be held on May 4<sup>th</sup> and May 5<sup>th</sup>, 2018. The event will serve to provide two possible business options that could work and bring people into the downtown. Chris Hunter made the motion to approve Cole Hunter and Taylor Peyton's request for a two day vending license to operate Papa's Taco's on the property located at 101 Main Street. Heather Bollman Seconded, and the motion carried 4-0.

8. Bandstand Park Requests: Chris Hunter made a motion to approve the request from the Ecumenical Council to hold an event in the park on Sunday July 22, 2018 which is the Sunday after Stars & Stripes. Karen Fortier asked if serving food was part of the request. She was curious why a vending license was not required in this instance. It was determined that this was a free offering, whereas the other two requests were for businesses intending to make a profit. Mr. Smith said that it was not stated on the request, but that he would add all the proper conditions to make sure that it was understood that the Park needed to be cleaned and left how it was found, and providing trash receptacles was their responsibility. Heather Bollman seconded, and the motion carried 4-0.
9. Sign the Annual Highway Financial Plan Certification: Doug Conly made a motion to approve the annual Financial Highway certificate, which certifies that the Village spends at least \$300.00 per mile on its roads. Mr. Smith informed the board that the Village expends far more than the \$300.00 per mile minimum. Signing the certification allows the Village to receive highway funds for portions of its Class 1 and Class 3 highway expenses. Doug Conly made the motion to sign the Highway Financial Plan Certification. Heather Bollman seconded and the motion carried 4-0.
10. Water Main on College Road Update: Justin Smith updated the Board regarding the funding for the Engineering for the waterline project on College Road. Mr. Smith stated that the Village had planned for the preliminary engineering, but pointed out it still might be wiser to apply for an SRF loan. On occasion engineering loans are forgiven if the actual construction takes place. Mr. Smith felt that it would be wise to at least see if the Village could get the loan and perhaps save the Village \$20,000-\$50,000 in engineering expenses by having the loan forgiven rather than pay for the engineering out of pocket. If we did not have to use the money for engineering we would potentially have some money to use toward the principle on the actual construction itself.
11. Executive Session: Personnel 1 V.S.A. § 313 (3) (a) (3): Chris Hunter made a motion to enter executive session with the Municipal Administrator at 6:30 PM to discuss an employee appointment under the provisions of 1 V.S.A., § 313 (3) (a) (3) of the Vermont Statutes. Heather Bollman seconded, and the motion carried 4-0.

Chris Hunter made a motion to come out of Executive session at 6:45 PM. Heather Bollman seconded, and the motion carried 4-0.

No action was taken

The meeting was turned over to LED.