

Town of Lyndon
Bike and Pedestrian Advisory Committee
January 8, 2019 Meeting Minutes
APPROVED 2/12/19

Committee Members: Lew Apgar, Jill Nichols, Harry Morrison, Benjie Tessier, Beth Knapinski (public), and Tenneson Marceau (public)

Lew Apgar chaired the meeting, which began at 5:24 p.m.

An agenda item was added to move forward with officially adding Beth Knapinski to the Committee. Mr. Morrison moved to propose that Ms. Knapinski become a member. Mr. Apgar seconded the motion. The motion passed 4-0.

Mr. Apgar determined that the previous month's meeting minutes would not be approved at this time, lacking a quorum of members present at the previous meeting.

Mr. Marceau presented about the "Butt Butlers," 14 of which have been located in the Village. He explained that 100% of a cigarette is recyclable, and that the company Terracycle is currently promoting this venture. Towns can ship up to 10 pounds of cigarette waste and each butler holds up to 700 butts. The Town is responsible for maintenance of and emptying the butlers. Mr. Marceau suggested that this could help clean up waste by having a place for people to put out cigarettes before walking the Riverwalk trail. He also noted that this would encourage people to be healthier when they go on the path. Mr. Marceau explained that parks are smoke-free, so butlers are placed on the edges of parks. While the path is not smoke-free, this would be an encouraging option. The Committee was positively in favor of adding the butler to the kiosk, with the idea that the butler could be removed and put elsewhere if it does not seem appropriate. Mr. Morrison suggested putting butlers around the Lyndon Institute (LI) campus. Mr. Marceau noted that the budget for butlers for this year is spent and that each butler costs \$110, but it might be a possibility to install more in the Town in the future. Ms. Nichols moved to place the butler on the kiosk. Mr. Morrison seconded the motion. The motion passed 4-0.

Mr. Apgar discussed how to publicize the kiosk launch. It was suggested that the Committee do a press release while students are building the kiosk this winter and then again when the kiosk is put into the ground in the spring. Ms. Nichols will connect Mr. Apgar with the marketing department at LI to work on publicity.

Mr. Apgar encouraged the Committee to be active in the annual Safety Fair at the Lyndon Town School. The fair is held on the second Saturday of May, which is the weekend after Green Up Day, and usually runs from the morning to early afternoon (approximately 9:00 a.m. to 1:00 p.m.). Mr. Apgar noted that in the past, the sheriff's department has provided free helmets and the fire department has had a safety building for kids to explore. Last year Mr. Apgar helped hand out "rules of the road" drivers licenses, donated by Blue Cross Blue Shield. He noted that many kids attend the fair for free helmets and free bikes. Suggestions were made to promote trails in the area, such as the Riverwalk and the Town Forest trails.

Mr. Morrison provided an update on the Streetlight Inventory for the Lyndonville Electric Department (LED). In the last month, Mr. Rush and Mr. Morrison surveyed most of the downtown area from South

Street to Powers Park. Mr. Morrison will meet with LED to discuss challenges with the spreadsheet and the Committee's current progress. Ms. Tessier noted that from the Miller's Run bridge to Lyndon Institute, the lighting is very poor. Mr. Morrison noted that the recommended light levels for a multi-family, residential, mixed-use area are 0.3 foot candles with 120 to 160 foot spacing between fixtures. He reported that actual light levels varied from 0.1 to 0.5 foot candles. However, the spacing level between lights was much more than 160 feet, which results in dark patches between lights.

Other discussion revolved around resources Mr. Apgar shared electronically about ideas and opportunities for the Committee to move forward in other areas. It was suggested that the Committee review these resources for later discussion. Ms. Nichols inquired about the town map that Bryanna Menard was interested in creating for the Committee. Mr. Apgar had directed Ms. Menard to reach out to the Chamber of Commerce for funding, but Ms. Tessier noted that the Chamber does not have sufficient funds at this point. Mr. Apgar will look into opportunities to move forward with this project, such as using maps as placemats in local restaurants. Mr. Apgar will also reach out to Town Planner Ms. McLean to learn about the progress of the Town Garage proposal.

Mr. Apgar adjourned the meeting at 5:59 p.m. The next meeting is scheduled for **Tuesday, February 12th**, and the Committee is moving the meeting time to **5:30 p.m.**