

TOWN OF LYNDON
SELECTBOARD MEETING
May 31, 2016
5:30 PM

Selectboard

Dan Daley, Chair
Martha "Marty" Feltus

Press

Amy Nixon

Public

Dawn Dwyer, Justin Smith, Brian Coderre
Steve Gray, Alice Bean 6:24 PM

Before the meeting was called to order, the following agenda items were added: Kingdom Cup Challenge, Gilman Housing Warrant #5 and Executive Session – Personnel.

1. Approval of minutes:
Motion made by Marty Feltus, seconded by Dan Daley, to approve the May 16, 2016 minutes. Motion carried 2 to 0.
2. Approval & Signing of Orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for weeks #21 & 22 and Warrant #5.
3. Highway Report:
At 40% through the year, payroll is 42% spent and the entire budget is 30% expended.
4. Excess Weight Permits:
Motion made by Marty Feltus, seconded by Dan Daley, to approve the Single Excess Weight Permit for Rick Clogston dba RC Chipping with approval for Justin Smith to sign on behalf of the Board. Motion carried 2 to 0.
5. Wastewater Treatment Facility Upgrade Update:
Justin reported to the Board that the contract between the Town and T. Buck Construction has been signed. The contractor has spoken with the wholesaler and the lead time for some of the parts and supplies is eight (8) weeks. The contractor doesn't want to begin construction until all parts and supplies are available. With the eight (8) week lead time, start date would be August 1st with approximately four (4) weeks until completed. The sign announcing the USDA project is being erected.
6. Set the Sanitation Rate:
Motion made by Marty Feltus, seconded by Dan Daley, to set the 2016 annual Sanitation rate at \$35, which covers recycling and bulky days. Motion carried 2-0. Bills will go out mid-June and will be due on Friday, July 29, 2016 by 4:30 PM. Postmarks are not accepted.
7. Tax Anticipation Note Bids:
Motion made by Marty Feltus, seconded by Dan Daley, to accept the low bid of .85% from Passumpsic Savings Bank for the Tax Anticipation Note in the amount of \$1,000,000. Motion carried 2-0. Other bids received were from Union Bank at .95%, Community National Bank at 1.00% and Merchants Bank 1.15%.
8. Revenue Anticipation Note Bids:
Motion made by Marty Feltus, seconded by Dan Daley, to accept the low bid of .85% from Passumpsic Savings Bank for the Tax Anticipation Note in the amount of \$100,000. Motion carried 2-0. Other bids

received were from Union Bank at .95%, Community National Bank at 1.00% and Merchants Bank 1.15%.

9. Kingdom Cup Challenge: Kelly Urie is once again requesting permission to hold the Kingdom Challenge Half Marathon at the Municipal Building on Saturday, October 29, 2016. Race Director, Dennis Casey, has been working with Chief Harris for police coverage. Motion made by Marty Feltus, seconded by Dan Daley, to approve the request. Motion carried 2-0.
10. Gilman Housing Warrant #5: The Board signed the warrant.
11. Other:
 - a. Mail box repairs: Justin wanted clarification as to the extent the Town will fix a mail box that is damaged by a snowplow. There was a situation this winter where the homeowner had a cedar post and mailbox that was destroyed. It was originally fixed, but not to the original condition. The Board agreed it should be repaired/replaced as it was.
 - b. Cemetery- The signs regarding trees, bushes and shrubs placed in the cemetery that needed to be removed by June 6, 2016 has received a lot of comments. The cemetery rules were revisited in 2014 and began enforcing them in 2016 after the development of the cemetery pamphlet was completed in 2015. There are trees, bushes and shrubs that families have placed behind the headstone which puts them on another person's lot, as well as several trees, bushes and shrubs that are dead. Dan Daley proposed to suspend the June 6th deadline until the full board can meet and decisions can be made. Marty agreed. Alice Bean joined the meeting at 6:49 PM. She was unhappy that shrubs on her father, Dennis Locklin's grave were removed. She wished she had been notified so that she could have removed them and perhaps either planted them where they were allowed or another location, for sentimental reasons.
 - c. Illegal dumping – There were fifteen (15) bags of illegally dumped (no stickers) garbage bags at the end of Cherry Lane. Justin was able to identify the culprits. A violation notice and imposed fine has been sent to the landlord per the ordinance. The Highway crew disposed of the trash and the landlord was billed for the time.
12. Executive Session – Personnel:

Motion made by Marty Feltus, seconded by Dan Daley, to enter into executive session at 5:55 PM to discuss a personnel issue. Motion carried 2-0.

Motion made by Marty Feltus, seconded by Dan Daley, to come out of executive session at 6:09 PM. Motion carried 2-0.

Motion made by Marty Feltus, seconded by Dan Daley, to accept with regret, Kaela Gray's letter of resignation as Zoning Administrator and Planning Director effective June 24, 2016. Motion carried 2-0.

Justin will send the last newspaper advertisement as well as the job description for review by the Board. It was decided to advertise with the Caledonian-Record as well as Vermont League of Cities and Towns (VLCT).
11. Other Continued:
 - d. Sikilian Land: Sara Davies Coe, Lyndon's legal counsel, is waiting for the original document from the Sikilian family in order to proceed with the transfer. Linda Lee, Delinquent Tax Collector is asking how to proceed with collecting delinquent taxes. No decision was made.

- e. Construction Insurance: Justin is working with Mark Stewart, Architect and Spates Construction to fill out the insurance application. Justin informed the Board that there would be added insurance costs just to cover the period of construction.

Meeting adjourned at 7:06 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: June 13, 2016