

VILLAGE OF LYNDONVILLE
TRUSTEES MEETING

January 30, 2017
6:00 PM

Trustees

Heather Bollman
Susan Mills
Ron Aiken, Chair
Chris Hunter

Press

Public

Justin Smith
Steve Gray

1. Ron Aiken called the meeting to order at 6:00 PM.
2. Items Added to the Agenda:
 - a. Water Abatement Request
 - b. Dehumidifier
 - c. Heat at the Village Garage
3. Minutes: Chris Hunter made a motion to approve the January 16, 2017 minutes. Heather Bollman seconded, and the motion carried 3-0-1.
4. Signing of the Orders: The members signed the orders for weeks 3-5.
5. Quarterly Budget: Justin Smith went over the fourth quarter budget with the Board. On the Water Fund side revenues were up largely due to LSC having a leak which lead to a lot of water going through their meter. In project revenue we had a budget of \$70,816 and received \$70,395 for the waterline project we completed on North Prospect Street. We were able to complete a \$72,000 water project for \$1,000.00 in out of pocket expenses. On expenditures side we ended the year under budget largely due to a good winter, not completing the major sidewalk project we were planning on, a reduction in payment of fringe benefits due to two employees leaving, and fuel prices also lead to a cost savings.
6. Bandstand Park Request: Rural Edge is once again requesting the use of Bandstand Park for their annual Rural Realty Campaign to bring awareness regarding homelessness. They would like to hold their overnight vigil on March 31 through 6AM April 1, 2017. The event will need electricity. They are proposing to set up starting at noon on March 31st, bands will play from 4:30 Pm until 8:30PM, and will be followed by guest speakers until 9:30 PM. There will be burn barrels placed on cinder blocks and a space heater for the bands, which will run on fuel not electricity. Portable toilets will be brought to the site as well. Heather Bollman made a motion to approve the request she added the condition that the portable toilets be removed ASAP, preferably by noon on Saturday April 1st. Chris Hunter seconded, and the motion carried 3-0-1 with Ron Aiken abstaining.
7. Water Bill Abatement: Dan Macek of Hill Street Holdings, LLC. is requesting the abatement of his water bill. He has not used any water in the fourth quarter of 2016, but his meter remained in the building and his property has been charged at a rate of 5 ERUs based on historical usage. Mr. Macek said that he will promptly have the water department remove his meter to avoid this as a re-occurring problem. The Board understood the concern regarding the water bill, but felt that they needed to be consistent with the policies in place regarding water service, the policy has been to charge the base fee if a meter is not removed from the property regardless of usage. Chris Hunter made a motion to deny the abatement request. Heather Bollman seconded, and the motion carried 4-0. The Trustees asked Mr.

Smith to look into the possibility of adding a notice onto the water bill to make customers more aware of the base fee charges for water if a meter remains at a site.

8. Vacant Property Update: Mr. Smith briefly updated the Board on the George Austin property located at 154 Charles Street. Mr. Austin received his certified letter and came in to see the Zoning Administrator regarding his plans for his Charles Street property. Mr. Austin was able to speak with Mr. Smith and inform him that his son would be moving in, in March 2017. Currently there is electricity at the property the water will need to be turned back on. For the time being the first floor apartment will be the only unit occupied. Mr. Smith informed the Board he had discussed the need to make sure the building appeared occupied from the outside as well as the inside. The Zoning Administrator sent a letter thanking Mr. Austin for coming in to update the Village on his property and also to request that if plans change the Village be made aware of those changes.
9. Dehumidifier: Mr. Smith requested permission to move forward with purchasing a new humidifier for the water treatment plant as there is a 10 week waiting period for the unit to be built and installed. It was determined that this purchase could wait until the Trustees have approved the water budget and set the rates which should be sometime next week at the latest.
10. Shutting off the Heat: Mr. Smith asked the Trustees whether or not they would prefer the heat to stay on very low at the Village garage on East Street or if they would prefer that the crew winterize the building and shut the heat off completely. The Trustees agreed that it made no sense to continue heating a vacant building.
11. Other:
 - a. Mr. Smith stated that he had sent a letter to the blue house next door regarding their parking and trash issues as requested at the last meeting. Mr. Smith has already discussed the matter with Steve Andrews (one of the owners) and Mr. Smith expects that it will not continue to be a problem moving forward.
12. LED: The meeting was turned over to LED at 6:53PM.

Approved by the Village Trustees: February 27, 2017