

TOWN OF LYNDON
SELECTBOARD MEETING
March 20, 2017
5:30 PM

Selectboard

Dan Daley, Chair
Martha "Marty" Feltus
Kermit Fisher

Press

Public

Dawn Dwyer, Justin Smith, Officer Brandon Thraikill
Steve Gray

Prior to the meeting being called to order, Chair Dan Daley added the following item to the agenda:
Highway Financial Plan and Mark Baxter Access Permit.

1. Municipal Property Transfer:

Pursuant to 24 VSA §1061, the Selectboard was required to give public notice of its desire to convey municipal real estate. This notice allowed the public thirty (30) days to object to the sale. The thirty (30) days were up on February 22, 2017. Having received no objections, motion made by Kermit Fisher, seconded by Marty Feltus, to transfer six (6) acres with improvements and right of way located at 170 Ozzie's Lane to Ronald Comeau by Warranty Deed. Motion carried 3-0.

2. Re-Organization of the Board:

Motion made by Kermit Fisher, seconded by Dan Daley, to elect Marty Feltus as Chairperson of the Selectboard for the coming year. Motion carried 3-0.

Motion made by Kermit Fisher, seconded by Dan Daley, to name the Caledonian-Record as the local paper to publish notices, to set the meeting schedule to be alternating Monday evenings at 5:30 PM and official posting locations will be Cobleigh Public Library, Whites Market Plaza and the Town Clerk's Office. Motion carried 3-0.

3. Appointments:

*See attached spreadsheet.

4. Approval of minutes:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the March 6, 2017 minutes with amendments. Motion carried 3 to 0.

5. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks #10 & 11.

6. Highway Report:

At 21% through the year, payroll is 30% spent and the entire budget is 18% expended.

7. Appropriate General Fund Amendment from Town Meeting:

At the Annual Town Meeting held on March 7, 2017, Annie Guyer moved and Cathy Boykin seconded, to amend Article 16, to adopt the proposed budget, by increasing it by \$2,000 with the recommendation to the Selectboard that it be directed to the Chamber of Commerce to be used for repairs to the information booth. The Article was amended by voice vote and adopted by voice vote. Motion was made by Kermit Fisher, seconded by Dan Daley, to appropriate the \$2,000 increase, as voted at Town Meeting, to the Chamber of Commerce to be used for repairs to the information booth. Motion carried 3-0.

8. Liquor Licenses:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the First Class Licenses for American Legion Post #30, Customer 1st LLC, DOR Associates dba Wildflower Inn, Delise Robarts dba Sweet Basil Catering, and The Stepping Stones Inn, LLC with standard conditions. Motion carried 3-0.

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the First Class Hotel License to Sell Malt and Vinous Beverages for Wildflower Inn, with standard conditions. Motion carried 3-0.

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the Second Class Licenses for DG Retail, LLC dba Dollar General Store #11771 and Lyndonville Store, LLC dba Town's Corner Store, with standard conditions. Motion carried 3-0.

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the Outside Consumption Permits for American Legion Post #30 and Customer 1st LLC. Motion carried 3-0.

9. Excess Weight Permits:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the four (4) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0.

Permits are for Ditech Transportation, Markowski Excavating Inc., New England Quality Service, Inc dba Earth Waste & Metal, and UNFI-United National Foods Inc.

10. Tax Map Maintenance Contract:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the 2018 Tax Map Maintenance Proposal from Cartographic Associates, Inc. for the time period of April 1, 2017 through March 31, 2018 at the same cost of \$2,400. Motion carried 3-0.

11. Demo Derby Approval for Caledonia County Fair:

Motion made by Kermit Fisher, seconded by Dan Daley, to grant approval for the Demolition Derby to be held at the Caledonia County Fairgrounds on August 24, 2017 and August 27, 2017. Motion carried 3-0.

12. Meals on Wheels Proclamation:

Motion made by Kermit Fisher, seconded by Dan Daley, to proclaim March 2017 as the 15th Annual March for Meals Month and urge every citizen to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them. Motion carried 3-0.

