

TOWN OF LYNDON  
SELECTBOARD MEETING  
July 10, 2017  
5:30 PM

Selectboard

Martha "Marty" Feltus, Chair  
Kermit Fisher  
Dan Daley

Press

Public

Dawn Dwyer, Justin Smith, Steve Gray

1. Adjustments to the Agenda: add Adopt the Local Emergency Operations Plan (LEOP) and remove #11 Recreation Committee which was left on from the previous agenda in error.
2. Approval of minutes:  
Motion made by Kermit Fisher, seconded by Dan Daley, to approve the June 26, 2017 minutes as amended. Motion carried 3 to 0.
3. Approval & Signing of Orders drawn on the Treasurer:  
The Board approved and signed the orders drawn on the Treasurer for weeks #27-28.
4. Highway Report:  
At 33% through the year, payroll is 44% spent and the entire budget is 24% expended. The South Wheelock project is scheduled to begin on Monday, July 17<sup>th</sup>. Installation of guardrails on the Brown Farm Road will be a fall project.
5. Quarterly Report:  
At 50% through the year, the general fund is 38% expended, the highway fund is 28% expended, the wastewater fund is 46% expended, and the sanitation fund is 51% expended.
6. Revised Rural Edge Warrant #13:  
A revised requisition was submitted after the signing of Warrant #13 two weeks ago. Motion made by Kermit Fisher, seconded by Dan Daley, to sign the revised Rural Edge Warrant #13. Motion carried 3-0 and was signed by all board members. Justin Smith informed the Board that more and more time is being required to administer the grant for Rural Edge. The Board would like the Chief Executive Officer Trisha Ingalls to attend a meeting to discuss the increased amount of time and effort being required by the Town Office staff.
7. Salvage Yard License Application:  
Motion made by Kermit Fisher, seconded by Marty Feltus, to approve Carrol D. Mitchell Sr.'s five year Salvage Yard License. Motion carried 3-0.
8. Excess Weight Permit:  
Motion made by Kermit Fisher, seconded by Dan Daley, to approve the Fleet Excess Weight Permit for Larry M. Brown Logging & Chipping, Inc. with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0.
9. Guild Fund:  
Motion made by Kermit Fisher, seconded by Dan Daley, to approve the Summary of Account of Trustees for the Arthur & Cora Guild Trust for the period June 16, 2016 to June 15, 2017 with the Chair of the Board to sign. Motion carried 3-0.

10. Joint Garage Update:

The drain in the wash bay is complete. All outside work is done with the exception of a block needed to be placed in front of the phone line to prevent it from being hit during plowing, etc. Curbing to direct the water to the storm drain is installed. The pipe just needs to be extended. The door company was there on Friday. They need to order some stoppers and rubber to place along the bottom to prevent water from draining into the garage. A leak in the liquid chloride containment tank has been discovered and needs to be sealed. Rob Nutting, Town Foreman and Joe Dauphin Village Public Works Supervisor have determined that a wash wand is needed for the wash bay. The water temperature is so hot it is melting the hose. In order to use a wash wand, an additional electrical panel will need to be installed. They are waiting for three quotes on the wand and approval from USDA to use grant money for this project. The Town Listers assessed the new garage at \$1,310,700. This includes the outbuildings as well. The sign was discussed and a design was decided on by the Board.

The open house will be held on Saturday, July 29<sup>th</sup> from 9 AM to 12 PM. It is expected that employees will be available to show the attendees the work areas. Light refreshments will be served.

11. Local Emergency Operations Plan (LEOP):

The only changes to the plan were removing a daycare located on Park Avenue that closed and adding a daycare that opened on Church Street. The plan must be updated and adopted each year. Motion made by Kermit Fisher, seconded by Dan Daley, to adopt the updated Local Emergency Operations Plan. Motion carried 3-0.

12. Other:

- a. Justin shared the two quotes received for appraising the old highway garages. The quote received from White Mountain Appraisals was for \$1,230 for the Village facilities on East Street, \$1,140 for the Town facility on East Burke Road or \$1,970 for both. The second quote received from Milne-Allen Appraisal Company was for \$2,000 each for the Village and Town facilities or \$3,500 for both. The Board suggested going with White Mountain Appraisals for a total cost of \$1,970.
- b. The Wastewater Treatment Facility grant has not been closed out at this time. We are still waiting for T-Buck to sign the necessary paperwork in order to issue final payments.
- c. Marty asked if organizations requesting Special Appropriations in the past had been notified of the petition requirements for the 2018 budget. A letter was sent in April. It was also confirmed that to place voting for Special Appropriations as Australian ballot items it must be put on the warning for 2018 Town Meeting. If passed, Special Appropriations would be placed on the Australian ballot in 2019.
- d. Bob Gensburg offered Marty wording to propose to legislature that would allow Towns to collect all fees incurred in court cases regarding zoning violations.
- e. Under special consideration, a motion was made by Kermit Fisher, seconded by Marty Feltus, to allow cremated remains to be placed in the Charron Lot (South Section, Terrace 2), not to exceed 4 urns. Motion carried 3-0.
- f. The Town preliminary tax rates were shared with the Board (see attached). The Homestead Education rate increased 3.7% and the non-residential Education rate increased 1.11%. The total residential rate (including the education portion) increased 5.74% and the non-residential rate increased 3.86%.
- g. Steve Gray announced that the Northeast Kingdom Waste District will not hold a meeting in July. The \$9,000 surplus reported last month has reversed itself to a \$9,000 deficit, due to an extra pay period in June. As noted at the last meeting, the \$6,060 recycling collection fees reported was actually for two months.

Meeting adjourned at 6:52 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: July 24, 2017