



TOWN OF LYNDON  
SELECTBOARD MEETING

March 16, 2020

5:30 PM

Selectboard: Dan Daley, Chair; Christian Thompson, Fred Gorham

Officials: Dawn Dwyer, Justin Smith, Chief Jeff Corrow, Ken Mason, Curtis Carpenter (5:58)

Press: NVU-News 7, The Caledonian-Record

Public: Steve Gray, Scott Herring, Kari Harris, Kristie Walker, Kurt Nygren, Joe Buzzi, Holly Taylor, Nancy Blankenship

1. Adjustments to the Agenda:

\*Red Cross   \*Building Closure   \* Vacon   \*Resignation (Planning Commission)

2. Re-organization of the Board:

Motion made by Fred Gorham, seconded by Dan Daley, to elect Christian Thompson as Chairperson of the Selectboard for the coming year. Motion carried 2-0-1 with Christian Thompson abstaining.

Motion made by Fred Gorham, seconded by Dan Daley, to set the meeting schedule to be alternating Monday evenings at 5:30 PM. Motion carried 3-0.

Motion made by Fred Gorham, seconded by Dan Daley, to name the Caledonian-Record as the local paper to publish notices. Motion carried 3-0.

Motion made by Fred Gorham, seconded by Dan Daley, to name the official posting locations as Cobleigh Public Library, Whites Market Plaza and the Town Clerk's Office. Also by State Statutes, on our website [www.lyndonvt.org](http://www.lyndonvt.org). Motion carried 3-0.

3. Approval of minutes:

February 18, 2020 minutes will be approved at the next scheduled meeting.

Motion made by Fred Gorham, seconded by Dan Daley, to approve the March 2, 2020 minutes as amended. Motion carried 3 to 0.

4. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 10 & 11.

5. Appointments:

See attachment.

6. Public Safety Building Roof Bids:

Motion made by Dan Daley, seconded by Fred Gorham, to accept the bid of \$97,498 to provide and install the standing seam roof on the Public Safety Building, plus \$15/LF to provide and install 170' of S-5 Colorguard snow guards in the amount of \$2,550 for a project total of \$100,048. Motion carried 3-0. The other bid received was \$161,400 plus \$7,650 (\$45/LF) for the snow guards for a project total of \$169,050.

7. Liquor Licenses:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the First-Class License Restaurant/Bar License to sell malt and vinous beverages for Customer 1<sup>st</sup> LLC, with standard conditions. Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the Second-Class License to sell malt and vinous beverages for DG Retail, LLC dba Dollar General Store #11771, with standard conditions. Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the Third-Class License Restaurant/Bar Licenses to sell spirituous liquors for Customer 1<sup>st</sup> LLC & Sodexo Vermont, Inc. dba Sodexo “Lyndon State College”, with standard conditions. Motion carried 3 to 0.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the Outside Consumption Permits for Customer 1<sup>st</sup> LLC and Stepping Stones Inc, LLC, with standard conditions. Motion carried 3 to 0.

8. Excess Weight Permits:

Motion made by Dan Daley, seconded by Fred Gorham, to approve the four (4) Single Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Fred Vance Trucking, Mike Lemieux Trucking, Inc., Whitcomb Trucking LLC and Andrew J. Lawrence.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the seven (7) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Calkins Rock Products, Connecticut Valley Trucking, Inc., Demag Riggers & Crane Service, Inc., Ditech Transportation, Gil’s Construction – Sylvia & Gilman LaCourse, Irving Oil and Scott Brown Trucking.

9. State Cub Scout Festival Request:

Scott Herring, Kristy Walker & Kari Harris came before the Board on behalf of the Green Mountain Council for the Boy Scouts of America, to inquire what is required by the Town of hold the Green Mountain Council 2020 State Camporee on May 15<sup>th</sup> through the 17<sup>th</sup> at the Caledonia County Fairgrounds. They are anticipating over 1,200 scouts, leaders and families (not to exceed 1,900). Motion made by Dan Daley, seconded by Fred Gorham, to approve the 2020 State Camporee to be held May 15-17, 2020 at the Caledonia County Fairgrounds, contingent on approval by police chief Jack Harris. Motion carried 3-0.

10. Fire Department Equipment Purchase and Sale Discussion:

Chief Corrow addressed the Board regarding the thermal imaging camera for \$10,000 that was budgeted for. The company has offered a deal where if the Dept. trades in their camera, they will give \$5,000 toward a new one. By spending \$15,000, trading in their old cameral, they will get two new cameras. Currently they have three cameras; two are 20 plus years old and the third is roughly eight years old. It would be the eight-year-old camera that is traded in. Chief Corrow also updated the Board on the hydraulic Jaws of Life (JOL) used recently in an accident. Newer cars are made of different materials (boron) and the hydraulic system doesn’t work on it. Chief would like to take the \$5,000 that was put into the 2020 budget to maintain the hydraulic JOL and put it towards a new battery JOL. He also informed the Board that the Department is applying for a grant to purchase a cascade system that will be used to fill air packs. Chief would also like to sell two fire trucks that are no longer in commission. The first is truck #31 – a 1990 Spartan and the second truck is #33 – a 1984 Ford.

