

TOWN OF LYNDON
SELECTBOARD MEETING
December 10, 2018
5:30 PM

Selectboard

Kermit Fisher, Chair
Dan Daley
Christian Thompson

Press

Amy Nixon

Public

Dawn Dwyer, Justin Smith, Steve Gray, Cindy Karasinski, Jan Wade
Jeanne Laughton, David Martin, Adrienne D'Olimpio, Sue Teske
Cathy Broderick, Shane Switser, Patty Emery, Barret & Jill Nichols
Harry & Claire Morrison, Carrie Tomczyk, Margrethe Mentes

1. Adjustments to the Agenda:
2. Approval of minutes:
Motion made by Dan Daley, seconded by Chris Thompson, to approve the November 26, 2018 minutes.
Motion carried 3 to 0.
3. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks # 49 & 50.
4. Highway Report:
At 94% through the year, payroll is 90% spent and the entire budget is 71% expended. Highway was down three trucks; all are back on the road and fully staffed.
5. Cobleigh Public Library Budget:
Cindy Karasinski Library Director presented the proposed budget to the Board. (A copy of the proposed budget and Cindy's notes are on file with the minutes at the Town Clerk's Office) The overall budget is down \$10,443 or 3.4%. The appropriation they are asking from the Town is up \$6,313 or 2.6%. Cindy explained how the budget was created. Her notes are attached. The Board questioned the format that was used and presented (Actual 2017, Proposed 2018 & Proposed 2019). The Board would like to see Budget vs Actual 2018. Cindy said that perhaps Laurie Willey, the Town's accounts payable Clerk who also does the Library payroll and accounts payable, could provide it. Chris Thompson inquired about the usage of the Library (how many patrons, etc.). Cindy said that information appears in the Town Report each year, that it's used a lot and busy. Cindy told the Board that if their funding is cut they would have to lay off and cut programs. It would delay the inter-library loans by one day since the position cut would be the third person that works on Saturday and therefore they would not be able to check the mail for possible books. They would have to cut down the number of appointments they would schedule for one-on-one technology help. It was asked if there is any State funding and Cindy reported no; they do receive \$700 of Federal funding. When asked about the overall condition of the building, Cindy felt it was in good condition. In the future they will need to grout and paint the windows. Kermit Fisher said the Board would take their proposed budget into consideration during their upcoming budget hearings.
6. Recreation Department Committee Proposal:
Adrienne D'Olimpio presented a proposal to the Lyndon Selectboard for a dedicated Lyndon Area Recreation and Arts Department to be added as a town position. (A copy of the proposal is on file with the minutes at the Town Clerk's Office.) At the time of the meeting, the Rec & Arts Committee had not approached other groups (see proposal) to discuss their interest in a Rec & Arts Department. They wanted the Selectboard's endorsement first. Adrienne stated "they do not want other organizations to feel threatened, but supported". Kermit felt the committee had put the cart before the horse by not seeking the other organizations support first. The proposed budget for the new position presented, which had several items without costs, was \$63,535. In reviewing the expenses, Justin Smith felt many of them were inaccurate. The biggest item was health insurance. A family plan through the Town costs \$26,533; the proposal has only \$15,000. The Board would like to see public hearings held to obtain community input as well as the other organization's input and support. Adrienne asked if the Town had any financial support

for advertising and was advised they do not. Therefore, the committee will work with digital advertising such as Facebook and Front Porch Forum. It was discussed that in order for the proposal to be placed on Australian ballot, the voters would need to vote at the Annual Town Meeting in March 2019 to change how articles are voted. Currently the only items voted by Australian ballot are elected positions. If the voters agreed to change the method of voting, the article to approve a rec department could be placed on Australian ballot for the 2020 Annual Meeting. Adrienne felt that if the proposal had to wait another year, it would die. Adrienne asked if the conference room would be available to hold a public hearing. It was suggested that she call the Town Clerk's Office to check on scheduling. Dawn Dwyer, Town Clerk, expressed her concern for fixed income taxpayers and that winter evening meetings are difficult for the elderly to attend. Adrienne felt there never is a good time to hold a hearing.

7. Outside Consumption Permit:

Shane Switser, owner of The Pizzaman, would like to hold a special event from January 17 through January 22, 2019. He has contracted with an ice carver for an ice bar and would like to temporarily expand the outside consumption area. During the day there will be family activities, one evening live music and project a NFL playoff game outside. The expanded area would include the ice cream patio. It would be blocked off with his Pizza Trailer and fencing and would be accessed through the existing outside consumption area which requires coming into the restaurant. Chief Jack Harris has no issues with the temporary expansion. Motion made by Dan Daley, second by Christian Thompson, to approve the temporary expansion of their outside consumption area for a special event to be held January 17 – 22, 2019. Motion carried 3 to 0.

8. Sanitation Discussion:

Lewis Elliott from Got Trash has expressed interest in collecting bulky items in the event that the Town decides to eliminate offering sanitation services. This type of bulky collection would mirror the “pay as you throw” of solid waste as mandated by Act 146.

9. VCDP Award Documents:

The Town of Lyndon was awarded a \$350,000 grant on behalf of Rural Edge's Olivia Place project on Main Street. As part of the grant, the Town needs to adopt “Municipal Policies and Codes (Form MP-1). The only change in this form, from previous versions signed for previous grants, is the Whistleblower provision on page 7. Before the Board adopts and signed Form MP-1, Dan Daley wanted it made perfectly clear that he is still very upset that the Town of Lyndon is still receiving delinquent notices for financial reports not being submitted by Rural Edge in a timely manner. He has had numerous conversations with Becky Masure regarding this issue and has been told the delays are due to frequent turnover in help. Dan realizes he cannot hold up this project, but he cannot support future projects until Rural Edge improves their procedures to eliminate delinquent notices. Motion made by Dan Daley, seconded by Christian Thompson, to approve the municipal Policies and Codes (Form MP-1) as required as a part of the VCDP Award Conditions. Motion carried 3 to 0.

10. Other:

- a. As of Friday, December 7th, only one of the two heaters in the ATAD building at the Wastewater Treatment Facility (WWTF) is up and working. There has been no further contact from Dead River Co. since Thursday December 6th. Rodger Sheldon from Utility Partner was told by Dead River that the parts to fix the heater were ordered over a month ago when in fact they were not. After a phone call from the Selectboard, they showed up with parts to fix only one of the heaters. They brought a temporary heater which was too small for the facility. Kermit will place another call to Dead River regarding the second heater.

Meeting adjourned at 7:05 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: December 20, 2018