



TOWN OF LYNDON  
SELECTBOARD MEETING

April 13, 2020

5:30 PM

Zoom Login Details: [https://zoom.us/j/395 825 334](https://zoom.us/j/395825334) Meeting ID: 339 825 334 One tap mobile +16468769923

Selectboard: Christian Thompson, Chair; Dan Daley, Fred Gorham

Officials: Dawn Dwyer, Justin Smith

Press: Amy Nixon

Public:

1. Adjustments to the Agenda:

Annual Financial Plan – Town Highways, On-going payroll

2. Approval of minutes:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the February 18, 2020 minutes as amended. Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the March 30, 2020 minutes as amended. Motion carried 3 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week # 15, with the Treasurer to sign on behalf of the Board. Copies of the minutes will be attached to the warrants.

4. Liquor Licenses:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the First-Class Restaurant/Bar License to sell malt and vinous beverages for Delise Robarts dba Sweet Basil Catering, with standard conditions. Motion carried 3 to 0.

5. Excess Weight Permits:

Motion made by Dan Daley seconded by Fred Gorham, to approve the six (6) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for ABC Supply Co. Inc., Agri-Mark, Inc., dba Cabot Creamery, Austin Construction, Inc., Brent Newland Construction/Logging, Dead River Company, and Fred's Energy.

6. Ordinance Amendment Traffic and Parking Ordinance: Covered Bridges:

After the last truck hit the Miller's Run Bridge, Chief Jack Harris was advised by the Department of Motor Vehicle (DMV) that with an ordinance change, the Town could access a penalty for damaging the bridge and would receive 100% of the penalty. Changes were suggested. Justin will amend the draft ordinance and bring it back to the Board on April 27<sup>th</sup>.

7. Liquid Chloride Bids:

Motion made by Dan Daley, seconded by Fred Gorham, to accept the bid of \$.75/gallon delivered for 35% Liquid Calcium Chloride from Sierra Chlorides, LLC. Motion carried 3 to 0. Other bids received were \$.79/gallon from The Gorman Group, \$.795/gallon from Innovative Surface Solutions, and \$.88/gallon from All States Asphalt, Inc. It was noted that Sierra Chlorides, LLC will provide a hydrometer to check the 35% blend. The blend will be check for the first several loads. Justin also provided the State of Vermont contract through Peckham Materials at a cost of \$1.02/gallon. This includes product and application.

8. Shores Museum Bids:

There were not any bids received this round of bidding. It was the feeling of the Municipal Administrator that bids were not received due to the COVID-19 Stay Home-Stay Safe order by Governor Scott. Building contractors are not considered essential business. The projects include repairs to the bathroom, the front and back porches, the roof on one of the porches and painting the whole museum. Justin suggested and the Board agreed that the bidding process will be turned back over to the Historical Society. It was also suggested that they ask the Preservation Trust if they can forego the bidding process required to receive the grant money through the Preservation Trust since we have bid it twice and only received one bid.

9. Safety Update-Highway Department:

Justin met with the highway garage employees regarding COVID-19 and their safety. It was important to ensure all crew members were following the CDC & Vermont Department of Health recommendations such as social distancing, wearing masks, disinfecting tools, etc. The crew was provided cloth, reusable masks, bleach, spray bottles and the CDC mixing recommendations. Employee David Bedor provided rubber gloves. They were asked to keep Justin informed of any needs as they arose.

10. Bridge Signs:

Quotes were obtained for three different sized solar signs: 36"x36" at \$1,410.85 per sign, 48"x36" at \$2,165.54 per sign, and 84"x42" at \$2,408.75 each. After much discussion it was decided to order a 36"x36" 11'9" sign to be placed on the south side of the Miller's Run Bridge and a 48"x36" Low Bridge All Vehicles over 11'9" sign to be placed on the north side of the Miller's Run Bridge. Motion made by Fred Gorham, seconded by Dan Daley, to order two solar signs, both with white lights, as described above. Motion carried 3-0. Justin will ask Rob Nutting, Foreman, to double check the height of the bridge before the signs are ordered.

11. Police Coverage Plan:

Justin Smith has discussed with Chief Jack Harris what would happen if one of the two remaining officers encounter someone that is infected with the Corona virus and must go under the fourteen (14) day quarantine. Chief Harris has reached out to the Caledonia County and Lamoille County Sheriff's Departments as well as the St. Johnsbury Police Department regarding emergency coverage if needed. Chief Harris has noted that the department has masks and gloves and is currently looking for a hazmat suit. It will be suggested that Chief Harris check with Pat McLaughlin at the fire dept about a suit. There are four candidates for the open police officer position. Interviews will be held on April 22<sup>nd</sup> & 23<sup>rd</sup> via Zoom. There are two interviewing committees. The first committee will be made up of the Police Advisory Committee which includes Sarah Lafferty, Alana Langmaid, Amy Bean, Tim Gaskin, and Curtis Carpenter along with Chief Harris, and the second committee will be Village Trustee Chris Hunter, Selectboard member Dan Daley and Municipal Administrator Justin Smith. Each candidate will be interviewed by both committees.

12. Revisit Town Plan Hearing Date:

The original Town Plan hearing date was set for March 30, 2020. Due to Governor Phil Scott's "Stay Home, Stay Safe" order issued on March 24<sup>th</sup>, the hearing was cancelled. There has been substantial interest in the Town Plan and holding the hearing electronically does not enable the town resident's voices to be heard. The decision was made to postpone the hearing until a date after the order has been lifted, which is currently May 15, 2020.

13. Agency of Transportation (AOT) Annual Financial Plan:

Each year Shauna Clifford, AOT Project Manager, reviews our highway income and expenses. The Town must certify that funds raised by taxes are equivalent to or greater than a sum of at least \$300 per mile of each mile of Class 1,2 and 3 Town Highways. Lyndon historically spends above the minimum

threshold. Motion made by Dan Daley, seconded by Fred Gorham, to approve the AOT Annual Financial Plan. Motion carried 3-0.

14. COVID-19 Payroll:

The Board discussed paying employees through the Stay Home, Stay Safe order which is currently through May 15<sup>th</sup>. It was unanimous that the Board feels these are extraordinary circumstances and we have great employees and need them to return, but that long-term is unknown currently. The Board approved paying employees through May 15<sup>th</sup> and revisiting the topic if the order is extended beyond May 15<sup>th</sup>.

15. Other:

- a. Justin Smith has heard from Bill Walker that at this time he intends to return to Lyndon on June 17<sup>th</sup>. Chris would like to get the security light installed at the Park & Ride that Mr. Walker has donated. Justin will reach out to Bill Humphrey, General Manager of Lyndonville Electric to see if this can be done.