

TOWN OF LYNDON
SELECTBOARD MEETING
January 22, 2018
5:30 PM

Selectboard

Martha “Marty” Feltus, Chair
Kermit Fisher
Dan Daley

Press

Public

Dawn Dwyer, Justin Smith, Steve Gray
Jon Bouffard, Bruce James, Chris Tompson
Pierce Thompson, John Kascenska

1. Adjustments to the Agenda:

*Sign Orders *2018 Town Meeting Warnings

2. Approval of minutes:

Motion made by Kermit Fisher, seconded by Dan Daley to approve the January 15, 2018 minutes.
Motion carried 3 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for week 3 & 4.

4. Highway Report:

At 6% through the year, payroll is 8% spent and the entire budget is 7% expended.

5. Lyndon Rescue, Inc. (LRI) Discussion:

Further discussions were held with the Board, Jon Bouffard, Bruce James and John Kascenska regarding the LRI’s budget and increased request to the Town of Lyndon. John Bouffard told the Board “Lyndon Rescue’s motivation is not to have a huge, lavish ambulance service that has all the luxuries in the world, we just want to make sure we meet basic standards of character, and we want to make sure we provide the best service to the community members’ that deserve that all hours of the day.” Mr. Bouffard gave comparables of Upper Valley Ambulance Service with a 1.1 million dollar budgets, community contribution is \$39 + 4/year per capita over the next four years just to purchase an ambulance. Similar budget, demographics and population. The other comparable was Littleton system at \$50 per head. Mr. Bouffard reminded the board that LRI is the only public service that is available to our community 24 hours per day 365 days a year. Bruce James hopes that by stabilizing the budget this year it will be stabilized next year. The Board’s concern is what will happen next year. It was explained that for several years the budget was flat lined and used a line of credit that got rolled over year after year, that created the huge increase this year. The Board understands the value of the service and just wants to ensure that Lyndon won’t be hit with big increases in the future. Lyndon tries to keep their budgets reasonable for our taxpayers. John Kascenska confirmed it is not LRI’s intention to come again for a large increase next year. LRI’s next goal is to review all their policies and procedures. Mr. Bouffard explained a couple line items “Earned Time Debt” and “Earned Time Payout”. The discussion was changed to funding and receiving payments three times a year (30% in 4/15, 30% 8/15 & 40% 12/15) instead of just once a year in November. The Town has the same cash flow situation in that they receive taxes in November. In order for the Town to make payments, they would have to use their line of credit so the request was denied. It was suggested that LRI contact local banks in hopes of refinancing their line of credit at a lower interest rate.

6. Rural Edge Warrant #20:

Motion made by Dan Daley, seconded by Kermit Fisher, to approve and sign the order drawn on the Treasurer for Warrant #20. Motion carried 3 to 0.

7. Access Permit:

Northern Vermont Development Association (NVDA) is requesting a temporary 24' access off Industrial Park Drive for a logging and clearing operation. They will be installing a 15" culvert. Motion made by Kermit Fisher, seconded by Dan Daley, to approve the interim access permit for (NVDA) for access on the east side of Industrial Park Drive with Rob Nutting, Highway Foreman's approval. Motion carried 3-0

8. Cartographic Associates, Inc. Contract:

Justin presented the annual contract from Cartographic Associates, Inc. (CAI) for the period March 4 2018 through March 3, 2019. The price is still \$2,400 which includes updating maps with changes provided by the Listers as well as being able to view and print the maps online. Motion made by Kermit Fisher, seconded by Dan Daley, to approve and sign the annual contract with Cartographic Associates, Inc. doing business as CAI Technologies. Motion carried 3-0.

9. Budget Discussion:

General Fund - After reviewing the final draft of the General Fund Budget, motion made by Kermit Fisher, seconded by Dan Daley, to approve the 2018 General Fund Budget with expenditures of \$2,170,973. Motion carried 3-0.

Highway Fund - The final draft of the Highway Budget showed additional cash on hand of \$5,015. It was decided to add this monies to the Project Savings line. Motion made by Kermit Fisher, seconded by Dan Daley, to approve the 2018 Highway Budget with expenditures of \$1,782,095. Motion carried 3-0.

Wastewater Fund – Motion made by Kermit Fisher, seconded by Dan Daley, to approve the Wastewater Fund Budget with expenditures of \$790,343. Motion carried 3-0.
Proposed wastewater rates were presented to the Board for approval with the Base Fee at \$146 and the usage rate of \$7.89. Motion made by Kermit Fisher, seconded by Dan Daley, to approve the 2018 Wastewater rates of \$146 for the base fee and \$7.89 for the usage rate effective February 1, 2018. Motion carried 3-0.

10. 2018 Town Meeting Warnings:

Dan Daley was uncomfortable including the Lyndon Rescue request in the General Fund budget total and wanted to pull it out as a Special Appropriation request and let the voters vote on it. He was reminded that the Town of Lyndon is a charter member of Lyndon Rescue Inc. or so called owners. Motion made by Marty Feltus, seconded by Kermit Fisher, to leave Lyndon Rescue's request in the General Fund Budget. Motion carried 2-1.

Motion made by Dan Daley, seconded by Kermit Fisher, to approve the 2018 Annual Town Meeting and Highway Meeting Warning. Motion carried 3-0.

11. Technology Focused Grant:

Evan Carlson & Kim Crady-Smith have made a request to meet with Justin to discuss the potential of the Town to be the fiscal agent for a \$100,000 USDA technology focused grant that the Lyndon Economic Development and Downtown Revitalization groups are working together along with Ben Doyle from USDA and Mike Welch at NCIC. The grant will support the efforts to bring new technology infrastructure to Lyndonville and provide technical assistance for our village businesses. There is no match required. Motion made by Kermit Fisher, seconded by Dan Daley to support the application for the Technology Focused Grant by being the fiscal agent should the Town be awarded the grant. Motion carried 3-0.

12. Other:

- a. Chris Thompson reported that the DEC grant was submitted.