

TOWN OF LYNDON
SELECTBOARD MEETING
October 15, 2018
5:30 PM

Selectboard

Kermit Fisher, Chair
Dan Daley
Christian Thompson

Press

News 7

Public

Dawn Dwyer, Justin Smith, Steve Gray, Jeff Corrow
Mike Schlesinger, Jillian McLaughlin, Larry Willey
Annie McLean, Susan Hanus, Curtis Carpenter,
Tammy Martel, Jeff Olesky

1. Adjustments to the Agenda:
Park & Ride, remove WW Facilities Report.
2. Approval of minutes:
Motion made by Christian Thompson, seconded by Dan Daley, to approve the October 1, 2018 minutes as amended. Motion carried 3 to 0.
3. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks # 41 & 42.
4. Highway Report:
At 79% through the year, payroll is 76% spent and the entire budget is 50% expended. The third quarter reports were reviewed.
5. Gravel Bid:
Motion made by Dan Daley, seconded by Christian Thompson, to approve the gravel bid for 8,500 yards of ¾" crushed gravel stockpiled and loaded on trucks at \$6.75 per yard for a total of \$57,375 received from Simpson Dirtworx LLC. Motion carried 3 to 0. No other bids were received.
6. Health Insurance Renewal:
Health insurance rates for 2019 were shared with the Board. The increase for the thirteen (13) employees currently enrolled will be 4.65% or \$12,439.92. The renewal period starts November 1st in order to have continuous service on January 1st. Motion made by Dan Daley, seconded by Christian Thompson, to approve the 2019 Health Insurance enrollment with a 4.65% increase over 2018. Motion carried 3-0.
7. Set Hearing Date for Zoning By-law Changes:
A public hearing date for the Zoning By-law changes needs to be set. The statutory requirement for public notice is fifteen (15) days. The proposed changes include 1) addition of a minimum lot width/depth ratio of 20% for the Rural Residential District; and 2) increasing the required minimum lot size in the Rural Residential District to ten (10) acres. Motion made by Christian Thompson, seconded by Dan Daley, to hold the public hearing for the proposed Zoning By-law changes on Tuesday, November 13, 2018 at 6 PM at the Municipal Office Building Conference Room. Motion carried 3-0.
8. WW Abatement:
Doug Spates is requesting an abatement on the sewer usage at 1372 Back Center Road in the six apartment building that he owns. The leak was caused by a leaking hot water tank in the basement which was not discovered until they received the high water/sewer bill. Motion made by Dan Daley, seconded by Christian Thompson, to abate one hundred forty-three thousand (143,000) gallons, or \$1,128.27, that that did not go into the Town sewer system. Motion made by Dan Daley, seconded by Christian Thompson, to abate \$1,128.27 of sewer charges due to a hot water leak. Motion carried 3-0.

9. WW Facilities Report: (Removed)

10. Closed Point of Distribution (POD) Discussion:

The Town received an inquiry from the Department of Health as to whether Lyndon would like to become a CLOSED Point of Distribution (POD). This would allow the Town to distribute medicines directly to employees and their family members during a public health emergency. A CLOSED POD Partner must have one of eight (8) medical practitioners available to oversee the distribution of medicines during an emergency. The Board would like more information on this agenda article.

11. Public Safety Building (PSB) Housing Lyndon Rescue (LRI) Ambulance Discussion:

Fire Chief Jeff Corrow and Jillian McLaughlin, acting director of LRI discussed with the Board a request from LRI to house their newest ambulance at the Public Safety Building, for a one (1) year period, due to the lack of space at their current location on the campus of Northern Vermont University (NVU). The new ambulance is too tall and long to fit into the current garage at NVU. John Kascenska, President of the LRI Board of Directors had a meeting with Sharon Scott, CFO of NVU regarding renovating the facility and was told there are no funds for this. Therefore, housing the ambulance at the PSB would allow the LRI Board of Directors time to find a solution to their lack of adequate space. The ambulance would be staffed at the PSB from 8 AM to 8 PM with two members, seven (7) days a week. Chief Corrow assures that there is room for the ambulance. The Selectboard would require compensation for the additional costs involved. Justin Smith, Municipal Administrator, will check with the Town's insurance company to see if they have any concerns with this arrangement. The Board approved the housing of the LRI ambulance at the PSB with compensation and insurance requirements to be determined.

Public Hearing:

The Selectboard suspended their meeting at 6:03 PM to hold a Public Hearing on the proposed Zoning By-law Changes.

Kermit Fisher, chair of the Selectboard, opened the Public Hearing at 6:04 PM for public review and comments on proposed amendments to the Town of Lyndon Zoning Bylaws pursuant to 24 V.S.A. § 4441. One of the proposed amendments was originally warned for a public hearing on September 17th. The Selectboard modified the amendment which was then reviewed by the Planning Commission. The hearing is for removal of conditional use allowance for additional sign area and height [section 16.10.1] and to change the Main Street District to permit 20 square feet of signage which matches the Village Commercial District's allowance.

With no public input, the motion was made by Christian Thompson, seconded by Dan Daley, to approve the two amended zoning changes. Motion carried 3-0. The hearing was closed at 6:08 PM.

Kermit Fisher reconvened the Selectboard portion of the meeting at 6:09 PM

12. Proposed Retaining Wall on top of Water Line:

North Country Federal Credit Union's (NCFCU) engineer, Jeff Bailey, came before the Board to discuss a proposed retaining wall on top of a sewer line. The Zoning approval was conditional on the approval of the Department of Public Works (DPW). The retaining wall would be made from precast concrete nesting blocks two (2) to three (3) feet high. Joe Dauphin, DPW Supervisor, has recommended to sleeve the line which would be very expensive. NCFCU is willing to enter into a legal agreement to assume the liability and cost should the existing pipes need repair which would necessitate tearing up and replacing a portion of the parking lot. The pipe is located fifteen (15) feet down. Sleeving would require cutting the existing pipe then clamping back together, which could invite potential issues. The Trustees will also be hearing the same issue regarding the water line at their next meeting. The Board would like to have Joe Dauphin attend a joint meeting on Monday, October 22nd to hear his recommendations.

13. Other:

- a. Park & Ride: Christian Thompson suggested putting the additional security light on an existing pole rather than installing another pole.
- b. Steve Gray shared the proposed Northeast Kingdom Waste Management District (NEKWMD) budget with the Board. The NEKWMD Board accepted the composting bid of \$13.50 from Cloud's Path Farm, the only bid received. The baler broke down. A new auto tie baler would cost approximately \$183,000 and the NEKWMD Board's proposal is to pay for it over a five year period. The proposed budget is up 8.49%. They will hold a public hearing regarding the budget at their next meeting on November 13th.
- c. Lewis Smith will be retiring from the Town highway crew effective October 31st after ten years. Motion made by Christian Thompson, seconded by Dan Daley, to obtain a gift certificate from a local restaurant as appreciation for his service to the Town. Motion carried 3-0.

Meeting adjourned at 6:53 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: October 29, 2018