

TOWN OF LYNDON  
SELECTBOARD MEETING  
April 17, 2017  
6:00 PM

Selectboard

Dan Daley, Chair  
Kermit Fisher  
Martha “Marty” Feltus

Press

Todd Wellington

Public

Justin Smith, Steve Gray  
Frank Beliveau

1. Marty Feltus called the meeting to order at 5:30 PM
2. Marty requested to add four items to the agenda: Joint Garage PCOs, Palmieri roof repair quote, Special Appropriations, and an executive session relating to contracts
3. Approval of minutes: Motion made by Kermit Fisher, seconded by Dan Daley, to approve the April 3, 2017 minutes with the following changes. In item #4 it should read “87” not 8 7. In #5 Tata & Howard item “clean water” should be changed to read “non-chlorinated water” and “cleaner” should be substituted with “non-chlorinated”. The last sentence of the 3<sup>rd</sup> paragraph should be moved to the first paragraph and the remainder of the 3<sup>rd</sup> paragraph should be added to the 2<sup>nd</sup> paragraph. Motion carried 3-0.
4. Approval & Signing of Orders drawn on the Treasurer: The Board approved and signed the orders drawn on the Treasurer for weeks 15-16.
5. Excess Weight Permits: Fleet: Kermit Fisher made a motion to approve fleet excess weight permits for Cardinal Logistics Management Corporation, Houghton & Sons Grading Service, J.P. Sicard, Inc., Kelly-View Farm, Inc., and Brent Newland Construction/Logging. Dan Daley seconded, and the motion carried 3-0.
  - a. Single: Kermit Fisher made a motion to approve single excess weight permits for C & C Bunnell Excavating, LLC, Larry Flood, Haskins and Associates, LLC, and Fred Vance Trucking. Dan Daley seconded, and the motion carried 3-0.
6. Chloride Bids: Innovative Solutions was the low bidder for Calcium Chloride with a bid of \$.785/gallon. Kermit Fisher made a motion to accept the bid from Innovative Solutions. Dan Daley seconded, and the motion carried 3-0.
7. Sewer Camera: Kermit Fisher made a motion to authorize the expenditure of \$2,500 toward the purchase of a used Aries Sewer line inspection system which can be used to inspect internal storm water and sewer line pipes to determine potential locations of leaks or plugs, or obstructions in the line. The basic system consists of a camera, lighthead, and tractor system capable of maneuvering 450’ down a storm or sewer drain ranging from 6” to 15” in diameter. The camera will allow us to investigate fixes in a timelier manner while avoiding the cost of hiring VT Rural Water to come and do inspections at \$400.00 for a ½ day or \$600.00 for a full day. In addition we may also be able to avoid exploratory digging to our streets and sidewalks looking for issues. Finally, we will have the potential to rent out the equipment to other groups to recover some of the expense. Dan Daley seconded, and the motion carried 3-0.
8. Cooperative Purchasing Enrollment Agreement: Kermit Fisher made a motion for the Town of Lyndon to enter into a Cooperative Purchasing Enrollment Agreement through the National Joint Powers Alliance. Several of the vendors that the Town does business with are members of the Alliance and the Town has the potential to save money by enrolling for the no cost membership. Dan Daley seconded, and the motion carried 3-0.

