



TOWN OF LYNDON
SELECTBOARD MEETING
December 9, 2019
5:30 PM

Selectboard: Christian Thompson, Acting Chair & Fred Gorham

Officials: Dawn Dwyer, Justin Smith, Larry Willey

Press: Amy Ash Nixon (The Caledonian-Record)

Public: Steve Gray

1. Adjustments to the Agenda:

*Appoint an alternate Chair in Dan Daley's absence

Motion made by Fred Gorham, seconded by Christian Thompson, to appoint Christian Thompson as alternate chair for tonight's meeting. Motion carried 2-0.

2. Approval of minutes:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the November 25, 2019 minutes as amended. Motion carried 2 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 48-50

4. Highway Report:

At 94% through the year, payroll is 98% spent and the entire budget is 81% expended.

5. Lister's Office Status Report:

Larry Willey updated the Board on the reappraisal Request for Proposal (RFP). Larry called other towns for sample RFP's. The RFP must include the ability to link to NEMRC, mapping, zoning and the integrated tax program through the State of VT. In the process of developing the RFP, it has been determined that the Town website as well as the lister computers will need to be upgraded even though the computers are a couple years old. There are eight approved appraisal companies in the State of Vermont. Larry's planning on having the RFP out in February 2020.

The listers are currently using the Patriot program which there is not much support and what support is given is billed to the Town of Lyndon. The company has only offered one training in four years.

The Board asked Larry about what training is available for the Listers. In 2019 there were not many trainings offered and the few held were in Ontario, Canada and Manchester, New Hampshire. Most classes have prerequisites that must be taken first. If they are not offered, you can not continue the education. The Listers have participated in a few webinars through NEMRC.

The Board encouraged Larry to train all listers to ensure continuity of operations in his absence, including access to all computer programs.

6. Sign Municipal Policies and Codes Form (MP1) for Scattered Sites Grant:

The Town of Lyndon as recipient and Rural Edge as subrecipient was awarded up to \$345,000 by the Agency of Commerce and Community Development (Agency) for the scattered sites. With each new award, the Town of Lyndon must adopt the Municipal Policies & Codes (Form MP-1). Motion made by Fred Gorham, seconded by Christian Thompson, to sign the Municipal Policies & Codes (Form MP-1) for Vermont Community Development Program. Motion carried 2-0.

7. Request to Address Water Puddling Issue at the Route 5, 114 & 122 Intersection:

Joe Buzzi, owner of the former Lyn-Burke Motel at the north end of Main Street, asked on behalf of Mark Bean, Kurt Nygren and himself, that the Selectboard speak to Lyndon's representatives and VTrans to request that something be done about the consistent puddling and closing of the road at the intersection of Routes 5, 114, & 122. Flooding has become a more frequent occurrence and delays not only traffic but emergency services. Motion made by Fred Gorham, seconded by Christian Thompson, to petition Legislature and AOT to take measures necessary to eliminate the flooding of Route 5, 114 & 122. Motion carried 2-0.

8. Executive Session: Labor Relations:

Motion made by Fred Gorham, seconded by Christian Thompson, to move to find that premature general public knowledge of the pending labor relations agreement with the Police Department employees will clearly place the town of Lyndon at a substantial disadvantage by disclosing its negotiation strategy. Motion carried 2-0.

Motion made by Fred Gorham, seconded by Christian Thompson, to enter executive session at 6:55 PM to discuss the pending labor relations agreement under the provisions of Title 1, Section 313(a) (1)(8) of the Vermont Statutes.

Upon coming out of executive session at 7:56 PM, no action was taken.

9. Personnel Policy:

Motion made by Fred Gorham, seconded by Christian Thompson, to submit the draft Town of Lyndon Personnel Rules to Susan Gilfillan for review. Motion carried 2-0.

10. Other:

- a. Steve Gray informed the Board that the next NEKWMD meeting is scheduled for Tuesday, December 10, 2019. Some of the items on the agenda are to authorize the executive committee to sign the annual budget warning and discussing the host town agreement. Steve confirmed that the grant money was going to be directed toward the payment of the new baler. Steve will be addressing the per capita fee being charged going to the baler payment as was told to the Town. If it doesn't, he feels it would be misappropriation of funds.

Meeting adjourned at 8:15 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: December 23, 2019