



TOWN OF LYNDON  
SELECTBOARD MEETING

June 8, 2020

5:30 PM

Selectboard: Christian Thompson-Chair, Fred Gorham, Dan Daley

Officials: Dawn Dwyer, Justin Smith

Press: The Caledonian-Record – Amy Nixon

Public: Steve Gray, Larry Willey

**Zoom Login Details:** Meeting ID: 873 9211 5640 Password: 155484

Dial by your location +1 646 876 9923 US (New York) +1 301 715 8592 US (Germantown)

1. Adjustments to the Agenda:

Highway Report for May, LYBS Request, Cemetery Tractor

2. Approval of minutes:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the May 26, 2020 minutes as amended. Motion carried 3 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

Motion made by Fred Gorham, seconded by Dan Daley, to approve the orders drawn on the Treasurer for weeks #22 & #23 with the Treasurer to sign due to COVID-19 (C-19).

4. Excess Weight Permits

Motion made by Dan Daley, seconded by Fred Gorham, to approve the three (3) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Limlaw Chipping & Land Clearing Inc., Darcy Nelson, & Samuel Peters.

5. Return to Work Plan Discussion Updates:

Dawn Dwyer listened to the Agency of Commerce & Community Development (ACCD) Q & A today with Ted Brady and shared the answer to the question of capacity. There is a calculator on the ACCD website to determine fire code capacity based on one person per 200 square feet. Municipalities are in the same position as the Library, where they can have 25% capacity. Mr. Brady suggested during these times to follow the three points: 1) do things differently than your used to (appointments, curbside services) 2) wear a mask & 3) social distance. Mr. Brady also feels the temperature requirement will be phased out in the next couple weeks as it is difficult to enact and is cumbersome to municipalities. The Lister's have asked who the Health Safety Officer is? Due to health issues, Carol Fisher is unable to wear a mask. She is having a shield made for her desk to alleviate the need for a mask. It is Larry Willey's understanding that the Lister's office does not meet the safe working conditions set forth by the Centers for Disease Control (CDC).

The Board would like the Lister's to work together to establish a working schedule that will meet the CDC guidelines before the next meeting on June 22, 2020. The Board also asked Justin to check with both tenants at the Municipal Office, Lyndonville Electric and Kingdom East Unified Union School District, as to who is their Health Safety officer and ask for a copy of their Safety Plan.

6. Local Government Resolution:

All municipalities were asked to adopt a resolution sent by Vermont League of Cities and Towns (VLCT) that all cities, towns and villages in Vermont are essential, and Vermont local officials support fair and direct federal emergency aid to reopen and rebuild local American economies. Motion made by

Dan Daley, seconded by Fred Gorham, to adopt the resolution as proposed by VLCT. Motion carried 3-0.

7. Perpetual Care Agreement:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the Perpetual Care Agreement for the Liberty lot (Section 55 Lot 11D). Motion carried 3 to 0.

8. Lyndon Town School (LTS) End of Year Caravan Request:

A group of teachers and staff would like to have an end of year Car Caravan on Thursday, June 18<sup>th</sup> at 6 PM. They would start at LTS and follow the same route (attached) that was used for the 8<sup>th</sup> grade graduation. The Fire Department will participate in the parade. Chief Harris has stated the parade would require flaggers at the same intersections and he will do his best to make his department available. Motion made by Fred Gorham, seconded by Dan Daley, to approve the LTS End of Year Caravan pending flaggers are in place thirty (30) minutes before the start of the caravan. Motion carried 3-0.

9. Access Permit:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the access permit for Michael Greenblatt for access on the east side of Darling Hill Road. Motion carried 3-0. Rob Nutting, Road Foreman has inspected the location, and the access requires an eighteen (18) inch culvert. Other conditions are that ditches entering a town road with a five (5) percent grade or more must be stone lined, less than five (5) percent, seeded and mulched.

