

**VILLAGE OF LYNDONVILLE  
TRUSTEES MINUTES**

March 17<sup>th</sup>, 2020

6:00 PM

<u>Trustees</u>	<u>Press</u>	<u>Public Officials</u>	<u>Public</u>
Susan Mills		Justin Smith	Steve Gray
Heather Bollman		Dawn Dwyer	Susan Corbeil (6:55 Pm)
Doug Conly (by phone)		Sean McFeeley	
Sarah Whittemore		Clay Bailey	
		Bill Humphrey	
		Denise Montgomery (6:45 PM)	

1. Justin Smith called the meeting to order at 6:00 PM noting that the Chairperson, Chris Hunter was not present he requested a motion for nominations for a Chairperson for the meeting. Heather Bollman made a motion to nominate Susan Mills to serve as Chairperson. Sarah Whittemore seconded, and the motion carried 3-0-1 with Susan Mills abstaining.
2. Adjustments to the Agenda: 1. Vail Transmission Easement Discussion. 2. Vail Transmission Line Preliminary Bid Results. 3. Authorization for the Municipal Administrator to concur with the Engineer's recommendation for awarding the Vail Transmission waterline bid.
3. Approval of the Minutes:
  - a. February 24<sup>th</sup>, 2020 Minutes: Sarah Whittemore made a motion to approve the minutes from February 24<sup>th</sup>, 2020. Heather Bollman seconded, and the motion carried 3-0-1.
4. Sign the Orders: The members who were present signed the orders.
5. Police Advisory Committee Appointments: Sarah Whittemore made a motion to approve Tim Gaskin, Amy Bean, and Curtis Carpenter as the three Village representatives to the Police Advisory Committee. Heather Bollman seconded, and the motion carried 5-0.
6. Bandstand Park Requests: The Chamber of Commerce is seeking approval to hold their three annual events in the park. They would like to hold their Easter egg hunt event on April 11<sup>th</sup>, 2020. They would like to hold the Stars N Stripes Event on July 18<sup>th</sup>, 2020. Finally, they would like to hold their Halloween Trunk or Treat event on October 31<sup>st</sup>, 2020.
  - a. Easter Egg Hunt April 11<sup>th</sup>, 2020: In addition, to the normal conditions attached to the permit relating to cleaning up the park and removing all the trash, the Trustees put an additional stipulation on the event relating to the Covid-19 social distancing requirements. If the ban on gatherings of more than 10 individuals has not been lifted by April 11<sup>th</sup>, 2020 the event will not be allowed to move forward.
  - b. Stars N Stripes July 18<sup>th</sup>, 2020: The standard conditions regarding the removal of trash, recycling, and the porta potties shall still apply. The Chamber must also make the companies who are affected by the street closure aware of the date and time in which Main Street will be shutdown, one month prior to the July 18<sup>th</sup> event. In addition, to the normal conditions attached to the permit, the Trustees put an additional stipulation on the event relating to the Covid-19 social distancing requirements. If the ban on gatherings of more than 10 individuals has not been lifted by July 18<sup>th</sup>, 2020 the event will not be allowed to move forward.
  - c. Trunk or Treat October 31<sup>st</sup>, 2020: In addition, to the normal conditions attached to the permit relating to cleaning up the park and removing all the trash, the Trustees put an additional stipulation on the event relating to the Covid-19 social distancing requirements. If the ban on gatherings of more than 10 individuals has not been lifted by October 31<sup>st</sup>, 2020 the event will not be allowed to move forward.

7. Truck Replacement: The Municipal Administrator wanted to provide the Board with some information pertaining to the replacement of the ton-truck which was involved in an accident and subsequently considered totaled, by the insurance carrier. The insurance company valued the truck at \$36,105, after \$1,000 deductible the Village will receive \$35,105. The Dodge 5500 with a body and Swenson gate spreader was quoted at \$66,606.00 with a lead time of 3-4 weeks. The GMC with a body and 2.5-yard Fisher polycaster would be \$59,726.00 with a lead time of 12-16 weeks. Mr. Smith said he would not be looking for a motion until the Annual Village meeting later and he would be requesting an amendment to the general budget for an additional \$35,000 to purchase the Dodge 5500.

The Public Works Supervisor is recommending purchasing the Dodge 5500-ton truck in order to provide back-up capabilities should the existing 6-wheel international dump truck used primarily for salting go down. The other alternative would be to purchase a GMC 3500-ton truck which is what we have. The Dodge 5500 with a 4-5-yard body would provide enough capacity so the roads which require sand could be sanded in one trip instead of two trips, which is currently the case with the GMC 3500. The Swenson gate spreader would also allow the crew to place salt or sand in the center of the streets/roads as opposed to either driving in the middle of the road or adding material to each lane. Mr. Smith stated that the \$35,000 would leave a little room for lettering the truck and having the radio installed. The Trustees agreed that this option gave the Village some duplication in an emergency.

8. Vail Transmission Line Easement: The Municipal Administrator explained an issue which the Village was having with one of its easements for the waterline project. Over on Commerce Street one property owner expressed a desire to have the line cut and capped further along the waterline than we had it designed and has not agreed to the easement request due to this desire. The Public Works Supervisor was not in favor of moving the cut and cap location for multiple reasons. The first reason is the age of the line. We want as little of this line left in use as possible. Second, the chosen location for the cut and cap relates to where there is good water usage by customers, in addition to an existing hydrant to help keep the line flushed out. Through consistent usage or by using the hydrant debris can be kept from settling in the waterline. Lastly, if the line is cut and capped further out, it will be necessary to expend extra money on the installation of a flushing hydrant. Susan Mills made a motion to approve looking for an alternative easement in order to access the location where we wish to cut and cap the line. Heather Bollman seconded, and the motion carried 4-0.

9. Vail Transmission Line Preliminary Bids results: The Municipal Administrator reported to the Trustees that the preliminary bid results were in and they were extremely promising for the Vail Transmission Line Project. The Engineer's construction estimate for the project was \$1,860,000.00 and the low bid from Courtland Construction Corporation was \$1,148,908.90. Mr. Smith added that Aldrich and Elliott have worked with Courtland in the past and have had positive project results.

10. Authorization for the Municipal Administrator to Concur: The Municipal Administrator noted that Aldrich and Elliott suggested the Trustees consider giving the Municipal Administrator authorization to concur with their findings in order to move the bid approval process forward. Mr. Smith said given the current situation with the covid-19 virus it was unclear if public meetings would continue to occur for a while. Given that the Trustees take the opinion of the Engineer anyway, it makes sense in order to be able to continue moving forward to allow the Municipal Administrator to concur with the opinion of the Engineer and accept the construction bid that is recommended. Heather Bollman made a motion to authorize the Municipal Administrator to concur with recommendation of the engineer. Doug Conly seconded, and the motion carried 4-0.

Having no other business, the meeting was turned over to LED at 6:25 PM.