

TOWN OF LYNDON  
SELECTBOARD MEETING

January 11, 2016  
6:00 PM

Selectboard

Martha “Marty” Feltus  
Kermit Fisher  
Dan Daley

Press

Amy Nixon

Public

Dawn Dwyer  
Justin Smith  
Steve Gray

Before calling the meeting to order, the following agenda items were added: Liquor Licenses, CAI Technologies Maintenance Agreement and Executive Session: Personnel.

1. Approval of minutes:  
Motion made by Dan Daley, seconded by Marty Feltus, to approve the December 28, 2015 minutes with the noted corrections. Motion carried 3 to 0.
2. Approval & Signing of Orders drawn on the Treasurer:  
The Board approved and signed the orders drawn on the Treasurer for weeks 53, 1 & 2.
3. Highway Report:  
At 100% through the year, payroll is 93% spent and the entire budget is 94% expended.
4. Wastewater Treatment Plant Engineering and Design Loan:  
Vermont Department of Environmental Conservation requested a Repayment Schedule Amendment for the Design & Engineering loan received for the upgrade to the Town of Lyndon’s wastewater treatment facilities in 2010. The amendment correctly amortized the actual amount borrowed, rather than the authorized amount we were approved for. Motion made by Dan Daley, seconded by Marty Feltus, to sign the amended repayment schedule. Motion carried 3-0. The amendment was signed by Kermit Fisher, Chair and Dawn Dwyer, Town Clerk.
5. Industrial Pump Station Cleaning:  
The work was done by Clean Harbor on December 31, 2015. Final invoice has not been received yet. There currently is a light layer of waste on the surface which Joe Dauphin, Village Superintendent, will remove.
6. Current Use 411 Extension:  
Due to changes in the Current Use program, Property Valuation & Review (PVR) has offered an “easy out” option to enrolled landowners. This has put PVR behind in completing the applications which impacts the ability to file our final 411 Grand List report on time. PVR is offering an automatic extension with approval from the Selectboard. Motion made by Dan Daley, seconded by Marty Feltus, to file for an extension on filing Lyndon’s 411 Grand List report. Motion carried 3-0.
7. Lyndon Outing Club Hold Harmless Agreement/Designated Signatories:  
Lyndon Outing Club (LOC) has opportunities to allow schools and other organizations the use of their hill for sledding. VLCT has asked that we use a Hold Harmless Agreement for these groups. VLCT as well as Bob Gensburg, Town Agent, has reviewed and offered suggestions for the final agreement. The

agreement requires a signature from a Town representative. Motion made by Marty Feltus, seconded by Dan Daley, to authorize Justin Smith, Municipal Administrator and Dawn Dwyer, Town Clerk, to sign the LOC Hold Harmless Agreements on behalf of the Town of Lyndon. Motion carried 3-0.

8. Budgets:

a. General Fund:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the 2016 General Fund proposed Budget, with noted changes, with expenditures totaling \$2,056,502. Motion carried 3 to 0. Noted changes were reducing the Cobleigh Public Library's appropriation by \$4,000 to \$235,000 and reducing the Fire Department budget by \$16,268 and the final figure from John Hall for the County Tax. The number came in at \$43,485 down \$169 from the proposed amount.

b. Highway:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the 2016 Highway Fund proposed budget, with expenditures totaling \$1,364,178. Motion carried 3 to 0.

c. Wastewater:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the 2016 Wastewater Fund proposed budget, with expenditures totaling \$1,149,354. Motion carried 3-0. An additional \$5,000 was added to the budget to cover repairs to the Industrial Park generator that was just reported to the Municipal Administrator.

d. Sanitation:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the 2016 Sanitation Fund proposed budget, with expenditures totaling \$86,239, and setting the annual rate at \$35.00/household. Motion carried 3-0. Notes: \$8,929 will be used from the Sanitation Savings Account to help defray the residential household rate of \$35. (The 2016 rate is down from 2015's rate of \$65/residential household due to the Mandatory Recycling Law, Act 148.)

9. Wastewater Rates:

More information is requested from the Board as to why the 2015 usage is up eight million billed gallons over 2014. This increase will have a bearing on the per thousand gallon rate charged for the next year.

10. Liquor Licenses:

Motion made by Marty Feltus, seconded by Dan Daley, to approve the First Class Bar License with standard conditions for Kingdom Creek Inc. Motion carried 3-0.

Motion made by Marty Feltus, seconded by Dan Daley, to approve the two Second Class to Sell Licenses with standard conditions for Lyndonville Redemption Centers, Inc. and T & P Holdings, Inc. dba Nick's Gas n' Go. Motion carried 3-0.

11. CAI Technologies Maintenance Agreement:

The annual maintenance agreement with CAI Technologies (CAI) was presented to the Board for approval. The cost remains the same even though in 2016 CAI will be implementing a new program with better technology allowing more internet functions. CAI has given advance notice that the cost will increase in 2017 to \$2,400. Motion made by Marty Feltus, seconded by Dan Daley, to accept the 2016 contract in the amount of \$1,800. Motion carried 3-0.

12. Executive Session: Personnel

Motion made by Dan Daley, seconded by Marty Feltus, to enter into executive session at 8:17 PM to discuss a personnel issue. Motion carried 3-0.

Upon coming out of executive session at 8:38 PM, no action was taken.

13. Other:

a. Generator maintenance contract:

Currently the generators for the Town of Lyndon are maintained by Southworth-Milton. They currently charge \$128/hour including travel time. They are traveling approximately 1.5-2 hours each way. Joe Dauphin will obtain costs to maintain our generators with other contractors before renewing the maintenance agreement with Southworth-Milton.

b. Justin received the 2016 Mileage Statement from the State of Vermont. No additions or deletions were noted. Justin will sign and return to the State.

Meeting adjourned at 8:40 PM

Minutes taken by Dawn Dwyer

Approved by the Selectboard: January 25, 2016