

VILLAGE OF LYNDONVILLE  
TRUSTEES MINUTES

January 13<sup>th</sup>, 2020

5:30 PM

Trustees

Chris Hunter  
Heather Bollman  
Susan Mills  
Doug Conly  
Sarah Whittemore

Press

Public Officials

Justin Smith  
Bill Humphrey  
Clay Bailey

Public

Steve Gray

1. Chris Hunter called the meeting to order at 5:30 PM.
2. Adjustments to the Agenda: Summer Hours Discussion was removed from the agenda.
3. Minutes: Heather Bollman made a motion to approve the December 16<sup>th</sup>, 2019 minutes. Chris Hunter seconded, and the motion carried 5-0.
4. Sign the Orders: The Board signed the orders.
5. Lantern Walk: The Lyndonville Downtown Revitalization Corp. is requesting permission to hold their 3<sup>rd</sup> annual lantern walk. This year's theme will be "Under the Sea". The lantern walk will take place on Thursday, March 5<sup>th</sup>, 2020 from 6 PM–7 PM. The event is held during the week of Lyndonville Snowflake Festival. The participants will follow the same route as last year. The participants begin near the Municipal Building corner of Bandstand Park and will loop around the park, cross over Maple Street on the crosswalk and continue to the House of Pizza. At this point, they will turn and cross Main Street and continue down the sidewalk to Shear Sensations. The participants will next turn and cross Depot Street using the crosswalk and continue back up the sidewalk toward the White Market. Everyone will then use the crosswalk on Main Street to return to the Park. The Municipal Administrator has spoken with Police Chief Harris; he was comfortable with this route he said it worked well last year. Last year's walk lasted about 12 minutes.
6. Certificate of Highway Mileage: The Municipal Administrator provided the Trustees with a copy of the Village's annual certificate of highway mileage to review. Mr. Smith noted that there were no increases or decreases to the highway miles in the Village. The certificate of highway mileage helps to determine the amount of funding the Village receives from the Vermont Agency of Transportation to help maintain our roads. Our mileage and our highway budget for roads helps to determine if we qualify for state highway funds, including how much help we receive. Chris Hunter made a motion that the Board sign the Certificate of Highway Miles noting that there were no changes to the mileage in 2019. Sarah Whittemore seconded, and the motion carried 5-0.
7. Safety Footwear Policy: The Municipal Administrator described a couple minor changes to the footwear policy for the public works department. At the end of 2019 two employees came into the Town Clerk's office to redeem the footwear allowance of \$150.00. The current policy from 2016 reads that an employee must provide proof that their steel toe or composite toe boot meets the ASTM F2413-11 or ASTM F2412-11 standards. One employee had a boot which read ASTM F2413-11 and one had a boot which read ASTM F2413-18 which was not listed in the footwear policy. After researching, it was determined that the number following the dash signifies the year of the standard. For this reason, the Municipal Administrator updated the policy to state the footwear must meet ASTM F2413-11 or newer, or ASTM F 2412-11 or newer. The policy was also upgraded to require physical evidence that the footwear meets the standard by bring the footwear, tags, or box showing that the footwear meets the

standard. This needs to be brought into the Clerk's office along with the receipt of the purchase in order to receive any portion of the footwear allowance.

8. Executive Session: Contract Motion made by Chris Hunter, seconded by Heather Bollman, to find that premature general public knowledge of the pending contract with New England Police Benevolent Association (NEPBA) will clearly place the Village of Lyndonville -Town of Lyndon at a substantial disadvantage by disclosing its negotiation strategy. Motion carried 5-0. Motion made by Chris Hunter, seconded by Doug Conly, to enter executive session at 5:45 PM to discuss the negotiations with New England Police Benevolent Association, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Motion carried 5-0. Motion made by Chris Hunter, seconded by Doug Conly, to come out of executive session at 6:06 PM. Motion carried 5-0. Upon coming out of executive session, no action was taken.
9. Executive Session: Labor Relations Motion made by Sarah Whittemore, seconded by Heather Bollman, to find that premature general public knowledge of the Board's discussion on the action the Village will take in response to the Vermont Labor Board letter regarding the petition by the International Brotherhood of Electrical Workers to become the collective bargaining representative for the Village Public Works Department. Premature knowledge will clearly place the Village of Lyndonville at a disadvantage by disclosing its strategy. Motion carried 5-0. Motion made by Sarah Whittemore, seconded by Heather Bollman, to enter executive session at 6:07 PM to discuss the response to the Vermont Labor Board, under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes. Motion carried 5-0. Motion made by Chris Hunter, seconded by Heather Bollman, to come out of executive session at 6:19 PM. Motion carried 5-0. Upon coming out of executive session, Chris Hunter made a motion to have the Municipal Administrator Contact a Labor Law Attorney to seek legal advice regarding the three options presented by the Vermont Labor Board. Sarah Whittemore seconded, and the motion carried 5-0.
10. Other: At Heather Bollman's request Justin Smith gave a brief update of the issues with the backhoe. The parts have been ordered for the issues with the wiring. Mr. Smith said the bigger issue will be how to proceed with other maintenance which needs to be performed. The backhoe is 11-12 years old and the arms either need to be refurbished for about \$25,000 or we need to consider replacing the backhoe. Mr. Smith stated that that is a conversation which will begin next week with budget discussions.

Having no other business, the meeting was adjourned at 6:25 PM.