

**TOWN OF LYNDON**  
**PLANNING COMMISSION**  
**February 28, 2018 Meeting Minutes**  
*Approved 3/28/18*

**Planning Commissioners:** Chris Thompson, Andrea Day, Evan Carlson, Mike Schlesinger

**Public Official(s):** Annie McLean

**Public:** Tammy Martel

Chris Thompson chaired the meeting, which was called to order at 6:41 p.m.

Evan Carlson made a **motion to approve the minutes February 14, 2018**. Mike Schlesinger **seconded the motion**. The Commission **voted 4-0**.

Mr. Thompson acknowledged that Tammy Martel was attending the meeting to observe the meeting as she was interested in serving on the Commission.

Commissioner discussed preparations for the display for the potential recreational uses the former Town Garage property. A table has been reserved for Commissioners to use for display materials next to the Cafeteria at the Town School. Annie McLean will print surveys as well as extra copies of the advertisement Evan Carlson created to seek new commissioners to fill existing vacant seats on the Commission. She will also try to work on a conceptual diagram for the property. Mr. Carlson will bring his laptop to Town Meeting to display the SketchUp model he created showing the proposed recreational use for the property if he can work out a licensing issue. He will also create stills from the model for a print display. Andrea Day will print the SketchUp stills and conceptual diagram on large format foam board.

The Town has received a 2018 Municipal Planning Grant for \$8,333 to update zoning bylaws to better protect the Town's working landscapes while encouraging compact village development. Ms. McLean updated Commissioners on the status of the grant award noting that a formal RFP or RFQ was not required if the award was less than \$10,000. Ms. McLean will instead develop a scope for work for the Commissioners' review prior to reaching out to a consultant. Per the terms of the grant the Planning Commission is required to contact a minimum of two consultants prior to making a section. The scope of work will include the development of design guidelines for the Village and other commercially zoned areas of Town along with a public outreach component and, if funds allow revised regulations for the Rural Residential Zoning District. The Planning Commission will also simultaneously continue their work on the Rural Residential zoning.

Ms. McLean noted that two new WW permits had been issued by the State and shared the permit notices with the Commissioners.

The VTrans plan for Route 5 was briefly discussed. Ms. McLean will forward the draft letter written to the Selectboard from the Lyndon Bike and Pedestrian Advisory Committee that calls for additional public meetings to solicit input for the Route 5 project.

The meeting adjourned at 7:59 p.m.