

TOWN OF LYNDON
SELECTBOARD MEETING
August 7, 2017
5:30 PM

Selectboard

Martha "Marty" Feltus, Chair
Dan Daley

Press

Public

Dawn Dwyer, Annie McLean, Steve Gray
Christian Thompson

1. Any Adjustments to the Agenda: add Planning Commission Reporting on Bylaw Amendments discussion.
2. Approval of Minutes:
Motion made by Dan Daley, seconded by Marty Feltus, to approve the July 24, 2017 minutes with noted changes. Motion carried 2 to 0.
3. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks #31-32.
4. Highway Report:
At 60% through the year, payroll is 66% spent and the entire budget is 42% expended.
5. Cemetery Lot Purchase:
Motion made by Dan Daley, seconded by Marty Feltus, to approve the Perpetual Care Agreement for the Dennis Family lot (Section 53 Lot 10 B,C,D, Section 54 Lot 10 B,C,D). Motion carried 2 to 0.
6. Sign Resolution for the Village Center Designation Renewal:
Motion made by Dan Daley, seconded by Marty Feltus, to authorize the Resolution for the Village Center Designation Renewal and sign such document. Motion carried 2-0.
7. Planning Commission Reporting on Bylaw Amendments:
Annie McLean discussed with the Board the two proposed Bylaw changes. The first is the addition of minimum lot size to the section 4.4.3 allowance for conditional approval of development that does not meet the minimum requirements for development in a district and the second is the removal of the section 13.14 requirement that all adjacent property owners receive notification of the issuance of administrative zoning permits. Full details can be found in the Planning Commission Reporting Form for Municipal Bylaw Amendments dated June 28, 2017 (attached).
The Board asked that a Public Hearing be warned for Tuesday, September 5, 2017 at 6:00 PM to be held at the Municipal Office Building Conference Room.

Annie also explained that the motion to approve the draft report addressing the petition received from North Country Federal Credit Union to re-zone the parcel located at 155 South Street failed with a vote of 3-2. Annie explained that an affirmative vote is required from the majority of the Commission in order for the motion to carry. This vote required 4 affirmative votes. The motion to table the approval until the August 9th meeting was passed.
8. Other:
 - a. Patrick McLaughlin has resigned from the Planning Commission. Marty Feltus asked the Municipal Administrator to send a letter to Mr. McLaughlin thanking him for his service.

- b. The open house held on Saturday July 29th at the new Town & Village Garage Facility on Smith's Road was a success with 50 residents attending along with 10 employees and Board members.
- c. The sign for the new Town & Village Garage Facility is ready for installation.
- d. Marty Feltus asked if the project was ready for a final closeout accounting. At this time a complete As Built set of blueprints has not been received, still waiting on electrical box quotes for the wash bay, need to confirm that the chloride containment has been properly sealed and that the garage door openers have been received.
- e. Dan Daley reported that an untimely reporting request from Rural Edge was submitted to Justin Smith, the Municipal Administrator while he was on vacation. The deadline was missed. This is not the first time a request has come on short notice. The Board asked that Justin invite Trisha Ingalls, CEO to attend the next meeting on August 21st to discuss a resolution to this issue.
- f. Steve Gray reported that the Northeast Kingdom Waste Management District (NEKWMD) did not hold a meeting in July and the August meeting date is Tuesday, August 8th. A committee has been formed to review Act 148. The Conflict of Interest Policy has been included on the August 8th agenda. The Executive Board is writing a proposal for the Northern Border Regional Grant. The recycling market appears to be strong according to Paul Tomasi, Executive Director's notes. Revenue has been averaging \$12,000 to \$14,000 and July was \$20,000.
- g. Christian Thompson asked the Board if they have established a process for dealing with the old Highway Garage property on Route 114. The Board does not have a process in mind at this time and some suggestions have been made such as selling it or developing it into a green space. One possibility would be to refer the property to the Planning Commission for recommendations. Community input will be important.
- h. Motion made by Marty Feltus, seconded by Dan Daley to move the September 4th meeting to Tuesday September 5th. Monday September 4th being Labor Day. Motion carried 2-0.
- i. A letter of interest to be considered for a position on the Development Review Board was received from Kevin Cole. The Board asked that the Municipal Administrator invite Mr. Cole to attend the next meeting on August 21st for an interview.

Meeting adjourned at 6:48 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: August 21, 2017