

TOWN OF LYNDON
SELECTBOARD MEETING
November 28, 2016
5:30 PM

Selectboard

Dan Daley, Chair
Martha “Marty” Feltus
Kermit Fisher (5:35 PM)

Press

Amy Nixon
LSC News 7

Public

Justin Smith, Steve Gray, Joe
Dauphin, Annie Geratowski, Frank Maloney,
Jefferson Tolman, Charlie Taylor

1. Add Items to the Agenda: Justin Smith requested three items be added to the agenda: CNSU mailing address request, member of the Selectboard appointment as an Ex Officio member of the Cobleigh Library Board, executive session regarding the wastewater operations contract.
2. Approval of minutes:
Motion made by Marty Feltus, seconded by Dan Daley, to approve the November 14, 2016 minutes as presented. Motion carried 2 to 0.
3. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks of #45, 47, & 48.
4. Lyndon Walk & Bike Safety Action Plan:
Dan Daley invited Annie Geratowski and Frank Maloney from the steering committee to give a presentation and discuss the adoption of the safety action plan. Annie Geratowski described the safety action plan as a road map that included many cost effective alternatives for promoting bike and pedestrian safety throughout the Town. The action plan does not have any required obligations, all of the recommendations in the plan are merely suggestions. Frank Maloney stated that by adopting the action plan the Town was positioning itself better for grant writing and budgeting should any of the projects wish to be implemented. Annie and Frank recommended following the adoption of the Action Plan, that the Selectboard consider creating an Advisory Committee to write grants and determine the priority for the projects. It was noted by the Selectboard that the copies they received did not include the appendices that were referenced in the document. Annie Geratowski agreed to provide hardcopies of the action plan including appendices to the Selectboard. Marty Feltus also noted two changes to the action plan that she felt needed to be made. On page 7 in the table #6 refers to the Lyndonville Electric parking lot, in order to avoid confusion it should be changed to the Municipal Building parking lot. On page 12 reference is made to the Town of St. Johnsbury, it should be changed to Lyndon.

Motion was made by Marty Feltus, seconded by Kermit Fisher, to adopt the Lyndon Walk & Bike Safety Action Plan with the changes noted. Motion carried 3-0. The Selectboard also requested hardcopies of the Plan including the appendices, Ms. Geratowski stated she would provide them with copies.

Motion made by Marty Feltus, seconded by Kermit Fisher to create an advisory committee for the Lyndon Walk & Bike Safety Action Plan. Annie Geratowski and Frank Maloney were tasked with heading up the committee. Motion carried 3-0.

5. Reimbursement Request for Elliott Road Project:

Motion made by Marty Feltus, second by Kermit Fisher to approve and sign the reimbursement request form for the Elliott Road culvert replacement project. Motion carried 3-0.

6. Joint Garage Security Quotes:

Dan Daley briefly explained to the Board that Joe Dauphin had obtained three quotes for different pieces of security relating to the new joint garage building from Round Hill Fence and Security, Inc. The quotes were for the water system computer, which will be covered by the Village, as well as a quote for the sprinkler alarm system, and one for the building security system. Oscar Thayer from Spates had D & D Electric quote the cost to do the fire alarm system and it was around \$900.00 less than the quote from Round Hill. Joe Dauphin stated that D & D Electric said they could program the alarm to be serviced by whatever company we desired. Joe Dauphin requested that if the board were to choose D & D Electric for the fire alarm security that the town at least use the same alarm system company for all three security systems in order to avoid confusion with companies and passwords.

Motion made by Marty Feltus, seconded by Kermit Fisher for D & D Electric to install the fire security system for the sprinkler system. Motion carried 3-0.

Motion made by Marty Feltus, seconded by Kermit Fisher to have Round Hill Fencing and Security, Inc. install the general security system for the building entrances and doors. Motion carried 3-0.

