

TOWN OF LYNDON
SELECTBOARD MEETING

September 8, 2014
5:30 PM

Selectboard

David Dill
Martha Feltus
Kermit Fisher

Listers

Kelly Harris
Jack Berube

Press

Jim Jardine

Public

Dawn Dwyer, Jim Davis
Justin Smith, Steve Gray
Chief Harris, Brian Coderre

Chair, Marty Feltus called the meeting to order at 5:30 PM. She then explained that there would be two additional items added to the agenda; discussion of the Zoning Administrator position and Errors & Omissions to the Grand List by the Listers.

1. Approval of Minutes:

Motion made by David Dill, seconded by Kermit Fisher, to approve the August 25, 2014 meeting minutes with noted amendment. Motion carried 3 to 0.

2. Approval and signing of orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week # 35-37.

3. Highway Report:

At 69% through the year, payroll is 68% spent and the entire budget is 58% expended.

4. Police Department:

Chief Harris explained to the Board the quicker than anticipated timing of obtaining Brandy Sniffer, the new blood hound, which didn't allow for prior approval. She is 14 months old and he has started training her himself. The expected annual budget for the K-9 expenses is \$500. Chief Harris provided the food at his expense. Chief has charged a few items related to Brandy for the new cruiser. Motion made by Kermit Fisher, seconded by Marty Feltus, to cover the adoption fee, coming from the K-9 restricted funds. Motion carried 3-0. Chief Harris then brought Brandy in to meet the Board.

5. Ice Arena:

Jim Davis, Lyndon Area Sport Association (LASA) board member, presented to the Selectboard a proposed change in the Ice Arena's floor plan. The project would combine locker room C & D into one locker room, expand the existing referee room into a larger locker room by relocating the existing double exit doors to the current single exit door on the southwest corner of the Arena. Jim explained that all labor and materials would be donated, therefore there would be no further debt. The projected time frame to complete the project would be seven (7) days. The work will be coordinated as to not interfere with ice making. Jim also conveyed that Jeff Tirey from Tirey & Associates, has confirmed that the inside wall, between locker room C & D, is not a supporting wall, and would not cause any structural issues by removing it.

This would be the first of three projects. In the future they would like to address giving players & coaches more room where their benches are located, showers, and other improvements. Motion made by David Dill, seconded by Marty Feltus, to approve the proposed changes as described by Jim Davis. Motion carried 3-0.

6. Cemetery Discussion:

Brian Coderre, Cemetery Sexton, brought to the Board his concern about security at the Cemetery. He has suggested putting in fences and gates that would be closed each evening and opened each morning. He has encountered vandalism and littering throughout the cemetery. It was his understanding that cemeteries, by law, were to be completely fenced in. Justin Smith & Dawn Dwyer will look into the specifics on the fencing requirements of cemeteries. David Dill suggested not keeping people out in the evening during day light. Kermit Fisher noted that a popular time for visiting loved ones at the cemetery was after dinner. Hours would be posted. Marty Feltus asked Brian Coderre to gather information regarding the plan and cost and bring it back to the Board for consideration at the Budget meetings this fall.

Dawn Dwyer passed along a section that Dan Hill had written for the Cemetery Brochure addressing the removal of stones for inscriptions. Brian noticed a missing stone. It was found to have been removed by a stone company for inscription. The wording would require notifying the Cemetery Sexton prior to removal. The change will be made and the updated brochure will be presented to the Board at their next scheduled meeting.

