

VILLAGE OF LYNDONVILLE  
TRUSTEES MINUTES  
February 11<sup>th</sup>, 2019  
5:30 PM

Trustees

Heather Bollman  
Chris Hunter  
Susan Mills  
Doug Conly

Press

Public

Steve Gray  
Justin Smith  
Cara Berryman

1. Chris Hunter called the meeting to order at 5:30 PM.
2. Adjustments to the Agenda: Add approval of the Village Meeting Warning to the agenda.
3. Minutes: Susan Mills made a motion to approve the 1-28-19 minutes with one change which was to delete Nate Pion and Patrick Finn from the list of those present at the meeting. Doug Conly seconded, and the motion carried 4-0.
4. Orders: The Board signed the orders.
5. Bandstand Park Requests: Susan Mills made a motion to approve the Burklyn Art Council's request to hold their annual craft fair event on Saturday July 6<sup>th</sup>, 2019. Due to the added request to allow some craft beer brewers to setup at the event the Trustees added additional conditions to go along with the usual conditions:
  - a. There will be a limit of three brewers for the 2019 craft fair.
  - b. All brewers must obtain the proper malt tasting permit from the Department of Liquor Control and present a copy of said permit to the Village of Lyndonville (Municipal Administrator) prior to the craft fair.
  - c. All bottled or canned beer sold at the fair will be placed in a discrete bag for off-site consumption.
  - d. Burklyn Arts will have one of its members monitoring the brewers' tent(s) at all times.
  - e. There will be a marking procedure for each brewer to indicate a customer has received their allowed allotment of samples per their Malt Tasting Permit.
  - f. The two ounce samples will be provided in a recyclable paper container (no glass, no plastic).
  - g. The sampling tent(s) must be set up within the allowances of the Department of Liquor Control. If multiple vendors cannot be within one tent each vendor will have to have its own sampling space with proper designated areas as required by the Malt Tasting Permit.
  - h. Burklyn Art's must contact Village Public Works (Joe Dauphin) 72 hours in advance of any setup in the park where stakes will be driven into the ground. He can be contacted at 626-5468 or 535-9242. Mr. Smith indicated that this is a newly enacted provision and there will be no exceptions to this rule. If this is not taken care of ahead of time no tents with stakes will be allowed. He also noted in the summer, the Village Crew's work week is Monday through Thursday, they do not work on Fridays. Further, due to the chosen date for the event, Thursday is the 4<sup>th</sup> of July, which is a holiday so there will be no one available to mark the lines on Thursday. It will be important for Burklyn Arts to make sure and schedule the lines to be marked for Monday, Tuesday, or Wednesday of that week.

- i. All trash and recycling must be removed from the premises at the end of the event.
- j. Portable toilets will be removed from the Park at the earliest possible convenience preferably Sunday, if not Monday morning. Doug Conly second, and the motion carried 4-0.

6. Village Water Ordinances: Justin Smith presented the Trustees with a Water Ordinance change which was suggested by the Public Work Supervisor.

“Any customer requesting a sprinkler system shall install a separate curb stop and water line devoted to the sprinkler system which is separate and not connected in any way to the domestic water for the proposed building in which the sprinkler system is intended.”

The Public Works Supervisor spoke with the Department of Public Safety and was informed he could not shut off a delinquent customer’s domestic water if the water was also connected to the building’s water fire suppression (sprinkler) system without running a 24 hour, 7 day per week security watch on the building while the water was shut off.

Mr. Smith explained that any approved change would not become effective for 60 days.

Chris Hunter made a motion to approve the ordinance amendment. Heather Bollman seconded, and the motion carried 4-0.

7. Lantern Walk: The Downtown Revitalization Committee made a request for its second annual Moonlit Lantern Walk on Wednesday March 20<sup>th</sup> from 6:30-7:30 PM. The Committee is requesting to begin its parade at the Municipal Building and march up Maple Street, continuing onto Main Street, then onto Depot St. The Parade will reverse course in the Asia Restaurant parking area and head back down Depot Street, onto Main Street, and finally to Maple Street. The request estimates that Maple, Main, and Depot Street will need to be closed for a total of one hour. Chief Harris was asked by the Municipal Administrator to provide his thoughts on the event as he had recalled there being some safety concerns last year. Chief Harris expressed safety concerns with sunset being at 7:09 PM. He felt the route chosen could take advantage of crosswalks with crossing guards as well as, the sidewalks along Depot Street to accomplish the parade route without closing the Streets.
8. Village General Fund Budget: Susan Mills made a motion to approve the Village General Fund Budget in the amount of \$932,377.00. Heather Bollman seconded, and the motion carried 4-0.
9. Water Fund Budget: Chris Hunter made a motion to approve the Water Fund Budget in the amount of 763,561.00. Heather Bollman Seconded, and the motion carried 4-0.
10. Water Rates: Susan Mills made a motion to set the water rates for 2019 at \$63.00 per quarter per ERU for the base rate and \$1.52 per 1,000 gallons of water used. Chris Hunter seconded, and the motion carried 4-0.
11. Village Meeting Warning: Susan Mills made a motion to approve the Village Meeting Warning with the Trustees to sign it. Heather Bollman seconded, and the motion carried 4-0.
12. Other: Heather Bollman asked if there was anything new to update the Board on with regard to the empty Circle K mini-mart on Main Street. Mr. Smith state that last he knew the building was not slated to come down in 2018 and that it was scheduled to be demolished in 2019. He said he would reach out to Christian Thompson and ask if there was anything new to report.

Having no other business the meeting was turned over to LED at 6:33 PM.

Approved by Trustees: 02/25/19