Motion made by Fred Gorham, seconded by Dan Daley, to trade the eight-year-old thermal imaging camera in toward the purchase of two new cameras in the amount of \$15,000. Motion carried 3-0.

Motion made by Dan Daley, seconded by Fred Gorham, to place the 1990 Spartan and the 1984 Ford fire trucks out to bid with the proceeds going into equipment savings for the future purchase of a fire truck. Motion carried 3-0. Justin Smith told Chief to provide the pertinent information and he would put the two trucks out to bid.

Moving forward, Chief would like to change the type of truck purchased. He would like to go from a pumper to a rescue pumper. This combines two trucks into one allowing them to carry fire fighters, water and additional equipment.

11. Flood Regulations Work Group:

The Selectboard had a joint meeting with the Planning Commission on March 11, 2020, to create the framework to move the discussion forward regarding the flood regulations. It was decided to create a seven-member work group with voting power: two from the Development Review Board (Curtis Carpenter and Craig Weston), two from the Planning Commission (Ken Mason and Sylvia Dodge), and three community members (Marty Feltus, Susan Mills and David Stahler Sr.). Annie McLean, Planning Director, will be the facilitator and will not have voting power. It was left up to the group to establish meeting dates and times. Justin Smith, Municipal Administrator, will ask Annie to send an email to the group.

Motion made by Dan Daley, seconded by Fred Gorham, to approve the seven members to the Flood Regulations Work Group. Motion carried 3-0.

12. Red Cross Request:

The Red Cross had a Blood Drive scheduled for Friday, March 20<sup>th</sup> at Lyndon Institute (LI). Due to the closing of the school, they are no longer able to hold their drive at LI's facility. They would like to hold it in the Municipal Office Building's gymnasium. They hold a drive in the gym once a year. Motion made by Fred Gorham, seconded by Dan Daley, to approve the Red Cross to use the gymnasium on Friday, March 20<sup>th</sup> for a blood drive. Motion carried 3-0.

13. Building Closure (Covid-19):

Due to the COVID-19 virus, the Town Clerk has closed her office to the public. She and her staff will be available during normal working hours to assist residents by phone or email, and by appointment if an emergency which will be determined on a case by case basis. Notices have been posted around the Municipal Office Building, on the website, Facebook and Front Porch Forum. Motion made by Fred Gorham, seconded by Dan Daley, to close the remaining Town Offices, which include the Lister's, Municipal Administrator and Zoning Office, to the public. Motion carried 3-0. Notices will be updated to include all offices. Staff will be available by phone or email. Contact information can be found on the website [www.lyndonvt.org](http://www.lyndonvt.org).

14. Resignation: Planning Commission:

Evan Carlson has submitted his letter of resignation for the Planning Commission (PC). His involvement with the communications union district (CUD), in addition to his own business, has him unable to continue on the PC. Motion made by Dan Daley, seconded by Fred Gorham, to accept Evan Carlson's formal resignation from the Planning Commission, with gratitude. Motion carried 3-0.

With Evan's resignation, this leaves a vacant position of one year to fill out the term. Nancy Blankenship has submitted a letter of interest and read it to the Board. Ms. Blankenship was asked if she would be willing to fill the remaining term vacated by Evan Carlson and she thought it would be a good opportunity to see if she would be a good fit for the committee. Motion made by Dan Daley, seconded by Fred Gorham, to appoint Nancy Blankenship to fill the one remaining year of the three-year term on the Planning Commission. Motion carried 3-0.

15. Vacon Truck:

Justin received a quote from Sanitary Equipment Company for the Vacon truck repairs beyond the "Gold Seal" package. The additional repairs that will need to be made are a hold in the tank on the front cap, several parts/assemblies that are past the point of needing replacement, and the back half of the deck is rotten and needs replacing. Additional charges above the amount already in the budget are \$17,786.95. More information has been requested to support the additional \$49,000.

16. Other:

- a. The Town received a revised bill from L&D Safety Marking reflecting the correct footage. What it did not reflect is a deduction for the unsatisfactory striping job done on Pudding Hill. The Board advised Justin to not pay for the Pudding Hill portion of the bill.

- b. Steve Gray, representative of Northeast Kingdom Waste Management District, reported that the District met in March. Paul Tomasi, Director, is waiting for the District's attorney to contact the Town of Lyndon regarding the Host Agreement. Mr. Tomasi is also waiting for the District's attorney to complete the Lister's form which addresses being tax exempt.