9. Contracted Police Services: On the recommendation of Chief Harris and the Municipal Administrator, Kermit Fisher made a motion to increase the hourly fee for contracting coverage from the Lyndon Police Department from \$35.00 per hour to \$40.00 per hour. Dan Daley seconded, and the motion carried 3-0
10. Wastewater Abatement Request: Mark Bean, dba. Northern Vermont Rentals requested a wastewater abatement due to a leaky curb stop that has since been fixed. Mr. Bean provided back up information showing the increase in his usage and asked that a portion of his wastewater bill be abated as not all of the water that ran through the meter made it to the treatment plant. In his letter, Mr. Bean asked that 109,000 gallon be abated from his July 2016 wastewater bill. The 109,000 gallons, is the difference between his July 2016 wastewater bill (437,000 gallons) and the average of his next four quarterly bills (328,000 gallons). Justin Smith stated to the Board that he was comfortable that a portion of the bill should be abated as there was a leak, he did add that is difficult to determine how much should be attributed to the leak as there are a number of variables to consider in a mobile home park. Mr. Smith said that Northern Rentals highest quarter each year is always the July quarter, he did not feel it was appropriate to average four quarters together as a comparable since three of the four quarters are annually smaller than July to begin with. Mr. Smith felt the best approach would be to compare July 2016 to July 2015 and settle for the difference (69,000 gallons). The dollar figure for 69,000 gallons of wastewater is \$485.76 (69,000 X \$7.04/1000). Kermit Fisher made a motion to abate \$485.76 from northern Vermont Rentals' wastewater bill for July, 2016.
11. Shonyo Park: Justin Smith provided the Board with a picture of the broken down wooden fence near the minor league baseball field at Shonyo Park. Kermit Fisher noted that he had been by the property and noted that the fence needed some work. Kermit Fisher made a motion to purchase materials not to exceed a total of \$2,000.00 to fix the fence. Dan Daley seconded, and the motion carried 3-0. While on the topic of Shonyo Park Kermit Fisher stated that he had met with the Lyndon Youth Baseball Softball Board and has learned that LYBS is being charged a rental fee to use the parking lot for opening day by the Lyndon Outing Club who manages the property on behalf of the Town. Mr. Fisher did not feel that was right considering LYBS is a non-profit. Mr. Fisher requested that Mr. Smith write a letter to the Lyndon Outing Club Board and ask that LYBS not be charged a rental fee for opening day unless they had someone else lined up for May 6<sup>th</sup>, 2017 that needed the whole parking lot. If someone was renting the facility and needed a small portion of the parking Lyndon Outing Club could section off a portion of the lot for the renter. Dan Daley seconded, and the motion carried 3-0.
12. Town Hall: Justin Smith informed the Board he had visited the classroom space at the Town Hall building and believed the problem of plaster/ dust falling from the ceiling could be easily remedied with caulk and/or spray foam insulation. Mr. Smith said his bigger concern was getting a single pane of glass fixed on a window on the front side of Town Hall. Kermit Fisher suggested talking to Ray at Painless Glass.
13. Joint Garage: Kermit Fisher made a motion to approve PCOs # 25a and 29K1. The change orders were for wiring related to the air compressor being 3 phase instead of single phase. The second change order was to cover the cost of the upgraded louvers on the exhaust fans and electrical work associated with the upgrade. Dan Daley seconded, and the motion carried 3-0.
14. Joint Garage Roofing Quote: Palmieri Roofing provided the Selectboard with three quotes for work at the Joint Garage. The first quote was to clean, prime, and install 12" elastofom neoprene over old screws on bottom edges for \$2,100.00. The second quote was to install 8 feet of ice guard per doorway over three doorways. The quote was for \$1,200.00. The third quote was to install 16' of snow guard over the main doorway. The work would entail wood blocking each base plate and flash the snow guard in a weather tight manner to the older membrane roof. The quote was \$2,400.00. Kermit Fisher made a motion to approve all three quotes and have the work completed. Dan Daley seconded, and the motion carried 3-0.

15. Special Appropriations: Marty Feltus requested that the Selectboard clarify its position regarding special appropriations from the previous Selectboard meeting held on April 3, 2017. The Board agreed that they had voted on and were still in favor of requiring that for the 2018 Budget Year, all organizations requesting a Special Appropriation will be required to submit a petition to the Selectboard with the required number of signatures (5% of the current voter checklist) by the due date set by 17 V.S.A. 2642 (a) (3) (A). A letter will go out to all agencies that have requested a Special Appropriation in the past few years to notify them of this policy.

The second motion which was made by the Selectboard on April 3, 2017 regarding the placement of the Special Appropriations on the Australian ballot was not a power granted to the Selectboard under Statute. The Selectboard will discuss adding a warned article on to the ballot in January for Town Meeting to be held in March.

16. Other:

- a. Justin Smith reported that he still didn't have a financial report from LI for the Ice Arena. Dan Daley said he would call Dee Steen to find out when we can expect the information. Marty Feltus stated she wanted someone to be present on May 1, 2017 to report on how the winter season went as well.
- b. Steve Gray reported that VLCT had come to the last waste district meeting to give a presentation on conflict of interest. Garrett Baxter, from VLCT, informed them that there was a bill that would likely be requiring a conflict of interest policy on the horizon for waste districts.
- c. Steve Gray also reported that the waste district asked for and received a waiver to not require haulers to collect composting curbside. The waiver was granted for residential customers, but haulers must provide the service for commercial customers.
- d. A maple sugar producer expressed an interest in tapping some trees on Shonyo Park, south of the ski trails on top of the hill. The Selectboard requested that Justin Smith do some research on leases for this kind of a use.

17. Executive Session: Solar Contract:

Motion made by Kermit Fisher, seconded by Dan Daley, finding that premature public knowledge would place the Town at a substantial disadvantage pursuant to Title 1 VSA 313 (a)(1), of the Vermont Statutes. Motion carried 3-0.

Motion made by Kermit Fisher, seconded by Dan Daley, to enter into executive session at 6:45 PM, to discuss the solar net metering contract pursuant to Title 1 VSA 313 (a)(1), of the Vermont Statutes with Justin Smith present. Motion carried 3-0.

Motion made by Kermit Fisher to exit executive session at 6:55 PM, Dan Daley seconded and the motion carried 3-0.

No action was taken. Justin Smith will provide AEGIS with a copy of the draft contract with the Town's suggested changes.

Motion to adjourn at 7:06 PM made by Kermit Fisher, seconded by Marty Feltus. Motion carried 3-0.

Meeting adjourned at 7:06 PM

Minutes taken by Justin Smith

Approved by the Selectboard: May 1, 2017