

TOWN OF LYNDON
SELECTBOARD MEETING
April 30, 2018
5:30 PM

Selectboard

Kermit Fisher, Chair
Dan Daley
Christian Thompson

Press

Public

Dawn Dwyer, Justin Smith, Steve Gray
Jon Bouffard, Libre Drouin, Jeff Corrow
Derek Blankenship (5:53PM)

1. Adjustments to the Agenda:

None

2. Approval of minutes:

Motion made by Dan Daley, seconded by Chris Thompson, to approve the April 2, 2018 minutes.
Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Chris Thompson, to approve the April 16, 2018 minutes as amended. Motion carried 2 to 0 with Kermit Fisher abstaining as he was not present at that meeting.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 17 & 18

4. Highway Report:

At 33% through the year, payroll is 41% spent and the entire budget is 21% expended.

5. Warrant #23 Rural Edge Modified:

Motion made by Dan Daley, seconded by Chris Thompson, to approve and sign the order drawn on the Treasurer for Modified Warrant #23. Motion carried 3 to 0. The modification was due to missed reimbursable hours from previous requisitions.

6. Lyndon Rescue Payment Request:

Lyndon Rescue Inc. (LRI) is requesting to have their appropriations from all towns made in three payments. LRI is asking for 30% by 4/15, 30% by 8/15 and 40% by 12/15. For Lyndon this amounts to \$71,782 by 4/15 and 8/15 and \$95,710 by 12/15. Jon Bouffard, Director of Operations for LRI reiterated that the need for three payments is to help with their cash flow. He also reminded the Board that by LRI having to borrow money to operate, which they are currently doing at 5.5% interest, increases the amount needed from all Towns involved.

Dawn Dwyer, Lyndon Town Clerk and Treasurer reminded the Board that the Town would need to borrow the money in order to make the first two payments. Dawn is currently drafting the Tax Anticipation Bid paperwork to send to the local banks seeking the lowest interest rate. So at this time the Town does not have borrowing power. The Board agreed that by the Town historically able to borrow at a substantially lower rate, it would benefit the Town to make three payments to reduce LRI's interest debt. The Board was in agreement that payments of \$71,782 would be made by 6/1/18 and 9/1/18 with the final payment of \$95,710 by 12/1/18, after securing borrowing power.

Motion made by Chris Thompson, seconded by Dan Daley, to approve two payments of \$71,782 to be made by 6/1/18 and 9/1/18 with the final payment of \$95,710 due by 12/1/18. Motion carried 3-0.

7. Fire Department Budget Request:

Chief Jeff Corrow is requesting to pay the volunteers for the extra work they do for the Fire Department. The work would mostly be maintenance type jobs such as installing radios and working on pumps. Currently the Fire Department would have to hire an outside company to do the work and the labor rates

could run anywhere from \$50 to \$75 per hour. He feels it would be a win-win situation; the volunteers would earn a little extra income and the Fire Department would save in equipment operating and maintenance costs. It was made clear that Chief Corrow is not asking for more money to be put into the budget.

Chief Corrow also discussed with the Board the services received by Climate Systems Inc. (CSI). CSI currently provides preventative maintenance to the HVAC system in the Public Service Department twice a year. There is a quote from CSI to replace valves, pumps and return air damper in which Chief Corrow already has approved CSI to do the work. In the future he would like to use local companies when able. At the end of the contract, he would like to put this service out to bid with other companies. The Board did not have any problem with that. Chief Corrow has also received a quote from CSI to provide a monitoring service at a cost of \$500/year. Chief Corrow couldn't justify paying that much money just to have a company monitor their system via the computer. He will research other companies and costs. Work that requires outside certification will not be done by volunteer fire personnel.

8. Excess Weight Permit Applications:

Motion made by Dan Daley, seconded by Chris Thompson to approve the Fleet Excess Weight Permit for Brent Newland Construction/Logging, with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Chris Thompson, to approve the Single Excess Weight permit for Fred Vance, dba Fred Vance Trucking, with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0.

9. Mobile Home Park License:

Motion made by Dan Daley, seconded by Chris Thompson, to approve and Mobile Home Park License for Gilman Property Management dba Maple Ridge Mobile Home Park. Motion carried 3 to 0.

10. Wastewater Abatement:

Postponed for more information.

11. Road Name Request:

Postponed for more information.

12. Wastewater Connection Application:

Motion made by Dan Daley, seconded by Chris Thompson, to approve the wastewater connection for Wallace R. Hastings for the property located at 69 Boston Street. Motion carried 3 to 0.

13. Access Permit Request:

Tabled until Rob Nutting, Road Foreman, reviews the request.

14. Appointments:

Motion made by Chris Thompson, seconded by Dan Daley, to appoint Bruce James as alternate representative to Lyndon Rescue Inc. Motion carried. Mr. James is willing to attend meetings as full time representative until one can be appointed.

Motion made by Dan Daley, seconded by Chris Thompson, to appoint Susan Hanus to a one year term on the Planning Commission. Motion carried 3-0.

15. Loader Bid Results:

Motion made by Dan Daley, seconded by Chris Thompson, to accept the low bid of \$99,308 offered by Nortrax for the 2018 John Deere 544K II Wheel Loader. Motion carried 3-0. Other bids were submitted by CRW for \$101,900 for a Volvo loader, and Milton Cat for \$114,000 for a Caterpillar loader.

16. Other:

- a. NEKWMD Representative: Libre Drouin wanted to discuss why she was not reappointed as a representative (supervisor) to the Northeast Kingdom Waste Management District. It was explained that the Board felt they were putting her in an awkward position as her husband is a current employee of the NEKWMD. Libre, as well as the Director Paul Tomasi wasn't aware of any complaints. She was concerned that her lack of reappointment came after the NEKWMD adopted a Conflict of Interest Policy. The Selectboard has not received any formal complaints but felt the perceived conception could be that there is a conflict. The Board has heard that there was concern within the NEKWMD that there could be issues with their situation. The adoption of the policy and the timing of the reappointment were not related at all and Mr. Fisher apologized for the poor timing.
Libre is the clerk for the NEKWMD Board and therefore on the Executive Committee. She explained that in order to be the Clerk you must be a supervisor. Derek Blankenship, one of the three representatives to the NEKWMD from Lyndon, spoke on behalf of Libre's integrity on the Board. He said Libre has always recused herself when necessary.
- b. Justin informed the Board that Tenco, the low bidder for the F550 body and plow, withdrew their bid. They are unable to mount their All-Season body of the truck the Town had purchased. Therefore, HP Fairfield, being the only other bidder and able to meet the specs, was granted the bid in the amount of \$37,560.
- c. Steve Gray, representative to the NEKWMD, reported that the District is currently taking appointments for Bulky Week. Bulky Week runs from May 7th – 12th. Household Hazardous Waste collection begins for the summer running from May 1st through October 15th at the Lyndonville facility on Church Street. Appointments are required. The next meeting is Tuesday, May 8th at 7 PM.