

TOWN OF LYNDON
SELECTBOARD MEETING
October 16, 2017
5:30 PM

Selectboard

Martha “Marty” Feltus, Chair
Kermit Fisher
Dan Daley

Press

Public

Dawn Dwyer, Justin Smith,
(See Attached Sign-In Sheets)

Public Hearing scheduled for 6:00 PM (Selectboard meeting will be suspended at that time and resume at the conclusion of the public hearing).

1. Adjustments to the Agenda:

Before calling the meeting to order, an agenda item HOPE-Sewer Connection was added.

2. Approval of minutes:

Motion made by Dan Daley, seconded by Kermit Fisher, to approve the September 18, 2017 minutes. Motion carried 2 to 0 with Marty abstaining as she was not present at the meeting.

Motion made by Dan Daley, seconded by Marty Feltus, to approve the October 2, 2017 minutes as amended. Motion carried 2 to 0 with Kermit abstaining as he was not present at the meeting.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks #41-42.

4. Highway Report:

At 79% through the year, payroll is 83% spent and the entire budget is 61% expended. All the bills for the South Wheelock Road project are not in yet. The tonnage and cost per ton came in lower than budgeted.

5. Quarterly Report:

Justin reported that the insurance is at 120% due to adding the new Joint Garage facility. Everything else is on track.

6. Electric Quotes:

Justin shared the two additional quotes needed to allow USDA Grant Funds to be used for the electric wiring at the Joint Garage. All three companies have taken a different approach to the project. Jason Lefebvre from Lyndonville Electric Department met with Joe Dauphin, Village Public Works Supervisor to go over the three options. Jason felt the best approach would be the quote from Sutton River Electrical, LLC in which two medium gauge wires would be run from the existing panel box to the back end of the garage. One wire for the wash bay and the other for the needed outlets. Motion made by Kermit Fisher, seconded by Dan Daley, to accept Sutton River Electrical Inc.’s quote of \$6,344.47. Motion carried 3-0. The other bids received were \$3,254.17 from D & D Electric, Inc. in which they would change the insides of the existing panel and run the wire to the back of the garage. The issue would be if every electric using device was used at once, breakers could trip. Aubin Electric Inc.’s bid was for \$11,000 in which they would install a new 100 amp panel which would be used for the wash bay and needed outlets as well as allow for future expansion if needed.

7. Security Camera Quotes:

Justin presented the three quotes received for the security cameras to be installed at the Municipal Office Building. The cameras will be located both inside and outside of the building. Motion made by Kermit Fisher, seconded by Dan Daley to accept the bid from Round Hill Fence in the amount of \$6,919. Motion carried 3-0. Other quotes received were from O’C Satellite, Inc for \$8,418.92 and Kevin Gaskin for \$8,950.

8. Access Permit Applications:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the access permit for Karl Johnson for access on the west side of South Wheelock Road. Motion carried 3-0. Mr. Johnson installed a culvert and Rob Nutting, Road Foreman had no other conditions.

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the access permit for Sheryl Cota & Donald C. Beattie for access on the west side of Vail Drive. Motion carried 3-0. Rob Nutting is requiring a 15” culvert to be installed.

9. Paid Sick Leave:

The Board reviewed the draft changes to the personnel policy to address the Earned Sick Time Law 21 V.S.A. §481 as presented by Justin Smith. Justin will update the draft with the revisions made tonight and present at the next meeting.

10. WWTF Blower Update:

Blower was installed as scheduled on October 3, 2017 and the defective blower was removed. There is a three year warrantee on the new blower. The only issue left now is the cost of \$75 for additional electric work. Dave Ceppetelli of Tata & Howard thought the only way to collect the \$75 would be to change the setoff amount to T-Buck, which would require USDA coming back and processing more paperwork. Motion made by Dan Daley, seconded by Kermit Fisher to pay the \$75 invoice, and pay the final costs to the engineer and the contractor to close out the grant. Motion carried 3-0.

11. Lister Resignation & Discussion:

Jack Berube submitted his letter of resignation on Monday, October 9, 2017 effective Friday, October 20, 2017. Motion made by Dan Daley, seconded by Kermit Fisher, to accept Jack Berube’s resignation with regret and deep appreciation. Motion carried 3-0. A Notice of Vacancy will be put in the newspaper announcing the vacancy.

12. Green Up Date Committee Request:

A financial request from Green up Vermont was received. Justin was asked to send a letter explaining our Special Appropriation policy.

*The regular Selectboard meeting was suspended at 6:00 PM in order to hold a public hearing to hear public review and comments on the Zoning By-laws pursuant to Title 24 VSA, Chapter 117.

Marty Feltus, Chair of the Selectboard, opened the Public Hearing by explaining the purpose of the Hearing which is to consider a proposal to re-zone the .2 acre parcel located at 155 South Street from the Residential Neighborhood District to the Village Commercial District at the request of the property owner North Country Federal Credit Union (see attached notice). Of the forty-four (44) attendees, eight (8) spoke in favor of the re-zoning, four (4) spoke against it and one (1) asked a question then asked that the issue be tabled in order to explore all options before making a “forever” decision.

Marty thanked everyone for expressing their thoughts and concerns and explained that the Selectboard had the option to hold additional hearings if they felt it was needed and that there is not a time limit for the Board to make a decision. Two things can happen: 1) the Selectboard can make a decision. At that time a petition can be passed asking that the Selectboard allow the decision be made by the voters by Australian ballot or 2) the Selectboard can defer the decision to the voters by Australian ballot. The Selectboard will discuss this issue at their next scheduled Selectboard meeting.

Motion made by Dan Daley, seconded by Kermit Fisher to close the Public Hearing at 6:38 PM and reconvene the Selectboard Meeting. Motion passed 3-0.

13. H.O.P.E. Sewer Request:

Rick & Jodi Wheeler, owners of 136 Church Street, are requesting an abatement for the sewer charges during the time when the sewer was not hooked up, but they were being billed for it as well as reimbursement for the charges from B&B Services. When the CSO project was done on Church Street it was thought that the sewer was connected at this location in which it actually had not (see notes from Joe Dauphin attached). Motion made by Kermit Fisher, seconded by Dan Daley to abate the three quarters of sewer charges during which the line was not attached for a total of \$456.98. Motion carried 3-0. The Board did not approve the reimbursement of B&B's charges in the amount of \$502.50, as the Board had already waived the \$1,500 sewer connection fee.

14. Other:

- a. Justin shared with the Board a listing of the appointments for Bulky Day and the Northeast Kingdom Waste Management District (NEKWMD) 2018 Draft Budget. Steve Gray, Lyndon's NEKWMD representative, shared the Districts Conflict of Interest Policy, an updated listing of recyclable materials taken at the District and a handout of talking points relating to Act 148.
- b. Marty asked if the Town has received the "As Built" plans for the Joint Highway Garage. Justin explained that more changes to be included were given to Spates Construction and that they had not received the final plans.

Meeting adjourned at 7:42 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: October 30, 2017