

TOWN OF LYNDON  
SELECTBOARD MEETING  
September 18, 2017  
5:30 PM

Selectboard

Kermit Fisher, Acting Chair  
Dan Daley

Press

Public

Justin Smith, Steve Gray  
Annie McLean, Christian Thompson, Jack  
Berube

1. Two Items were added to the Agenda: Police Cruiser Bid Result and Electric Work Municipal Building.
2. Approval of Minutes: Dan Daley made a motion to approve the minutes from September 5th, 2017 with two edits to items #15 a “/” needed to be added between “and or” and the word “to” needed to be deleted. Kermit Fisher seconded, and the motion carried 2-0.
3. Approval & Signing of Orders drawn on the Treasurer:  
The Board approved and signed the orders drawn on the Treasurer for week 36-37.
4. Highway Report: At 71% through the year, payroll is 77% spent and the entire budget is 55% expended.
5. Hearing Date for Zoning By-law Changes: Dan Daley made a motion to set the hearing date for zoning by-law changes for Monday October 16<sup>th</sup>, 2017 at 6:00 PM. Kermit Fisher seconded, and the motion carried 2-0.
6. Lister’s Errors and Omissions Certificate: Jack Berube briefly explained that the Listers’ office had failed to change the property that LEARN, Inc. had purchased from Steven Mitchell, Sr. from a taxable property assessed at \$132,900 to an exempt property with a taxable value of \$0.00. Mr. Berube stated the State of Vermont clearly recognizes LEARN as a school. Dan Daley made a motion to approve the change in status on LEARN’s property to tax exempt and to sign the necessary Errors and Omissions form. Kermit Fisher seconded, and the motion carried 2-0.
7. Lyndon Rescue FYI: While Mr. Berube was present he noted to the Selectboard that Lyndon could likely expect another per capita increase from Lyndon Rescue. He also noted that Lyndon Rescue was considering changes to its By-laws to request two payment installments instead of one after taxes are due to the Towns. No action was taken on this issue.
8. Sanitation Abatement Request: Justin Smith provided a letter requesting an abatement of a sanitation bill from Brooke Green. Citing the sanitation section of the Town Ordinances Dan Daley made a motion to approve the request to abate the 2017 sanitation fee of Brooke Green. Kermit Fisher seconded, and the motion was denied 0-2.
9. PCO Joint Garage: Mr. Smith said the amended PCO 30 was not provided on Monday (9-18-2017) as expected. The PCO and the finalized “as-built” drawings should be available at the next meeting on October 2, 2017.
10. Pressure Washer Wand Purchase: Justin Smith explained that the Town had received the 3 required bids for the pressure washer wand for the wash bay at the Joint Garage as required by USDA as part of their grant conditions. The bids were \$8,400.00 from Fred’s Energy, \$11,974.00 from Harris Heating and Plumbing, and \$15,350.00 from Trombly Plumbing. The equipment grant is for \$16,550.00. The issue

is that the grant will not cover the necessary electrical upgrade costs associated with installing the pressure washer wand. Mr. Smith proposed using the surplus in the supplies budget to offset the overage which would occur in the electrical budget for the Joint Garage. The Selectboard agreed the electrical upgrade was needed and asked that the Town get at least one additional quote (2 minimum) as required by the purchase policy. Dan Daley made a motion to accept the bid from Fred's Energy for the wash bay pressure washer unit. Kermit Fisher seconded, and the motion carried 2-0.

11. Wastewater Permit: Dan Daley made a motion to approve the wastewater permit submitted by Michael Sherburne for Jennifer Sherburne's property located at 12 Fiddle Lane with the conditions stated by the Public Works Supervisor. The sewer line must be placed a minimum of 10' feet from the waterline; or if the 10' minimum cannot be met the sewer line must be sleeved in 6" gasketed pipe. Kermit Fisher seconded, and the motion carried 2-0.
12. Animal Control: Cindy Cady asked the Municipal Administrator if there would be a problem with her continuing to serve as the Animal Control Officer if she bought a house one mile into St. Johnsbury on Elliott Road which would be just beyond where she currently lives. The Selectboard did not have an issue with you serving as Animal Control Officer from your new proposed location in St. Johnsbury. They did not feel that this new location would hinder her ability to serve the Town. Dan Daley made the motion stating the Selectboard did not have a problem with Cindy Cady residing in St. Johnsbury as there is no residency requirement for the Animal Control Officer in the Town of Lyndon. Kermit Fisher seconded, and the motion carried 2-0.
13. Police Cruiser Bid: The Town received only one bid for the 2010 Dodge Charger police cruiser. The bid came from Bayridge Motors, Inc out of Staten Island, NY. Dan Daley made a motion to accept the bid with it noted that the payment will come in the form of a bank check. Kermit Fisher seconded, and the motion carried 2-0.
14. Other:
  - a. Steve Gray updated the Selectboard on the latest news from the waste district. The conflict of interest policy was tabled once again. The Waste District will be applying for a Northern Borders Grant. Bulky week appointments can be made now the event begins September 30<sup>th</sup> and goes through October 7, 2017.
  - b. Kermit Fisher asked that the Blower for the Wastewater Treatment facility be put on the next agenda.
  - c. The Municipal Administrator informed the board that he had two ideas for spending the remaining equipment grant money from USDA. The Board was still considering security for the Municipal Building so he thought pricing security cameras would be a good idea. The second idea was to purchase stand-behind desks, as some employees had expressed an interest in these instead of the more traditional sit behind desks the units would allow the employees to either sit or stand. The board told the Municipal Administrator to explore the security cameras as this had been put off for some time.

Having no other business to conduct the meeting adjourned at 6:33 PM.

Meeting adjourned at 6:33 PM  
Minutes taken by Justin Smith  
Approved by the Selectboard: October 16, 2017