

TOWN OF LYNDON  
SELECTBOARD MEETING  
December 15, 2014  
5:30 PM

Selectboard

David Dill  
Martha Feltus  
Kermit Fisher

Press

Public

Dawn Dwyer, Justin Smith, Steve Gray, Phil Laramie, Andrea Day  
Don Welch, David Martin, Patricia Webster, Cindy Karasinski,  
Larry Dwyer, Chris Thompson, Dawn McPhee, Adrienne D'Olimpio  
Gary Leach

1. Approval of Minutes:

Motion made by David Dill, seconded by Kermit Fisher, to approve the December 1, 2014 meeting minutes with noted amendment. Motion carried 3 to 0.

2. Approval and signing of orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week # 50-51.

3. Highway Report:

At 96% through the year, payroll is 96% spent and the entire budget is 82% expended.

4. Planning Commission Member Interview:

Andrea Day was interviewed by the Board. She has previously spoken with Justin Smith and has attended a Planning Commission Public Hearing. Justin feels she has a lot of experience to offer. Motion made by David Dill, seconded by Kermit Fisher, to appoint Andrea Day to the Planning Commission. Motion carried 3-0.

5. Cobleigh Public Library Proposed Budget:

Cobleigh Public Library is requesting an appropriation of \$252,955, an increase of \$17,955 from 2014. Cindy Karasinski, Library Director, explained the increase; \$5,000 to offer more hours for the technology person and \$13,435 for the bookmobile. The library is at the end of their limits for grants. Most grants are now a one-time offer. The Library Trustees are now getting more interest from their investments to help offset the increases. The Selectboard will consider the Library's request when looking at the General Fund Budget as a whole.

6. Waste Water Treatment Plant Proposed Upgrade:

Justin informed the Board that the Town received a letter from Eamon Twohig of VT Dept. of Environmental Conservation regarding the odor control problem. The letter gave a deadline of January 15, 2015 to submit a comprehensive plan and timeline for achieving odor control.

Gary Leach gave the Board 3 alternatives for odor control. Gary's suggestion is option #1 (Bio-Filter using wood chips). He was not prepared to give the Board a total project cost as he is still waiting for some answers from McMinnville, Oregon where they are currently running this system. Gary will provide to the Board, prior to the next scheduled meeting, a total package cost as well as the total amount of grant money left from the previous projects.

Justin asked Gary & Phil Laramie, operator of the WWTF, for help to calculate a 2015 budget figure for chemicals. Phil's suggestion was to take 2014's figure and increase it. Until there is a change in the operations process, there will not be a change in the chemical cost and they are constantly increasing in price.

7. Lyndon Rescue Update:

Justin explained to the Board that Lyndon Rescue (LR) is still using the incorrect 2010 Census numbers. LR also informed Justin that they do not serve all of Kirby & Victory and only 8 residents of Granby. Therefore, they do not include the total population of Kirby & Victory and only 8 for Granby. Their per capita rate is down to \$19.57 from \$19.70 as originally reported, which results in a \$2,600 reduction for Lyndon in their 2015 request. Justin still has concerns with charging the same base fee for Lyndon that they do towns further away from LR. LR has an upcoming meeting, but no one from LR was available to give more information on the date and time of that meeting, or answer questions.

8. NVDA Funding Request:

NVDA has submitted a request for \$3,500 2015 appropriation, up from \$2,200 from 2014, and a letter from David Snedeker, Executive Director of NVDA, explaining what services they offer. Mr. Snedeker is looking for guidance as to whether NVDA must submit a special appropriation petition with the required 157 Lyndon voter signatures. Motion made by Kermit Fisher, seconded by Marty Feltus, to keep NVDA's appropriation as a line item in the General Fund Budget. Motion carried 2-1. David Dill feels there should be someone available at Town Meeting to answer questions from voters.

9. Lyndon SnoCrusiers/VAST Trail Request:

Larry Dwyer, Secretary Lyndon SnoCrusiers, returned to the Board seeking permission for snowmobiles and the groomer to travel a 1/8 mile portion of Cotton Road, from Robert Franko's to Keith Johnson's property, in order to allow Lyndon State College (LSC) students to connect to the main VAST trail from LSC. Larry had a trail all laid out eliminating the need to travel Cotton Road, but one of the landowners sold his land and the new landowner denied access to VAST. Mr. Dwyer informed the Board that the groomer would only be on Cotton Road if when 9" or more of snow falls. He also advised the Board that all snowmobilers must follow all snowmobiling rules, which includes staying right on trails and roadways.

Motion made by David Dill, seconded by Kermit Fisher, to approve the request to traverse down Cotton Road 1/8<sup>th</sup> of a mile, to connect the main trail to the LSC spur trail for a one year trial and with adequate signage installed. Motion carried 3-0.

10. Memorandum of Understanding-NVDA:

Justin provided a draft copy of the Memorandum of Understanding (MOU) between the Town of Lyndon and NVDA for the Hazard Mitigation Planning Process. The MOU gives the projected cost of Lyndon's cost of \$24, 991 with Lyndon's in-kind contribution of match of \$4.332.

Motion made by Kermit Fisher, seconded by David Dill, to approve the MOU with NVDA with Justin Smith, Municipal Administrator, to sign on behalf of the Town. Motion carried 3-0.

11. Other:

- a. Bruce Ralston of Yankee Builders has submitted a proposal of \$1,960 to get a complete design and cost to adapt the VT Flexible Tubing building into a joint garage. Motion made by David Dill, seconded by Kermit Fisher, to accept the proposal. Motion carried 3-0.
- b. Adrienne D'Olimpio, President, Chris Thompson, Vice-President and Dawn McPhee, Treasurer of Village Improvement Society, to discuss the needed repairs to the Power's Park pool and the possibility of receiving a Federal matching grant from Land & Water Conservation Fund. The grant can only be applied for by municipalities, therefore, the Village would have to apply but the VIS would prepare the application. The proposed project will cost \$100,000. The VIS Board is proposing that \$50,000 will come from the proposed grant, \$25,000 from VIS fundraising and \$25,000 from the Town. The VIS Board is asking that the \$25,000 request from the Town not be considered as a special appropriation and require a petition. Marty suggested that the Selectboard

add a separate article on the Town Meeting warning since it is a one-time request. The Selectboard recommends that Chris Thompson proceed in completing and submitting the grant application.

- c. The Selectboard has received a draft of the General Fund and Highway budgets. A working budget meeting was set for Friday, January 2, 2015.
- d. Marty received an update from the Upright Steeple Society. They have accomplished a lot of work to restore the building. Now they will meet to discuss uses of the building.
- e. The Town received a letter of thanks from Caledonia County Special Olympics for the 2014 Special Appropriation and advised the Board how it would be used. They also announced they will not be seeking an appropriation for 2015.
- f. Steve Gray informed the Board that the Northeast Kingdom Waste District meeting scheduled for December 9, 2014 was postponed until January 13, 2015 due to the snow storm. He has submitted \$50,000 proposed cuts to their budget.

12. Executive Session: Legal

At 7:07 PM a motion was made by David Dill, seconded by Kermit Fisher, to enter into executive session to discuss a legal matter. Motion carried 3-0.

Motion made by David Dill, seconded by Kermit Fisher, to come out of executive session at 7:18 PM. Upon returning to the regular session, no action was taken.

Meeting adjourned at 7:20 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: December 29, 2014