



TOWN OF LYNDON
SELECTBOARD MEETING
January 18, 2021
5:30 PM

Selectboard: Christian Thompson-Chair, Dan Daley, Nancy Blankenship

Officials: Dawn Dwyer, Justin Smith

Press: Todd Wellington, The Caledonian-Record

Public: Steve Gray, Mike Lowe-Lyndon Institute

1. Adjustments to the Agenda:
2. Sign the Orders for Weeks #1 & #2:
Motion made by Dan Daley, seconded by Nancy Blankenship, to approve the orders drawn on the Treasurer for weeks # 52 & #53 with the Treasurer to sign due to COVID-19. Motion carried 3-0.
3. Approve & Sign Certificate of Highway Mileage:
Justin Smith noted that there were no changes from 2020 to 2021 with 102.752 total miles. The mileage is used for calculating State Highway Aid. Motion made by Dan Daley, seconded by Nancy Blankenship, to approve and sign the Certificate of Highway Mileage for 2021. Motion carried 3-0.
4. CAI Technologies Annual Contract:
Justin Smith presented the 2021 Annual Contract with CAI Technologies (CAI). CAI provides our tax mapping services. The only change from 2020's contract is that the annual contract will automatically renew unless CAI receives written notice thirty days in advance. Motion made by Dan Daley, seconded by Nancy Blankenship, to renew and sign the annual contract with CAI Technologies in the amount of \$2,400. Motion carried 3-0.
5. Excess Weight Permits:
Motion made by Dan Daley, seconded by Nancy Blankenship, to approve the three (3) Fleet Excess Weight Permits with approval for Justin Smith to sign on behalf of the Board. Motion carried 3 to 0. Permits are for All Metals Recycling Inc., Barrett Trucking Co. Inc., and Newport Sand & Gravel Co. Inc./Carroll Concrete Co. Inc.
6. Liquor Licenses:
Motion made by Nancy Blankenship, seconded by Dan Daley, to approve the two (2) First-Class Restaurant/Bar Licenses to sell malt and vinous beverages with standard conditions. Motion carried 3 to 0. Licenses are for George Kapoukranidis dba Lyndonville House of Pizza and Lyndon Buffet LI, Inc. dba Lyndon Buffet.
Motion made by Nancy Blankenship, seconded by Dan Daley, to approve the Second-Class License to sell malt and vinous beverages, for Lyndonville Redemption Center, Inc., with standard conditions. Motion carried 3-0.
7. Planning Commission Resignations:
Emily Finnegan and Susan Hanus submitted their letters of resignation for the Planning Commission (PC). Motion made by Dan Daley, seconded by Nancy Blankenship, to accept Emily Finnegan and Susan Hanus' resignation regretfully and with appreciation for their time and service on the Planning Commission. Motion carried 3-0.

8. General Fund Budget Approval:

Justin Smith and Dawn Dwyer reviewed the final draft General Fund Budget with the Board. The 2020 Budget ended with a surplus of \$314,836. There were six projects that were budgeted for but could not be completed in 2020, resulting in \$87,918 of the surplus, leaving \$226,918 to be allocated. The board decided on the following budgeted items:

Pay off the Municipal Office Building Pellet Boiler loan in the amount of \$22,719.

Increase the Fire Department Equipment Savings from \$20,000 to \$30,000

Make an additional Public Safety Building principal payment of \$60,000.

Increase the Covered Bridge Maintenance line item by \$3,000.

Establish an Outside Recreation Savings of \$5,000 to be used for the creation and maintenance of outdoor trails.

Establish a General Fund Building Maintenance Reserve fund in the amount of \$100,199.

Motion made by Dan Daley, seconded by Nancy Blankenship, to approve the General Fund budget with expenditures of \$2,650,796. Motion carried 3-0.

9. Highway Fund Approval:

Motion made by Dan Daley, seconded by Nancy Blankenship, to approve the Highway Fund budget with expenditures of \$1,598,376. Motion carried 3-0.

10. Wastewater Budget Approval:

Motion made by Dan Daley, seconded by Nancy Blankenship, to approve the Wastewater Fund budget with expenditures of \$893,897. Motion carried 3-0. To cover all expenditures, the Wastewater Fund will need to generate an additional \$108,092 in user fees for 2021.

11. Other:

The Planning Commission/Zoning Administrator job ad is ready for posting.

The Planning Commission Hearing has been properly warned for February 3, 2021 at 6:00 PM via Zoom. The link for the Public Hearing can be found on the Town's website www.lyndonvt.org.

Steve Gray reported on the last Northeast Kingdom Waste Management District (NEKWMD) meeting. H48 contains a provision that allows the NEKWMD Board of Supervisors to approve the 2021 budget only. Therefore, there will not be an article on the ballot. The Solid Waste Implementation Plan (SWIP) was approved and a Request for Proposal (RFP) for the compost site was advertised in The Caledonian-Record on Saturday, January 16, 2021.

The Board was asked if they are requesting a representative from each of the organizations that asked for a Special Appropriation to attend the Informational Meetings prior to Town Meeting. The Board is expecting someone to participate in these meetings to address any questions and has asked the Town Clerk to send out an email advising them of this request.