

TOWN OF LYNDON
SELECTBOARD MEETING

September 22, 2014
5:30 PM

Selectboard

David Dill
Martha Feltus, Chair
Kermit Fisher

Press

Jim Jardine

Public

Dawn Dwyer, Town Clerk
Justin Smith, Municipal Administrator
Jack Berube, Mike Harris, Steve Gray
Brian Coderre, Dan Weiner

Chair Marty Feltus called the meeting to order at 5:30 PM. She then announced that there would be two additional items added to the agenda; approval of the cemetery brochure and an executive session regarding real estate.

1. Approval of Minutes:

Motion made by David Dill, seconded by Kermit Fisher, to approve the September 8, 2014 meeting minutes.

Motion carried 3 to 0.

Motion made by David Dill, seconded by Kermit Fisher, to approve the September 15, 2014 joint meeting with the Village Trustee minutes. Motion carried 3-0.

2. Approval and signing of orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week # 38-39.

3. Highway Report:

At 73% through the year, payroll is 71% spent and the entire budget is 59% expended.

4. Overweight Permit:

Motion made by David Dill, seconded by Kermit Fisher, to approve the Excess Weight Fleet permit for Kurt Holmes Trucking. Motion carried 3 to 0.

5. Municipal Building Roof Quote:

The west side of the main building is leaking when we have a heavy rain and the roof over the recycling area is in need of repair. We have received one bid Exterior Design Siding. Palmeri Roofing is unable to do the repairs this fall, therefore, did not submit a bid.

Motion made by Kermit Fisher, seconded by David Dill, to accept Exterior Design Siding's bid of \$23,200 for the main building and \$3,800 for the recycling roof. Motion carried 3-0.

6. Propane Bid Results:

Motion made by Marty Feltus, seconded by David Dill to accept Fred's Propane's propane bid of \$1.705.

Motion carried 2 to 0 with Kermit Fisher abstaining. One other bid was received from Dead River at \$1.729. It was decided that for future propane bids, they would be asked to submit a fixed price bid rather than a price over rack price.

7. Police Cruiser Bid Results:

Motion made by Kermit Fisher, seconded by David Dill, to accept Dan Weiner's bid of \$605.00 for the 2006 Dodge Magnum police cruiser. Motion carried 3-0. One other bid was received from Paul Bellefeuille for \$505.

8. Cobleigh Library:

Justin Smith informed the Board that the Library, according to Don Welch, Treasurer, has \$84,000 of discretionary funds. Dave felt the Board had an agreement with the Library to lend the money for repairs and the Special Town Meeting has been warned. Justin will set up a meeting with the Library Trustees to get the terms of the agreement in writing.

9. Jay-Lyn Fund:

Justin was in contact with Robert Iber from HUD regarding the splitting of the Jay-Lyn Fund with Lyndon establishing their own revolving fund and St. Johnsbury could give their share to NCIC to administer. Mr. Iber requested St. Johnsbury's input on this alternative as they were the grant applicant and the agreement is in their name. St. Johnsbury is not in favor of splitting the money, and Mr. Iber is not willing to move forward in reviewing our request. Justin will ask a representative of St. Johnsbury and a representative from NCIC to attend the next scheduled meeting.

10. Public Safety Building Rental Agreement:

Kirsten Sultan from the Act 250 office in St. Johnsbury has asked the Town to consider removing clause #7, relating to indemnity, from our Public Safety Building rental agreement. They are unwilling to sign the rental agreement with that clause in it. The Board feels this is a standard, reasonable indemnity clause and see no reason to remove it.

11. Community Development Block Grant Signature Authorization:

With Dan Hill's retirement, the only authorized person to sign checks on record now is Justin Smith. He has recommended adding the Treasurer, Dawn Dwyer, as the second authorized signature. Dawn will have Michele Maccalous reconcile the bank statement as a division of duties. Motion made by Kermit Fisher, seconded by David Dill to remove Dan Hill and add Dawn Dwyer. Motion carried 3-0.

12. Other:

- A. Lyndon Rescue: Mike Harris, President of Lyndon Rescue addressed the Board regarding the Lyndon Rescue appropriation. Due to increased cost of workmen's comp. insurance, the decline in calls, and the cap on Medicare and Medicaid payments, it is necessary for Lyndon Rescue to increase their per capita amount by \$4.00 for 2015.
- B. RCT Annual Banquet: Justin shared with the Board the invitation to the RCT Annual Driver Recognition Banquet being held on October 8, 2014.
- C. Biofilter Odor Control: Justin shared with the Board a letter received on 9/22 from Gary Leach of Tata & Howard, regarding the Biofilter. David Dill feels we are now back to the beginning after dealing with this for over a year. Justin will ask Mr. Leach to attend the next meeting and request a specific action plan.
- D. Pedestrian Bridge: Justin does not have a change order signed by Jason Sicard, contractor, for the cement work and the ditches for the wiring for the two utility poles set. The verbal end date is currently October 15, 2014 but there is nothing in writing. Justin will email Gary Leach and request the signed change order.

Motion made by David Dill at 6:23 PM to go into executive session to discuss real estate, seconded by Kermit Fisher. Motion carried 3-0.

Upon returning to open session at 6:30 PM, no action was taken.

Meeting adjourned at 6:31 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: October 6, 2014