7. Errors and Omissions:

- a. 13-0121 Rice, Joshua & Desiree 1179 Diamond Hill Rd.
This parcel's .2 acre was incorrectly coded as an additional site acre.
Reduces the land value from \$66,200 to \$37,500 for a reduction to the grand list of \$28,700.
Motion made by Marty Feltus, seconded by Kermit Fisher, to approve the change in the Rice assessment as presented by the Listers. Motion carried 2-0 with Dave Dill abstaining.
- b. 21-2170 Wheeler Sports Inc. 246 Church Street
A portion of the building is actually owned by Robert Bosch Corp. This decreases Wheeler's square footage by 1,900 square feet, reducing their assessment by \$27,900.
Motion made by Kermit Fisher, seconded by David Dill, to approve the change in Wheeler's Sports assessment as presented by the Listers. Motion carried 3-0.
- c. 21-0240-700 Robert Bosch Corp. Kennametal/Greenfield Ind. Inc. 420 Main Street
Robert Bosch Corp. retained a portion of a building that was deeded to Wheeler Building Material Co. This will increase Robert Bosch Corp's assessment by \$6,900. Robert Bosch Corp. is currently in an appeal process with the Board of Civil Authority (BCA).
Motion made by David Dill, seconded by Kermit Fisher, to discuss this matter with the BCA for consideration in Bosch's appeal; otherwise, approved as presented by the Listers. Motion carried 3-0.

8. Sanitation:

Marty received a reply from the State approving the Town's proposal to comply with Act 148, Universal Recycling, by offering town-wide recycling, bulky week, etc. It was confirmed that trash haulers would not be required to pick up recycling, only trash with this proposal. The proposal included individual households contracting directly with trash haulers. There will be an informational meeting on October 1, 2014 at the Municipal Office Gymnasium at 6:30 PM to discuss this issue. Marty has offered to do more research to ensure the most economical option to the residents. The Sanitation Ordinance will need to be updated to reflect any changes made.

9. Planning Commissioner Resignation:

The Board accepted Tamie Pitman's letter of resignation from the Planning Commission. Tamie has sold her house here in Lyndonville and relocated to Nevada. A letter of thanks will be sent to Tamie. This leaves two vacancies on the Planning Commission.

10. Zoning Administrator & Planning Commissioner Position:

The Planning Commission has asked to open the search to fill the Zoning Administrator/Planning Commissioner position. The ad will be run in The Caledonian-Record on September 10th, 11th, & 12th. Applications will be accepted through September 16th and the Planning Commission will meet on September 17th. They will review the applications and make their recommendation to the Selectboard. The Planning Commission job description and summary of Zoning Administrator duties will be placed on the website.

11. Other:

- a. Firemen's Dinner: Marty Feltus went to the Firemen's Dinner held on September 6th. Several awards were given out including one to Greg Hopkins for 35 years of service.
- b. Cobleigh Public Library's Children's Room: Justin has been asked to gather basic background and summary information for the Special Town Meeting.
- c. LASA Rental: The Bigelow wedding reception being held at the Ice Arena is all set. A copy of the agreement between Bigelow and LASA as well as a copy of their liability insurance has been received by the Town Clerk's Office.
- d. Road Salt: A new quote for winter road salt was received from Cargill. The price came in at \$77.76 down from the original quote of \$78.21.
- e. Jay-Lyn Fund: Justin has obtained a contact name and number from Dave Ormiston for a HUD contact. Justin has been in contact with Robert Iber and Mr. Iber will get us a decision on the legality of splitting the Jay-Lyn Fund prior to the next scheduled meeting.
- f. Cobleigh Public Library Insurance Claim: Justin spoke with Kelly Kindestine of Vermont League of Cities & Town's PACIF division regarding the Library's coverage in case of a similar event. She said the Library would be covered in the same manner as the previous claim.
- g. Old Police Cruiser: Police cruiser bids are due into the Municipal Administrator by 1:00 PM on September 16th.
- h. Special Town Meeting: The Special Town Meeting has been properly warned for October 1, 2014 at 7:00 PM. The informational meeting to discuss the Universal Recycling Law and possible changes to the sanitation service has been warned to start at 6:30 PM the same evening. Dave Dill has heard from a few folks that they are inclined to vote down the article until the problem has been fixed first. It will be explained prior to the vote as to why the Selectboard is taking this route.

Meeting adjourned at 6:30 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: September 22, 2014