



TOWN OF LYNDON
SELECTBOARD MEETING
April 1, 2019
5:30 PM

Selectboard

Dan Daley, Chair
Christian Thompson
Fred Gorham

Press

Todd Wellington

Public

Dawn Dwyer, Justin Smith, Steve Gray, Emily Irwin
Larry Willey, Annie McLean, Sylvia Dodge, Eric Paris
Charlie Somers, Patrick Shattuck, Joe Buzzi, Anton Jareman

1. Adjustments to the Agenda:

*VTrans Annual Financial Plan

2. Approval of minutes:

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the March 18, 2019 minutes as amended. Motion carried 3 to 0.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the March 25, 2019 minutes with the Trustees. Motion carried 3 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 13 & 14.

4. Quarterly Highway Report:

The Board reviewed the General Fund, the Highway Fund and the Wastewater Fund after the first quarter. With the winter we have had, the Highway budget is in fairly good condition. The other two funds are within range.

5. Planning Commission Interview:

Emily Irwin came back before the Board, interested in being appointed to the Planning Commission (PC). She has attended four PC meetings. Ms. Irwin is interested in the process and feels being on the Board is a good way to get to know a new town. She was reminded that she would be coming onboard during a busy time with the adoption of the Town Plan. She was asked what her vision for what the PC should be doing for the Town was and she feels getting public input and updating the Town Plan is what they should be focused on right now. What do you feel is the PC's role in deciding what businesses come to Town? Ms. Irwin feels the PC is an advisory position, not to decide but to help the town's people decide what type of businesses should be in Lyndon. Motion made by Fred Gorham, seconded by Christian Thompson, to appoint Emily Irwin to the vacant one year term on the Planning Commission. Motion carried 3-0.

6. Excess Weight Permit Applications:

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the five (5) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Amadon Construction, Inc., Camp Precast Concrete Products, Inc., Classen's Crane Service, LLC, Connecticut Valley Trucking, Inc., and Tony Dwyer Logging, LLC.

7. Access Permit Applications:

Ernie Wells applied originally for an access permit which was approved by the Selectboard on April 14, 2014. The driveway was never put in and the permit expired. Mr. Wells is now reapplying for the same access. Motion made by Fred Gorham, seconded by Christian Thompson, to approve the access permit for Ernie Wells for access on the west side of Mohawk Drive. Motion carried 3-0. Rob Nutting, Road Foreman has inspected the location. He feels a 15" culvert will be needed and the Town must have

access to the culvert (low end) off of Mohawk Drive. Due to the proposed driveway location immediately adjacent to the pre-existing culvert, the Town may have to use the proposed driveway in order to maintain the cross culvert.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the access permit for Karl Wiedemann for access on the east side of Darling Hill Road. Motion carried 3-0. Road Foreman Rob Nutting inspected the requested access and requested the access be 25' from the cross culvert, level in 20' from Darling Hill Road and a Hidden Drive sign is required heading south toward Route 114. Motion carried 3-0.

8. Northeast Kingdom Waste Management District (NEKWMD) Discussion:

Larry Willey, Lister for the Town of Lyndon, was able to determine that there are other waste management districts in the state of Vermont that either pay taxes, a host payment or a Payment in Lieu of Taxes (PILOT) payment in the amount of \$20,000 +/- . The NEKWMD's charter allows for the District to enter into negotiations for a host payment. The Board is willing to meet with Paul Tomasi, Director, to negotiate such payment. The District was sent a tax bill in 2018 which is delinquent and continues to accrued interest.

9. Shores Museum:

Sylvia Dodge, Eric Paris and Charlie Somers, member of the Historical Society, addressed the Board in regards to the Shores Museum on Center Street in Lyndon Center. There has been a renewed interest in the past year in getting the Shores Museum back in working order. There is display work as well as cataloging that needs to be completed. Not having a functioning bathroom is a hindrance to the volunteers. Mr. Paris has met with a contractor and the Fire Marshall to get guidance on repairing the bathroom. The contractor has given a quote of \$850 to have the bathroom restored. There is money available in the Friends of Shores Museum Fund as well as the Heritage Fund. In addition the Historical Society has been applying for grants and believe that the repairs and furnace replacement may be used as a match in kind for the grants.

The Historical Society has ideas for fundraisers once the bathroom is accessible. The other obstacle is the furnace, which needs to be replaced. A quote of \$4,000 for an oil-fired system was received. Justin Smith will ask for a quote on a gas-fired system as well as a hot water system. The current electric hot water system has not been used since the pipes froze and split seven or eight years ago. It was questioned if there is a preference of oil or gas in regards to the artifacts. Mr. Somers explained it doesn't matter as long as the temperature stays constant.

The group asked what restrictions were placed on the use of the two funds. Dawn Dwyer, Treasurer, will look into that and report to the Historical Society. Both the Historical Society and the Selectboard would like more information before proceeding. Work done before receiving the grant cannot be used as the in-kind match.

10. Nuisance Structure – Dangerous Building Discussion:

An adjoining neighbor to the property on Charles Street owned by George Austin has expressed concerns about the shed and property as a whole. The outbuildings are in such a condition that the neighbor is concerned that when the buildings collapse, it will damage their property including their garage and possibly any vehicles parked in front of the garage. Motion made by Fred Gorham, seconded by Christian Thompson, to initiate the process to abate the nuisance structure and dangerous building(s) as outlined in the Nuisance Structures-Dangerous Buildings Ordinance. Motion carried 3-0.

11. Sign Contract for New England Municipal Consultants, Ltd. (NEMC) Contract:

This is the second year the Town of Lyndon has contracted with NEMC to receive services needed to complete the Grand List. The 2019 contract will cover January 1 through September 30, 2019. Motion made by Christian Thompson, seconded by Fred Gorham, to enter into contract with New England Municipal Contract, Ltd., not to exceed \$7,500, with Dan Daley to sign as chair. Motion carried 3-0.

12. Other:

- a. VTrans Annual Financial Plan – Each year Shauna Clifford goes over our previous year’s budget to confirm that we raise by municipal taxes at least \$300 per mile for each mile of Class 1, 2 and 3. This Financial Plan is used to help determine State Highway Aid as well as eligibility for Highway Grants. Motion made by Fred Gorham, seconded by Christian Thompson, to certify the VTrans Annual Financial Plan. Motion carried 3-0.
- b. Patrick Shattuck, Executive Director of Rural Edge, paid a visit to the Board to update them on the Olivia Place Project as well as other pending items.
 1. The mortgage on the Mathewson Block is in default as it was due on July 15, 2018. The Selectboard has already forgiven the loan and accumulated interest but the Town is still waiting on the Mortgage Discharge to be recorded.
 2. Audit Confirmations have not been completed and returned to our auditor in several years. The reasoning is always that Rural Edge’s audit hasn’t been completed, therefore they cannot complete the Town’s confirmations. Dawn Dwyer, Clerk & Treasurer, has been in contact with Diana Cazaudumec, Finance Director at Rural Edge. Diana will complete the Confirmations by mid-week.
 3. Justin Smith has confirmed that the VCDP process is being readied for his submission at least three days in advance of the due date. This is greatly appreciated.
 4. The demolition of Olivia Place is on hold until winter shutdown ends on May 1st according to the Village Water Ordinance.

Meeting adjourned at 6:57 PM
Minutes taken by Dawn Dwyer
Approved by the Selectboard: April 15, 2019