

**TOWN OF LYNDON**  
**PLANNING COMMISSION**  
**April 24, 2019 Meeting Minutes**  
*Approved 5/22/19*

**Planning Commissioners:** Sean McFeeley, Sylvia Dodge, Evan Carlson, Susan Hanus, Emily Irwin, Tammy Martel, Ken Mason

**Public Official(s):** Annie McLean

**Press:** Brandon King (News 7)

**Public:** None

Sean McFeeley chaired the meeting, which was called to order at 6:00 p.m.

Sylvia Dodge made a **motion to approve the minutes of April 10, 2019**. Sean McFeeley **seconded the motion**. The Commission **voted 7-0**.

Annie McLean updated the Commission on the commercial design guideline recommendations being developed by VHB, noting that the draft Existing Conditions Report is expected to be provided to the planning commission by the end of April/early May). The Planning Commission will be able review and provide comments to VHB, which will be incorporated into the edits. VHB will present the final commercial design guideline recommendations at the May 22<sup>nd</sup> Planning Commission meeting.

Annie McLean updated the Commission on the response rate (80 responses thus far) for the Envision Lyndon Community Survey and reviewed ongoing promotion efforts. Ms. McLean noted that a mailer was being prepared to send to all Lyndon residents promoting both the survey and the Town Plan Workshops. Evan Carlson volunteered to design the mailer. Sylvia Dodge, Emily Irwin, and Tammy Martel offered to help distribute other promotional materials around Town.

The Commission reviewed and modified potential activities for the upcoming Town Plan community workshops and discussed additional ideas for organizing workshop feedback.

Annie McLean shared info about the Vermont Downtown and Historic Preservation Conference.

The next Planning Commission meeting is scheduled for May 8<sup>th</sup> at 6:00 p.m.

The meeting adjourned at 7:30 p.m.

*Respectfully submitted by: AMclean*