

TOWN OF LYNDON
SELECTBOARD MEETING
October 2, 2017
5:30 PM

Selectboard

Martha "Marty" Feltus, Chair
Dan Daley

Press

Public

Dawn Dwyer, Justin Smith, Steve Gray
Annie McLean

1. Any Adjustments to the Agenda:
Add Green Lantern Access Permit
2. Approval of minutes:
Unable to approve the minutes of September 18th as Marty was not in attendance and Kermit was absent tonight.
3. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks #39-40.
4. Highway Report:
At 75% through the year, payroll is 80% spent and the entire budget is 57% expended.
5. Warrant #16 Rural Edge:
Motion made by Dan Daley, seconded by Marty Feltus, to approve and sign Rural Edge Warrant #16 in the amount of \$24,930. Motion carried 2-0.
6. PCO 30R Joint Garage:
Justin received a revised PCO #30R which includes only parts, no labor, for a total of \$1,782. Dan Daley felt the first sentence of the second paragraph was not necessary and asked Justin to have them remove it. Motion made by Dan Daley, seconded by Marty Feltus, to approve payment for PCO #30R in the amount of \$1,782. Motion carried 2-0.
The final Stormwater drain plans have not yet been received nor the final interior as-builts from Spates Construction.
7. Electric Quotes:
No action taken.
8. Security Camera Quotes:
No action taken. Need three quotes and only had two as of the meeting time.
9. Sign Resolution for a Planning Grant Application:
The Planning Grant Application has two purposes. The first is to have a consultant look at different options of usage in the rural residential areas of zoning. The second would be looking at the Village and the commercial areas of Route 114, 122 and recommend basic design guidelines, how commercial buildings should look. The grant is for \$8,000 with a match from the Town of \$168. The award will be in January so this would be a project for 2018.
Motion made by Dan Daley, seconded by Marty Feltus, to adopt the Municipal Resolution for Municipal Planning Grant in the amount of \$8,000. Motion carried 2-0.

10. Illegal Dumping issue at the Cemetery:

Lyndon Institute, while looking at their trail system, found an illegal dumping site that could only be accessed through the cemetery. A recliner, couch, television, fridge and several bags of trash were found. With no easy way to access the site, some of the items will require winching it back over the embankment. The Board agrees it needs to be cleaned up and to prevent the continuation of illegal dumping.

11. Vacon Pump Replacement:

After inspecting the Vacon Truck Pump, Sanitary Equipment Company provided a quote to replace the complete pump assembly at a cost of \$13,861.57. There is quite a bit of work that needs to be done this fall that requires the use of the Vacon. Original plan was to rebuild the pump for \$8,000-\$10,000. The new pump will allow for a warranty. Motion made by Dan Daley, seconded by Marty Feltus, to replace the pump assembly at a cost of \$13,861.57. Motion carried 2-0.

12. Act 69 Paid Sick Leave for part-time employees (personnel policy change)

With Act 69 becoming effective for the Town of Lyndon on January 1, 2017, an update to the Personnel Policy is needed. A possible total of six workers would qualify. Justin will draft the change to the Personnel Policy using the mandatory requirements for the Board to review.

13. Review and Sign Internal Control Functions Document:

Dawn Dwyer presented a Municipal Checklist for Internal Control for the Boards review and approval. As a part of the renewal of the Property & Casualty Insurance, VLCT asks if we have reviewed our Internal Control Function. Motion made by Dan Daley, seconded by Marty Feltus, to approve and sign the Municipal Checklist for Internal Control. Motion carried 2-0.

14. Maddox Park:

The Cemetery crew has had an ongoing issue with dog waste in the park and holes left by dogs. It was thought that there were doggie bags in the past, but it's not there now. Signs will be placed reminding pet owners to pick up after your dog.

15. Health Insurance Numbers:

Laurie Willey provided health insurance premium comparison from 2017 and 2018. Motion made by Marty Feltus, seconded by Dan Daley, to proceed with continuing coverage as presented. Motion carried 2-0. The Board will look at insurance costs during the budget season for future coverage.

16. WWTF Blower Update:

The blower is scheduled to be installed on Tuesday, October 3rd at 9 AM.

17. Stormwater Segments Grant:

Rob Nutting has priced out three road segments on Stark Road for the Stormwater grant we received. We will need to provide the sections we intend to complete to the Regional Planning Commission. The work will be done in the spring of 2018. The grant requires completion of the segments once started. The total costs of all three segments is \$22,834.25. The grant we received was for \$16,000 and we will need to match 20% which can be in-kind service. This will become one of the road projects that is budgeted for in 2018. Motion made by Dan Daley, seconded by Marty Feltus, to approve all three segments as presented. Motion carried 2-0.

18. Lister's Error and Omissions:

Comcast is required to notify the Listers each year of their equipment value for taxation. Comcast contacted the listers after receiving their tax bill stating that the value had been emailed to the listers in a timely manner. The real value change is from \$50,494 to \$41,935 or a difference of \$8,559. Comcast only pays the non-educational tax. Motion made by Dan Daley, seconded by Marty Feltus, to approve the Errors and Omission for Comcast. Motion carried 2-0.

19. Access Permit:

Motion made by Dan Daley, seconded by Marty Feltus, to approve the access permit for Green Lantern Construction for access on the north side of Commercial Lane. Motion carried 2-0. Rob Nutting, Road Foreman has inspected the location and has no issues with the proposed access. No conditions are required.

20. Other:

- a. Linda Walsh proposed an upgrade to the logo she designed in 1983 for the Town of Lyndon. Justin shared the logo with the Board.
- b. Lyndon Institute has delayed the opening of the Fenton Chester Ice Arena due to the unusually warm weather that is predicted. The opening has been moved to October 22nd from October 15th.
- c. Dan thought the updated signage on Severance Hill Road that was decided by AOT in 2015 was scheduled to be done in 2017. He noticed recently that it hasn't been done.