10. Lyndon Youth Baseball/Softball (LYBS):

The Governor has allowed outdoor sports with limited contact to resume. LYBS stores their equipment in a space above the gym stage and would like to get it out this week. The Board is okay with allowing LYBS to remove the equipment. Dawn Dwyer has asked that they either wash their hands or use sanitizer and wear masks when in the building. Dawn also suggested scheduling it after 12:30 PM when there are fewer people in the building.

11. Highway Report:

At 44% through the year, payroll is 38% spent and the entire budget is 43% expended.

The solar light bridge height signs have been delivered. Rob Nutting, Road Foreman, would like one of the Selectboard members to point out where they should be installed.

12. Cemetery Tractor:

Brian Coderre, Sexton picked up the new tractor. Harvest Equipment did not want the old tractor. Brian checked with Carrol Mitchell on a quote for scrap metal which came in at \$15. Brian offered \$30 to purchase it. Motion made by Dan Daley, seconded by Fred Gorham, to accept the bid of \$30 from Brian Coderre for the used tractor. Motion carried 3-0. Justin Smith will draft a bill of sale. Dan Daley received a complaint that sections of the cemetery have not been mowed and the grass is extremely long. Dan made a site visit and concurred. Justin reported that due to C-19, the crew started a month later than usual.

13. Other:

- a. Justin shared the letter sent to Brattleboro Development Credit Corp expressing support for an application to help Vermont Regional Development Corporation access the EMSI Economic Modeling platform.
- b. The ad for a highway crew member has run three (3) times and four (4) applications have been received. There may be the need to discuss the ten (10) mile living limit that appears in the employee handbook. The Selectboard has the discretion to modify this requirement if they so desire.
- c. Delise Robarts for Sweet Basil has decided to not pursue an outside consumption permit at this time.

- d. Kingdom Construction has started work on the Public Safety Building roof. Additional work around the cupolas was found upon closer inspection.
- e. Rural Edge will be asking for an amendment to their grant as it appears they will be receiving \$174,000 in additional dollars through the Federal Safety Act to distribute as rental assistance, etc.
- f. Mike Lowe, Assistant Head for Advancement at Lyndon Institute (LI) would like to meet to discuss the management agreement for the Fenton Chester Ice Arena. Justin suggested they discuss the financials provided a few weeks ago at the same time. Christian Thompson would like to know how they met the other requirements in the agreement; specifically, public access such as public skating. Justin feels there were more dates for public skating this year than last.
- g. Justin has sent the annual rental agreement to Kingdom East Unified Union School District last week. CPI from April 2019 to April 2020 was .8%, approximately a \$20/month increase.
- h. Christian reported that Green-up Day was moved from the first Saturday in May to the last Saturday due to C-19. There were very few requests for bag prior to Green-up Day. In the future, Christian suggests the Town work with one of the fast trash providers to collect the bags instead of paying for a large roll-off dumpster.
- i. Steve Gray, representative to the Northeast Kingdom Waste Management District (NEKWMD) reported that the next NEKWMD meeting will be held on Tuesday, June 9<sup>th</sup>. On the agenda is authorization for the final payment on the truck purchased in 2017, compost grant – the District is hoping to put a compost facility in Orleans County, on a piece of Town property. Westmore may be interested. Also, on the agenda is discussing the District Manager Association and whether NEKWMD should remain a member or not. Annual dues are \$3,200 which is included in the budget.
- j. Fred Harris has requested to use the old Town highway garage site for easy trash. Lewis Elliott was there through the end of May and has since moved to Church Street. Before entering an arrangement, the Board would like to know where the planning of the park stands. Mr. Harris would also need to provide a certificate of insurance.
- k. Bill Walker will be returning at the end of next week (June 20<sup>th</sup>). Christian Thompson would like an update from Bill Humphrey, General Manager of Lyndonville Electric Dept., regarding the installation of the security light at the park & ride on Route 122 that Mr. Walker donated.