Dan Daley updated the other members on other aspects of the joint garage. We are still waiting for a detailed breakdown on the air exchanger relating to PCO 23. Mr. Daley has recommended holding off on signing the PCO until we have a detailed summary of the refund for returning the larger unit and why there are added costs relating to the unit we will be installing on the roof.

Joe Dauphin also mentioned that he has requested hose reel prices and the price for an air compressor to serve the entire building from Fred's Plumbing and Heating. Mr. Dauphin added that the state boiler inspector was not keen on the idea of connecting our two smaller compressors and running them in tandem.

Mr. Dauphin said other than these items there were just a bunch of small items that need to be finished which will certainly take some time. Marty Feltus asked if there were any more hidden costs the Board should expect. Mr. Daley and Mr. Dauphin stated we should be done at this point.

7. Caledonia North Supervisory Union (CNSU) Address Request:

Justin Smith told the Selectboard CNSU has requested an address list for the tax payers in Lyndon so that they can send out an informational flyer relating to Act 46 ahead of Town Meeting Day. Marty Feltus questioned if they would want the voter checklist instead. Mr. Smith stated that both lists were public record would it be okay to authorize the Clerk's office to provide either one? The Board was in agreement that both lists were public record.

8. Appointment of Ex Officio Member to the Library Board:

Kermit Fisher made a motion to appoint Marty Feltus as an Ex Officio member of the Library Board to represent the Selectboard. Dan Daley seconded, and the motion carried 2-0-1.

9. Wastewater Treatment Plant Update:

The biofilter is online and operating, the second blower which was discussed at the last meeting was shipped back to the company for replacement parts after their representative came to the plant last week.

The blower should be returned to the treatment facility by Thursday December 1, 2016 and this will allow us to equally use both blowers and do routine maintenance as necessary.

10. Executive Session: Wastewater Operations Contract:

Motion made by Marty Feltus, seconded by Kermit Fisher, to enter executive session at 6:25 PM to discuss the wastewater contract will clearly place the town of Lyndon at a substantial disadvantage by disclosing its negotiation strategy. Motion carried 3-0.

Motion made by Marty Feltus, seconded by Kermit Fisher, to enter into executive session at 6:26 PM, to discuss the wastewater contract pursuant to Title 1 VSA 313 (a)(1), of the Vermont Statutes. Motion carried 3-0.

Motion made by Marty Feltus to exit executive session at 6:35 PM, Kermit Fisher seconded and the motion carried 3-0.

Dan Daley invited Jefferson Tolman and Charlie Taylor to discuss the RFP submitted by Utility Partners. Dan Daley asked them to describe anything that was different from what they are currently providing for service given that the RFP had reduced the price of what the Town is currently paying. Jefferson Tolman noted that the lab testing costs were not included in the RFP and plowing the sub-stations was not included in the RFP.

The Board asked how many employees would be provided under this proposal. Jefferson Tolman responded three full time positions. There will be 2.6 full time employees, the remaining 800 hours will be additional administrative, technical, and management and safety support. Mr. Tolman added that if we wanted chemicals covered at their cost he had estimated the first year fee at the current flows to be approximately \$55,000.00.

The Selectboard requested that Utility Partners provide a cost for annual lab testing and for plowing the sub-stations. The Selectboard stated that if the numbers could be obtained quickly they would be willing to hold an additional meeting or sign an agreement no later than 12-12-2016.

11. Other:

- a. Northeast Kingdom Waste Management District will be holding their public hearing on December 13, 2016 at the public safety building at 7:00 PM. Marty Feltus noted that the Selectboard needed to give our representatives to the Waste District some direction as to how the town feels about their proposed budget and **charter changes**.
- b. Marty Feltus requested some time to review the Town Clerk's numbers for the two tax sale properties the Town is proposing to sell.

Motion to adjourn at 7:00 PM made by Kermit Fisher, seconded by Marty Feltus. Motion carried 3-0.

Meeting adjourned at 7:00 PM

Minutes taken by Justin Smith

Approved by the Selectboard: December 12, 2016