13. Town House Repair Work:

Justin was informed by Lyndon Institute that the plaster ceiling in the Town House that they rent from the Town is starting to crumble. The Board asked Justin to contact someone in that line of work for an assessment on the repairs needed.

14. Planning Commission Letters of Interest:

Two letters of interest have been received for the two vacancies. Justin will set up interviews for the next scheduled meeting on April 3, 2017.

15. Highway Financial Plan:

The Highway Financial Plan certifies to the State of Vermont that the Town of Lyndon is spending at least \$300 per mile in order to receive State Aid. The cost per mile spent is calculated by Lyndon's approved highway budget expenditures. Lyndon well exceeds the \$300/mile minimum. Motion made by Kermit Fisher, seconded by Dan Daley, to approve Lyndon's Highway Financial Plan. Motion carried 3-0. Marty informed the Board that the State Aid funding will remain the same as last year.

16. Access Permit:

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the temporary access permit for Mark Baxter for access on the east side of Commercial Lane with the understanding that future development would require a second access permit. Motion carried 3-0. Rob Nutting, Road Foreman has inspected the location. He feels a culvert will not be needed and there are no other conditions assessed.

Motion made by Kermit Fisher, seconded by Dan Daley, to approve the temporary access permit for Mark Baxter,

17. Other:

- a. State of Vermont Grant Agreement for Rural Edge in the amount of \$450,000 that was approved in the fall of 2016 needs signing. Motion made by Kermit Fisher, seconded by Dan Daley, to authorize Justin Smith to sign the Vermont Grant Agreement on behalf of the Board. Motion carried 3-0.
- b. Bart Jacobs from Catamount Environmental Inc. inspected the pipes at the Cobleigh Public Library in regards to the furnace repairs needed on Friday, March 17th. Justin is awaiting a full report of the findings.
- c. The Town received a letter from Prevent Child Abuse Vermont asking for support by purchasing pinwheels and planting them in the ground during the month of April which will be proclaimed by the Governor as “Child Abuse Prevention Month”. The Board will post the notice on the bulletin board and consider a public area for the garden if approached.
- d. Justin has received PCO #25a for labor and materials to install an air compressor and 14 retractable hose reels. Mark Stewart, Architect, has recommended that we not sign the PCO or pay the final request for payment until a site visit can be scheduled to address the remaining unfinished issues have been resolved including the leak in the roof.
- e. Marty suggested that the Board start thinking about what they would like to see happen with the property on Route 114 after the Highway Department moves out.
- f. Chris Lamonia from Aegis Energy has offered to come back and answer any questions regarding the solar net metering proposal. The Board must decide where they want to go with the proposal.
- g. Justin updated the Board that the fan is scheduled to be installed on Tuesday, March 21st by T. Buck Construction. Dave Ceppetelli from Tata & Howard will be there to oversee the installation.
- h. Justin has not had a reply from his letter to Bruce Martin regarding the Route 5 project. Justin also has not received any more information regarding the repairs to the railroad crossing on Depot Street.
- i. Marty would like to have the Special Appropriation discussion at the next meeting. The Board has agreed to set the policy each year and has not done so for 2017.
- j. Justin will request, per the agreement, a financial report from Lyndon Institute (LI) now that the winter season has ended for the Fenton Chester Ice Arena. Justin informed the Board that LI now has three full time employees working at the Ice Arena.
- k. The Community Visit scheduled for Tuesday, March 14th was rescheduled to Monday, March 27th due to inclement weather. The action items from the first meeting will be reviewed, a discussion on what is most important then vote on community priorities. Then attendees will be asked to volunteer to sign up for action on the final action items. The meeting will be held at Lyndon Town School from 6:30 to 9 PM.
- l. Steve Gray reported that the Northeast Kingdom Waste Management District meeting was also cancelled on the 14th due to weather. VLCT was prepared to do a presentation on Conflict of Interest. It is Steve’s hope that this presentation will be done at the next meeting. Steve reported that recycling was down from 2015 to 2016 by 222 tons. Glass was down 52 tons. This is partly because residents have contracted with companies that offer zero sort.

Meeting adjourned at 6:56 PM.

Minutes taken by Dawn Dwyer.

Approved by the Selectboard: April 3, 2017