



TOWN OF LYNDON  
SELECTBOARD MEETING

January 20, 2020

5:30 PM

Selectboard: Dan Daley, Chair; Christian Thompson, Fred Gorham

Officials: Dawn Dwyer, Justin Smith

Press: NVU-News 7, The Caledonian-Record

Public: Steve Gray

1. Adjustments to the Agenda:

\*Vac-Con Trucking Quotes

2. Approval of minutes:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the January 6, 2020 minutes as amended. Motion carried 3 to 0.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the January 10, 2020 minutes as amended. Motion carried 3 to 0.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the January 13, 2020 minutes as amended. Motion carried 3 to 0.

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the January 15, 2020 minutes as amended. Motion carried 3 to 0.

3. Approval & Signing of Orders drawn on the Treasurer:

The Board approved and signed the orders drawn on the Treasurer for weeks # 2-4.

4. CAI Technologies WebGIS Support Contract:

Motion made by Christian Thompson, seconded by Fred Gorham, to approve and sign the CAI Technologies WebGIS Support Contract in the amount of \$2,400.00 Motion carried 3 to 0.

5. Tax Appeal Hearing Notice Discussion (Kennametal)

The Town has received a Notice of Hearing on the Robert Bosch Corporation appeal, scheduled for February 27, 2020. The Clerk received an email from Rory O'Connor asking if the Selectboard would agree to a continuance due to a scheduling conflict. The Board agreed to a continuance, preferably after April 1<sup>st</sup> due to Town & Village Meetings.

6. Interlocal Police Agreement:

The Board was presented with the 2020 Interlocal Police Agreement. The Village of Lyndonville will reimburse the Town of Lyndon 37% of the cost.

Motion made by Fred Gorham, seconded by Christian Thompson, to accept and sign the Interlocal Police Agreement as presented. Motion carried 3-0.

7. Demo Derby Approval Caledonia County Fair:

The Caledonia County Fair Association has been granted permission by the State, to hold their Demolition Derby during the Caledonia County Fair. The dates are set for Wednesday, August 26<sup>th</sup> and Sunday, August 30<sup>th</sup>. Motion made Christian Thompson, seconded by Fred Gorham, to approve the Caledonia County Fair Association Demolition Derby to be held on Wednesday, August 26<sup>th</sup> and Sunday, August 30<sup>th</sup>. Motion carried 3-0.

8. Updated Footwear Policy Approval:

The Board was presented with an updated Footwear Policy for approval. ASTM International, formerly known as American Society for Testing and Materials, develops and publishes technical standards for many different industries with the goal of enhancing performance and safety over a wide range of products, materials, systems, and services. The Town was made aware of the updated standard when an employee brought in proof from a boot purchase that was different than what we were working with. The changes to the policy included updating the standards to “ASTM F2413-11 or newer” as well as better clarification of will be acceptable of proof the standards are met. Motion made by Christian Thompson, seconded by Fred Gorham, to approve the amended Personal Safety Footwear Policy. Motion carried 3-0.

9. Sign Memorandum of Understanding with NVDA:

On December 23, 2019 the Board agreed to participate in a feasibility study for the regionalization of fire protection services. NVDA prepared a Memorandum of Understanding (MOU) for the Board to sign outlining the study. Motion made by Christian Thompson, seconded by Fred Gorham, to approve the MOU with Dan Daley, Chair, to sign. Motion carried 3-0.

10. Liquor Licenses:

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the First-Class Restaurant/Bar License for Asia Restaurant LLC, to sell malt and vinous beverages with standard conditions. Motion carried 3 to 0.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the four (4) Second Class Licenses to sell malt and vinous beverages with standard conditions. Motion carried 3 to 0. Licenses are for Bryant Gas Holding LLC, Walgreen Eastern Co. Inc. dba Rite Aid, Lyndonville Redemption Center, Inc. and ABFB Corp, Inc. dba White Market.

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the Third-Class Restaurant/Bar License to sell spiritous liquors, for Asia Restaurant LLC, with standard conditions. Motion carried 3 to 0.

11. Excess Weight Permits:

Motion made by Christian Thompson, seconded by Fred Gorham, to approve the three (3) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for Newport Sand & Gravel Co. Inc./Carroll Concrete Co. Inc., RG Gosselin, Inc. & Gosselin Water Wells, Inc.

