

TOWN OF LYNDON
JOINT MEETING OF THE LYNDON SELECTBOARD
AND
LYNDONVILLE TRUSTEES

July 14, 2014
5:30 PM

<u>Selectboard</u>	<u>Trustees</u>	<u>Press</u>	<u>Public</u>
David Dill	Ron Aiken	Jim Jardine	Dan Hill, Dawn Dwyer, Justin Smith
Martha Feltus	Randy Amadon		Dave Ormiston, Jane Newland,
	Ray Durocher		Thad Richardson, Richard Lawrence,
	Tim Gaskin		Doug Wheeler, Steve Gray, Brian Coderre
	Oralie Lefaiivre		

1. Approval of Minutes:
Approval of the June 16th minutes was tabled to July 14, 2014. Kermit Fisher was not in attendance and Dave Dill was not in attendance at the June 16th meeting.
Motion made by David Dill, seconded by Marty Feltus, to approve the June 30, 2014 meeting minutes.
Motion carried 2 to 0.
2. Approval and signing of orders drawn on the Treasurer:
The Board approved and signed the orders drawn on the Treasurer for week # 28 & 29.
3. Highway Report:
At 54% through the year, payroll is 56% spent and the entire budget is 43% expended.
4. Jay-Lyn Fund Discussion:
David Ormiston, Finance Officer in St. Johnsbury addressed the Board in regards to the administration of the Jay-Lyn Fund. It was St. Johnsbury's suggestion that the Fund be turned over to NCIC to administer. Jane Newland, Chief Operating Officer at NCIC's preference would be to acquire and administer the Fund according to the Charter with their processes and loan policies. They would not be interested in maintaining the existing five (5) member board. After much discussion and comments from Doug Wheeler, Dick Lawrence and Thad Richardson, the three Lyndon members of the Jay-Lyn Fund committee, it was determined that the original charter would need to be reviewed to determine what actions would be permitted under the Charter. The Selectboard would also like to review NCIC's loan policy and process. The St. Johnsbury Selectboard will be asked to attend the next meeting this topic would be discussed at.
5. Sanitation Discussion:
Dan Hill presented the draft copy of the Request for Proposals for the 2015 collection of trash and or recycling. The discussion centered around whether the Town of Lyndon would want to get out of the trash business, that the new Recycling Law is very confusing, and the draft request for proposals had too many options to consider regarding the per bag issue. This item was tabled until the next meeting.

6. Cemetery Rules Discussion:

Marty would like more information regarding the perpetual care fund in regards to how was the split between lot sold and perpetual care cost determined as well as specific restrictions of the cemetery funds. This item was tabled until the next meeting.

7. Wastewater Ordinance Change:

Motion made by David Dill, seconded by Marty Feltus, to accept the Wastewater Ordinance change as written. Motion carried 2-0. This change will become effective on September 11, 2014 unless a petition is received in no later than 44 days (August 26, 2014) with a minimum of 5% of Lyndon voters asking for reconsideration of this amendment. Such a petition will require a special Town Meeting to reconsider this amendment.

8. Police Department Pay Rate Discussion:

Motion made by David Dill, seconded by Marty Feltus, to approve recommendations #1, #2, #3, and #4 and to postpone action on #5 & #6 until 2015 Budget discussions. Motion carried 2-0. The proposed recommendations are as follows:

1. Raise starting pay to \$17.50 per hour for an untrained officer immediately.
2. Increase officer's pay by \$1.00 upon completing the academy successfully.
3. As of 2015 and thereafter, increase the starting pay by the same amount as the Cost of Living Adjustment (COLA) given to other employees.
4. Raise Officer Thraikill's pay from \$16.50 to \$18.50 immediately.
5. Beginning as of 2015, give all certified officers \$1.00 raises each year for three (3) years and evaluate where the Town is competitively.
6. Review the Chief's pay.

9. Offer to Purchase Town Property:

Douglass Properties, LLC out of Jericho, VT recently purchased The Lyndon Buffet building. The new owner has expressed interest in purchasing the small plot of land that the Town owns at the south end of the lot, which they are currently leasing for \$1,000 per year. Motion made by David Dill, seconded by Marty Feltus, to proceed with legal requirements to advise the public that the Town of Lyndon is selling the property. Motion carried 2-0.

10. Other:

- a. Cumberland Farms – Motion made by David Dill, seconded by Marty Feltus, to approve moving Cumberland Farm's Second Class Liquor and Tobacco License from 954 Broad Street to their new location at 957 Broad Street. Motion carried 2-0.
- b. Cobleigh Public Library – What direction would the Board like to take regarding the Library Flooding? David Dill would like to hear Sara Davies' opinion on going to mediation with Leach Engineering. Sara Davies is Town's attorney for this matter.

11. Executive Session: Personnel-Joint Review of Administrator Candidate Applications:

Motion made by David Dill, seconded by Marty Feltus, to enter into executive session at 6:20PM, with the Board of Trustees, to review Administrator applications. Motion carried 2 to 0.

Upon returning to open session at 6:45 PM no decision was made.

Meeting adjourned at 6:47 PM

Minutes taken by Dawn Dwyer and approved July 28, 2014