



TOWN OF LYNDON  
SELECTBOARD MEETING

May 26, 2020

5:30 PM

Selectboard: Christian Thompson-Chair, Fred Gorham, Dan Daley joined at 6:39 PM

Officials: Dawn Dwyer, Justin Smith

Press: The Caledonian-Record: Amy Nixon

Public: Steve Gray

1. Adjustments to the Agenda:

\*Perpetual Care Agreement \* Liquor Licenses

2. Approval of minutes:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the May 11, 2020 minutes as amended. Motion carried 2 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 20 & #21 Motion made by Fred Gorham, seconded by Christian Thompson, to have the warrants signed by the Treasurer. Motion carried 2-0.

4. Excess Weight Permit:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the Fleet Excess Weight Permit for LaClairs Excavation LLC, pending receipt of a copy of Liability Insurance, with approval for Justin Smith to sign on behalf of the Board. Motion carried 2 to 0.

5. Access Permit:

Tabled to next meeting.

6. Health Officer Reinstatement:

Deb Smith is prepared to resume her duties as Health Officer. She stepped down due to the potential of increased hours being assigned as a nurse at Dartmouth Hitchcock Medical Center. It was recommended to move Christian Thompson, who was appointed as Health Officer in Deb's absence, to deputy Health Officer and reappoint Deb Smith as Health Officer. Motion made by Fred Gorham, seconded by Christian Thompson, to reappoint Deb Smith and move Christian Thompson to Deputy Health Officer. Motion carried 2-0.

7. Lyndon Institute (LI) Graduation Parade Request:

Robert Heath, Assistant Head for Campus Life at Lyndon Institute (LI), is requesting permission to have a Graduation Parade to honor Seniors on Sunday, June 7, 2020 starting at 11:00 AM. Due to the COVID-19 pandemic, a formal graduation is not possible. The parade route would start at Northern Vermont University (NVU)'s parking lot, down College Road, onto Center Street to Broad Street, to Depot Street, to Main Street, to Park Avenue and back to Center Street to LI where they would accept their diplomas, in their car, from the Head of School, Twila Perry. Mr. Heath has been in conversation with Chief Jack Harris who has requested traffic control at some of the major intersections, which LI has provided for. Chief Harris has also offered to lead the parade. Motion made by Fred Gorham, seconded by Christian Thompson, to approve the Graduation Parade route as recommended by Chief Harris, on June 7, 2020. Motion carried 2-0.

8. Lyndon Town School Graduate Parade Request:

Kathryn Smith, part of the Lyndon Town School Graduation Committee, is requesting permission to have a Graduation Parade to honor the graduating eighth grade class on Friday, June 5, 2020 starting at 6:30 PM. The parade would leave from Lyndon Town School right onto Lily Pond Road, turning onto Hill Street to Broad Street, to Center and around Park Avenue, back onto Main Street heading north. Then bearing right onto Route 114 back to Lily Pond Road, ending back at Lyndon Town School. The committee is hoping Chief Harris, or a member of the Lyndonville Police Department will be available to lead the parade through the community. They have hired a company to provide traffic control throughout the course. Motion made by Fred Gorham, seconded by Christian Thompson, to approve the Graduation Parade on June 5, 2020. Motion carried 2-0.

9. Painting and Flower Permission Request for Water Trough:

The Board received a request from Adrienne D'Olimpio to paint the water trough white, at the intersection of Center Street & College Hill, and plant flowers in it. Motion made by Fred Gorham, seconded by Christian Thompson, to approve the request. Motion carried 2-0.

10. Tree Removal Request:

Levi Bourne recently purchased 35 Main Street. He is requesting to take down a maple tree at the south end of Main Street on the property. Annie McLean, Planning Director, has identified the maple tree as on the Town Tree Inventory. Mr. Bourne is willing to replace the tree in one or more locations. Motion made by Fred Gorham, seconded by Christian Thompson, to remove the existing maple tree and work with Annie to find locations to replace two elsewhere. Motion carried 2-0.

11. Flower Donation Request:

Cathy Paris, owner of 930 Broad Street (old Bag Balm Building) is requesting help to pay for the flowers in the planters at Mosaic. The cost of labor, plants, watering & maintaining the planters is approximately \$3,500. Mrs. Paris has reached out to other organizations for support. \$600 was budgeted for flowers at the bridges at the north and south ends of town. This year only the north end bridges were done leaving approximately \$500. Motion made by Fred Gorham, seconded by Christian Thompson, to allocate up to \$500 toward the planters located at 930 Broad Street. Motion carried 2-0. Christian Thompson does not want this to be interpreted as an annual donation.

12. Return to Work Plan Discussion:

Dawn Dwyer, Clerk & Treasurer, provided a template, proposed by Vermont Leagues of Cities & Towns (VLCT), of the COVID-19 Safety & Health Work Plan. The work plan ensures compliance with the mandatory COVID-19 health and safety requirements established by Vermont Department of Health, VOSHA, and the Vermont Agency of Commerce and Community Development (ACCD) in accordance with guidelines from the Centers for Disease Control (CDC).

Dawn also presented a plan to allow for land record searches by appointment only. It was decided that with mandatory social distancing of 6', only one person can be conducting a land records search at one time. This would also prevent the Listers from accessing the vault when anyone was researching the land records. It was agreed that on a trial two-week period, appointments to research land records would be taken on Monday, Wednesday & Friday from 7:30 AM to 12:30 PM. The Board will reassess the schedule, based on Governor Scott's announcements to reopen businesses, at their next scheduled meeting on June 8th.

13. Perpetual Care Agreement:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the Perpetual Care Agreement for the Cota Lot (Section 58 Lot 9C). Motion carried 2 to 0.

14. Liquor Licenses:

Delise Robarts dba Café Sweet Basil & Catering, submitted an Outside Consumption Permit. The outside consumption would be “on ramp in front of my window/sidewalk in front of Sweet Basil & Pure Envy. Roped off or partitioned with vinyl sheet fencing”. Ms. Robarts is willing to meet with someone from the Board to look at the space and find a solution. It was felt that the Trustees should weigh in on the suggested location before the Selectboard could approve the request.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the First Class License for Clubs to Sell Malt & Vinous Beverages, the Third Class Club License to Sell Spiritous Liquors and the Outside Consumption Permit for American Legion Lyndon Post #30, Inc., with standard conditions. Motion carried 3 to 0.

15. Executive Session: Personnel:

Motion made by Dan Daley, seconded by Fred Gorham, to enter executive session at 6:53 PM to discuss an employee pursuant to Title 1 Section 313(3)(a)(3) of the Vermont Statutes. Motion carried 3-0.

Upon coming out of executing session at 7:08 PM, no action was taken.

16. Other:

- a. Steve Gray updated the Board on the May 12<sup>th</sup> Northeast Kingdom Waste Management District (NEKWMD). They held election of officers and the District was awarded a \$250,000 grant for composting. The full minutes can be found on the District’s website.
- b. Green-up day will be held on May 30<sup>th</sup>. Green-up bags can be picked up at the Waste District on Saturday from Christian Thompson at the NEKWMD. Annie McLean was asked to investigate ordering a smaller dumpster. Annie is also reaching out to those that participated in Green-up day last year.

Meeting adjourned at 7:11 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: June 8, 2020