12. General Fund Budget Approval:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the General Fund budget with expenditures of \$2,491,288. Motion carried 3-0. The Board has concerns with the Library’s budgeting practices and would like to meet with the Library Board of Trustees. The Board wanted it noted that the \$5,000 increase, from \$235,000 in 2019 to \$240,000 in 2020, in the Cobleigh Public Library appropriation, is a one-time increase and will drop back to \$235,000 for 2021. As Cindy Karasinski has indicated she hasn’t been able to have the carpets cleaned in two years, and would like to purchase drapes, the Selectboard highly recommends to the Library Trustees they use the one-time increase for carpet cleaning and purchasing drapes.

13. Highway Fund Budget Approval:

Motion made by Fred Gorham, seconded by Christian Thompson, to approve the Highway Fund budget with expenditures of \$1,776,743. Motion carried 3-0.

Justin Smith was asked by Clark’s Truck Center if the Town could pay for the chassis ordered in 2019 that is waiting to have the body installed by Viking Cives. The warranty does not begin until Lyndon

takes possession. Motion made by Christian Thompson, seconded by Fred Gorham, to pay Clark's Truck Center for the truck chassis ordered in March 2019. Motion carried 3-0.

Motion made by Christian Thompson, seconded by Fred Gorham, to begin the purchasing process for the truck budgeted for in the 2020 budget. Motion carried 3-0.

14. Wastewater Budget Approval:

The price to refurbish the Vac-Con truck was reviewed. The initial price from Vac-Con, Inc. including refurbishing and blower is \$93,000, the tank/blower work is \$10,000 and the trucking is \$8,710 for a total of \$111,710. Because there was not much work that needed to be done to the chassis itself, Vac-Con gave a price of \$103,000 which includes the refurbishing, blower and tank work. Motion made by Christian Thompson, seconded by Fred Gorham, to accept the Vac-Con Gold refurbishing package of \$103,000 with Justin Smith to sign on behalf of the Board. Motion carried 3-0.

Motion made by Christian Thompson, seconded by Fred Gorham, to accept the trucking bid of \$8,710 from Blue Ox Trucking to move the Vac-Con truck to Florida and back to Vermont when completed. Motion carried 3-0. Other bids were from Vac-Con, Inc. at \$9,600 and Fenoff Excavating for \$14,000. Motion made by Christian Thompson, seconded by Fred Gorham, to approve the Wastewater Fund budget with expenditures of \$960,300. Motion carried 3-0.

15. Executive Session: Labor Relations:

Motion made by Christian Thompson, seconded by Fred Gorham, to find that premature general public knowledge of the pending labor relations agreement with Police Department employees will clearly place the town of Lyndon at a substantial disadvantage by disclosing its negotiation strategy.

Motion made by Christian Thompson, seconded by Fred Gorham, to enter executive session at 8:29 PM to discuss the Town's labor relations agreement under the provisions of Title 1, Section 313(a) (1) of the Vermont Statutes.

Upon coming out of executive session at 8:35 PM, no actions were taken.

16. Other:

- a. Dan Daley attended the 100<sup>th</sup> Anniversary of the American Legion.
- b. There will be a public information meeting on the Communication Union District on February 18, 2020 at 6 PM to be held in the Conference Room of the Municipal Office Building.
- c. The Selectboard will be holding a public hearing on Monday, February 3, 2020 at 5:30 PM in the Conference Room of the Municipal Office Building for public review and comment on a proposed repeal/amendment to the Town of Lyndon Zoning Bylaws pursuant to 24 V.S.A. §4442.
- d. A corrected 2019 Equalization Study Results letter was provided by the Vermont Department of Taxes Property Valuation and Review. The original letter incorrectly expressed the Education Grand List (EGL) as a 1% taxable figure instead of at the full dollar value.
- e. Martha Elmes from the Lyndon Downtown Revitalization Corp. has asked the Selectboard to financially support the planters placed on the bridge located on the north side of Main Street at a cost of \$150 per box. The Board felt they could find the funds within the proposed budget to contribute to the boxes along with other organizations.

Meeting adjourned at 8:45 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: February 3, 2020